



Kansas 9-1-1 Coordinating Council

Meeting Agenda

Friday, June 11, 2021, 9:00 A.M., web conference

- Call to Order
- Roll Call
- Minutes of Council Meeting, April 12, 2021
- Executive Committee Report
- LCPA Financial Report
- Federal 911 Grant Report
- Administrator Report
- Communication and Training Coordinator Report
- Liaison-North Report
- Liaison-South Report
- Operations Committee Report
- Expenditure Review Committee Report
- Training Subcommittee Report
- Text-to-911 Subcommittee Report
- GIS Committee Report
- Call Handling Mapping Status
- Program Portal Status
- GIS Outreach Activities
- Broadband Interoperability Committee Report
- Technical Committee Report
- Program Management Report
- New Business
- **Next Meetings** contact Michele Abbott for details (620) 382-7299:
 - Council Meeting, Friday, August 27, 2021, Topeka
 - Kansas NG911 Administrator Day, Tuesday, October 19, 2021, Salina
 - APCO-Council Fall Conference, Monday, Nov 8, 2021, Manhattan (Sept 1 Flash Day Sale)
- Adjourn



Kansas 9-1-1 Coordinating Council Meeting Minutes

Monday, April 12, 2021 – web conference

1 Call To Order

The Kansas 911 Coordinating Council ("Council") general meeting was called to order at 9:00 A.M. by Chairman Dick Heitschmidt. Chairman Heitschmidt reviewed the Kansas Open Meetings Act (KOMA) rules for the meeting, and the chat feature of this web conference was disabled.

2 Roll Call

Roll call attendance was taken by Gayle Schwarzrock. There were 13 voting members present and 7 non-voting members present at start of meeting. Some Council members joined the meeting after roll call. Some Council members had to leave the meeting early.

Council Members in Attendance

Voting Members: Melanie Bergers, Sen. Rick Billinger, Sheriff Troy Briggs, Robert Cooper, Sen. Marci Francisco, Chief Jerry Harrison, Kathy Kuentler, Sherry Massey, Chief Robert McLemore, Josh Michaelis, Nick Robbins, Brooks Wederski, Ellen Wernicke, and Jonathan York.

Non-Voting Members: Jerry Daniels, Mike Daniels, Patrick Fucik, Robert McDonald, Ken Nelson, Elizabeth Phillips, Sara Spinks, and Mark Tucker.

Council Members Absent

Voting Members: Jac Brown, Rep. John Carmichael and Rep. Kyle Hoffman.

Non-Voting Members: Chief Terry Clark and David Cowan.

Also, in Attendance

Michele Abbott, Eileen Battles, Kathleen Becker, Lori Criqui, Tim Donze, Scott Ekberg, Dick Heitschmidt, Angela Murphy, Braden Perry, Phill Ryan, Gayle Schwarzrock, and Randall White.

3 Approval of Minutes

Chairman Dick Heitschmidt presented the January 22, 2021, meeting minutes for review and discussion. Brooks Wederski advised that his name was misspelled. The correction was made. No further issues or questions.

Motion to approve the January 22, 2021, Minutes was made by Ellen Wernicke, seconded by Melanie Bergers. **Motion carried.**

Voting Members	Yay	Nay	Abstain
Melanie Bergers, PSAPs under 75k	X		
Troy Briggs, KSA			NR
Robert Cooper, KCDHH	x		
Senator Marci Francisco	x		
Jerry Harrison, KACP	x		
Kathy Kuentler, PSAP Any Size	x		
Sherry Massey, GIS	x		
Robert McLemore, FCA	x		
Josh Michaelis, PSAPs under 75k	x		
Nick Robbins, Kansas EMS Board	x		
Brooks Wederski, Govt IT	x		
Ellen Wernicke, PSAPs over 75k	x		
Jonathan York, Adjutant General's Office	x		
VOTE: Approval of January 22, 2021, Minutes MOTION BY: Ellen Wernicke SECONDED BY: Melanie Bergers PASSED: Yes - 12 yes and 1 No Response due to connection issues			

4 Executive Committee Report

Chairman Dick Heitschmidt presented the Executive Committee report.

Public Safety Telecommunicator (PST) Proclamation. Chief Heitschmidt called on Michele Abbott to present the PST Proclamation from Governor Kelly, March 29, 2021. Michele Abbott reviewed the Proclamation and pointed out that with the passing of Senate Bill SB40, 9-1-1 professionals in Kansas are now identified as emergency responders. Michele shared her appreciation for all PSTs in Kansas. Senator Marci Francisco expressed her pleasure in having that language included in SB40. Chief Jerry Harrison requested a copy. Scott Ekberg emailed a copy to Chief Harrison during the meeting.

5 LCPA Report

Kathy Becker, Mainstream Nonprofit Solutions, presented the LCPA financial reports.

Fiscal Year 2020:

- **Fiscal Year 2020 Balance Sheet.** All accounts are in order.
- **Fiscal Year 2020 Summary Sheet.** All accounts are in order. Revenue is higher than normal expectations due to Federal Grant income. There are some expenses associated with the Federal Grant revenue. Operating Expense was 0.9%, well below the 2% legislative cap.
- **Fiscal Year 2020 Operations Fund.** Account is in order.
- **Fiscal Year 2020 State Fund.** Account is in order.
- **Fiscal Year 2020 State Grant Fund.** The State Grant Fund grew to \$478,653.70. Note: this account was not budgeted in 2020 due to the change in statute.

Fiscal Year 2021:

- **January 2021 Balance Sheet.** All accounts are in order.
- **January 2021 Summary Sheet.** All accounts are in order. The accounts reflect the new Staff positions for Communication and Training Coordinator and Liaison-South. In addition, the existing Liaison-North staff position will be moved into contractual costs. The Operating Expense is 0.5%, well below the 2.0% legislative cap.
- **January 2021 State Fund.** This account is in order.
- **January 2021 Operations Fund.** This account is in order.
- **January 2021 State Grant Fund.** This account is in order.

Motion to approve the LCPA Financial Reports was made by Sherry Massey and seconded by Kathy Kuenstler. **Motion carried.**

Voting Members	Yay	Nay	Abstain
Melanie Bergers, PSAPs under 75k	X		
Troy Briggs, KSA	x		
Robert Cooper, KCDHH	X		
Senator Marci Francisco	X		
Jerry Harrison, KACP	X		
Kathy Kuenstler, PSAP Any Size	X		
Sherry Massey, GIS	X		
Robert McLemore, FCA	X		
Josh Michaelis, PSAPs under 75k	X		
Nick Robbins, Kansas EMS Board	X		
Brooks Wederski, Govt IT	X		
Ellen Wernicke, PSAPs over 75k	X		
Jonathan York, Adjutant General's Office	X		
VOTE: Approval of Financial Reports MOTION BY: Sherry Massey SECONDED BY: Kathy Kuenstler PASSED: YES - 13 yes - unanimous			

Kathleen Becker advised that the quarterly report required by the Federal Grant was submitted for date ending March 31, 2021.

6 Federal Grant Report

Sherry Massey presented her update on the Federal Grant.

The Council is obligated to submit an annual report. The current report is for fiscal year ending September 2020. The report was presented to the National 911 Office, December 2020. The report is available on the Council website. Once it is reviewed, a follow-up call is required to address any questions or concerns the Office encounters. That call took place, January 2021, with a stellar review:



- Fiscal Year 2020
 - Project A: Subgrants to Kansas PSAPs
 - 23 of 31 subgrants are complete with all project activities finished.
 - Completed total \$2,047,467.01 - of that total, 60% was grant, 40% was matched.
 - \$1,142,562.41 was requested for reimbursement.
 - Breakdown of subgrants:
 - 17 voice recorders
 - 9 radio console/radio system upgrades
 - 5 dispatch software upgrades
 - 1 improved broadband capability (MARC region).
 - Project B: Replacement of mapping application for hosted solution
 - RapidDeploy was selected as the replacement application.
 - Deployment completed to 98 PSAPs on the system.
 - Initial training completed to all 917 call takers on the system.
 - A substantial number of call takers also had update training for the new features that are being offered in the upgraded system.
 - There were many questions on how we implemented the application, the NG911 program, and positive feedback on our progress.
- Fiscal Year 2021 Projections
 - Project A: Subgrants to Kansas PSAPs
 - Anticipate the full remainder of the project to be expended by the end of FY 2021.
 - The remainder is approximately \$1,050,000 in total projects with \$420,000 being matched funds and \$630,000 submitted for reimbursement.
 - Sherry will touch base with all the recipients and confirm that their projects will be completed this year to get a better understanding of grant funding status and how much money is might be available for distribution to additional PSAPs.
 - Project B: Replace Mapping Application for Hosted System
 - Sherry anticipates full deployment no later than Q2 of 2021.
 - One county had circuit issues.
 - Waiting on broadband enhancement to be completed to get that last county done.
 - Remaining funds from Project A:
 - A few projects already came in under budget and a few have not yet begun. Next steps are:
 - Estimate remaining funds by contacting PSAPs that have outstanding projects.
 - Contact the three PSAPs on the wait list for subgrants to understand the status of their proposed projects.
 - Plan for distribution of any remaining funds that will not be claimed by wait list PSAPs.

Kathleen Becker advised there is a PSAP expenditure tracking tool that is now being used. She also advised that the Federal Grant must be audited this year.

7 Administrator's Report

Scott Ekberg presented the Administrator's report.

- **Council Member Handbook.** Scott presented the handbook as a standing item on the agenda for any questions or comments from Council. Minor enhancements were made since the last meeting. No questions or issues were raised by Council.
- **RapidDeploy Nimbus.** Scott presented an overview video on RapidDeploy Nimbus. Scott then introduced Ryan Chambers and Ronnie Miller from RapidDeploy to provide an overview of latest developments.
 - RadiusPlus is step-one for the Nimbus application deployment.
 - Training for the Nimbus Disaster Recovery solution can be completed in 4 hours.
 - Chairman Heitschmidt invited PSAP managers to give their perspective on the product.
 - Josh Michaelis shared that Rice County and Franklin County were able to use the Disaster Recovery capability in a simulation between the two counties sending fire department units from one county to another.
 - Nick Robbins agreed with Josh that Nimbus is a very impressive system.
 - Melanie Bergers advised that from a continuity of operations standpoint, it is an impressive system.
 - Kathy Kuenstler shared that her PSAP has their own CAD system that is used for day-to-day operations. She is not sure that they would use the Nimbus CAD for that but agrees that it would be a great way to share information between counties. Kathy inquired about what Nimbus features could be used to dispatch fire or EMS via the phone system, where they get the location and call information to a mobile device. Ryan advised that a mobile app is available on IOS and Android as well as a full NDC capability that can be used on PC products. Subscription costs are lower than other apps and contain ten times the data.
 - Ronnie Miller, RapidDeploy, can be contacted at Ronnie.miller@rapiddeploy.com with any questions.
 - Scott advised that OnStar® telematics is rolling out in California. This subscription-based communication service relays telematics in the event of a crash. Telematics is the data sent to OnStar and then reported to GM after the crash. Typical data includes deployment of airbags, direction of impact and rollover. This data can be pulled into Nimbus for use by telecommunicators. When telematics comes to Kansas, it will be available at no additional cost. We are working with RapidDeploy to create policy regarding telematics data.
- **Special Construction Charges for Osage County Sheriff's Office.** Scott Ekberg advised that Osage County has agreed to come on our NG911 system.
 - Lumen® CenturyLink® notified AT&T® that there would be special construction costs to bring an Ethernet circuit to Osage County. AT&T asked Scott if the Council would cover this one-time cost of \$3,643.64. Scott is now requesting that Council authority to pay those one-time costs adding that there is a sense of urgency since the installation cost estimate expires April 15, 2021.
 - Kathy Kuenstler inquired that since the hosted solution has added numerous PSAPs already, why is this the first time the topic has surfaced? Scott offered some possible reasons.



- Rob McDonald explained that typically, if the incumbent carrier is not AT&T, then a proposal is sent to various carriers to access the site. They then receive estimates for both non-recurring construction costs (NRC) and monthly recurring circuit costs (MRC). It is typical for the phone company to charge for those costs.
- Kathy inquired if this might be a request from future PSAPs. Scott believes it is possible since the remaining four PSAPs are outside the AT&T footprint.
- Rob McDonald added that it could also be a change in network architecture. For example, when ordering TDM circuits (such as T1's), those rates were tariffed. Ethernet circuits, however, are not tariffed and are non-regulated.
- Senator Marci Francisco inquired if the costs could be part of a grant application. Scott believes these added costs could be part of the 911 Federal Grant. Once we know how much grant money is left over from subgrant projects, we could review the case.
- Chairman Heitschmidt asked if Lumen used to be CenturyLink. Scott affirmed.
- Troy Briggs inquired how many centers are set to come on. Scott advised there are four: Coffey, Doniphan, Osage, and Geary Counties, all within CenturyLink territories.
- Chairman Heitschmidt confirmed that the motion is to cover the one-time costs of the Ethernet circuit for Osage County.
- Josh Michaelis suggested that if there are four remaining PSAPs, perhaps we want to address this topic on a PSAP-by-PSAP basis, or as an alternative, amend the motion to include a one-time cost for all four remaining PSAPs.
- Scott suggested it would be efficient to get blanket approval for all four PSAPs with a cap of \$5,000.00 maximum. Any costs exceeding the cap would be brought back to the full Council for approval.
- Josh Michaelis inquired on this expense being a liable grant funding project, would this be considered supplanting. Scott advised that Osage county cost would not be eligible for grant funds since the cost would have already been incurred. However, if any of the remaining three PSAPs had special construction costs, then we could apply for 911 grant funding if sufficient funds were available.
- Scott informed the Council that if the Council does not approve the costs, then AT&T will absorb the cost.
- Based on this fact, Senator Marci Francisco advised she was prepared to make a motion that future special construction costs be paid for with any available 911 Federal Grant funds. Chairman Heitschmidt clarified that she is not making a motion for the Council to pay for Osage County costs at this time. Senator Francisco affirmed. Her motion was seconded by Josh Michaelis.
- Scott emphasized that AT&T's offering to covering these one-time costs would just be for Osage County because AT&T was late informing us because they found out about it late as well. Any future special construction costs of the remaining three PSAPs would not be covered by AT&T.
- Josh suggested adding to the motion a cap of \$5,000.00 to the three remaining PSAP installation without approval of the Council. Senator Francisco agreed to this addition. Josh Michaelis agreed to the amendment to the motion.

Motion to use any remaining 911 Federal Grant funds or future federal grant funds for special Ethernet construction costs up to a maximum of \$5,000.00 per installation without approval of the



Council. Any costs over \$5,000.00 per PSAP would be presented to the Council for approval. Motion was made by Senator Marci Francisco and seconded by Josh Michaelis. **Motion carried.**

Voting Members	Yay	Nay	Abstain
Melanie Bergers, PSAPs under 75k	X		
Senator Rick Billinger	X		
Troy Briggs, KSA	X		
Robert Cooper, KCDHH	X		
Senator Marci Francisco	X		
Jerry Harrison, KACP	X		
Kathy Kuenstler, PSAP Any Size	X		
Robert McLemore, FCA	X		
Josh Michaelis, PSAPs under 75k	X		
Nick Robbins, Kansas EMS Board	X		
Brooks Wederski, Govt IT	X		
Ellen Wernicke, PSAPs over 75k	X		
Jonathan York, Adjutant General's Office	X		
VOTE: Use Fed Grant funds for future special construction Ethernet costs MOTION BY: Senator Marci Francisco SECONDED BY: Josh Michaelis PASSED: 13 yes - unanimous			

Motion for the Council to pay one half of the \$3,643.64 one-time special construction cost (that is \$1,821.82) for Osage County was made by Senator Marci Francisco and seconded by Robert Cooper. **Motion carried.**

Voting Members	Yay	Nay	Abstain
Melanie Bergers, PSAPs under 75k	X		
Senator Rick Billinger		X	
Troy Briggs, KSA		X	
Robert Cooper, KCDHH	X		
Senator Marci Francisco	X		
Jerry Harrison, KACP		X	
Kathy Kuenstler, PSAP Any Size	X		
Robert McLemore, FCA		X	
Josh Michaelis, PSAPs under 75k	X		
Nick Robbins, Kansas EMS Board	X		
Brooks Wederski, Govt IT	X		
Ellen Wernicke, PSAPs over 75k	X		
Jonathan York, Adjutant General's Office	X		
VOTE: Council pay for 50% of Osage County special construction costs MOTION BY: Senator Marci Francisco			



SECONDED BY: Robert Cooper

PASSED: 9 yes and 4 no - motion carried

- **GIS Special Presentation.** Ken Nelson introduced Tim Donze, VP of Sales, Surdex Corp, to give an overview and update of the Kansas orthoimagery project.
 - Surdex used five planes to collect aerial imagery with ADS100 Airborne Digital Sensor, the latest generation of Linear Pushbroom cameras.
 - Once flying was completed, the imagery was put into Early Access Web Service (EAWS), which allows the orthoimagery to be automatically processed.
 - Next, the internal QA/QC process catches any anomalies.
 - Value-Added Ortho Services include the Flight Tracker application, preliminary imagery web service, SurCheck (a client acceptance tool), and emergency response services.
 - Ken Nelson mentioned that originally imagery acquisition was scheduled over two (2) years with half of the state acquired during the first flying season. Surdex was able to complete the entire state during the first flying season. Therefore, we now have access to the imagery much sooner which significantly simplifies the rollout of imagery into our mapping solution. Ken expressed his gratitude for Surdex expediting this part of the project.
- **988 Suicide Prevention Hotline Logistics.** Scott presented the latest developments of the 9-8-8 Suicide Prevention Hotline project.
 - Currently, there are three planned answering points for 988 calls: Lawrence, Wichita, Johnson County.
 - Scott received a request from the Douglas County Emergency Communication Center to place an additional 911 workstation in the Lawrence 988 center when activated. This workstation would allow 911 calls that are more appropriately handled by 988 to be transferred to that line and vice versa, from 988 to 911. Furthermore, this would allow these transferred calls to be transferred back to 911, if necessary. Currently, the transfer would need to be made from one admin line to another rather than to 911 directly.
 - Scott anticipates that the Wichita 988 Center will make a similar request.
 - The Johnson County Center would make their request to MARC.
 - While Scott acknowledges symbiosis between 911 and 988, he identified some concerns:
 - An MOA would be required to address potential physical security concerns since the 911 workstation(s) would be outside of the associated PSAP.
 - Associated recurring and non-recurring costs for workstations and softphones are not an allowable expenditure of 911 funds.
 - Training and maintenance.
 - Following lengthy initial discussion of the pros and cons by Council members, Chairman Heitschmidt advised that there are a lot of questions and concerns that need addressed before any Council decision is made. Josh Michaelis suggested addressing the request through the Operations and Technical Committees to fully assess the idea. Scott agreed to collect additional information from parties and organizations, including a proposed MOA, for presentation at a future Council meeting.
- **Council KAR Status.** Scott shared that we are in round-3 of approval of our Kansas Administrative Regulations (KARs). Currently, they are back with the Kansas Attorney General's Office for review.



- **FCC Profile and Database Reports.** These annual reports are in development and are due June 2021.
- **Cross-border ESInet Interface Projects Status.** The Colorado Public Utilities Commission managed a statewide ESInet agreement through Lumen. We have on-going meetings with AT&T, Lumen, Intrado, and Colorado to investigate a joint ESInet trial.
- **NG911 Network Enhancement.** We are investigating network migration from the AT&T AVPN to the AT&T Switched Ethernet (ASE), Such a move would provide enhanced network redundancy and increased bandwidth to our PSAPs at no additional cost.
- **Statistics.** Scott shared our latest 911 call statistics. While we are still running behind other states in both the 10 second and 20 second category, we have improved our 60 second timeline.

8 Communications and Training Coordinator Report

Michele Abbott presented the Communications and Training Coordinator report.

- **AT&T-Council Newsletter.** The first edition was released January 26, 2021, with the Kansas NG911 program update of the history of the 911 Council, features and functionalities. This newsletter will come out every quarter.
- **Kansas 911 Collaboration.** The quarterly newsletter with Kansas APCO and Kansas NENA was released March 31, 2021.
- **Governor's Office.** Governor Laura Kelly made as statewide proclamation regarding National Public Safety Telecommunications Week, April 11-17, 2021.
- **Communications Tools:**
 - Training Tip Tuesday: an end of week bulletin that replaces our Lunch-n-Learn sessions.
 - Training through the Training Committee: Admin Track and Frontline Dispatcher Track will be virtual, recorded for availability 24/7, and will be archived in our learning management system.
 - RapidDeploy Academy Learning Management System (LMS)
- **Ongoing Coordination:**
 - Training Committee
 - Text-to-911 Subcommittee
 - Expenditure Review Committee (ERC)
 - Administrator Day
 - Co-Hosting of Kansas APCO Conferences
 - Website updates
- **Weekly PSAP Administrators Call**
 - After Legislative Session, call will be bi-weekly
 - Provides real-time program updates
 - Allows forum for peer-to-peer PSAP discussions
- **Save The Dates:**
 - Next Council Meeting, web-conference, Friday, June 11, 2021
 - Kansas APCO Spring Conference web-conference, April 14, 2021
 - Administrator Day, Tuesday, October 19, 2021, Salina
 - Kansas APCO-Council Fall Conference, November 8-10, 2021, Manhattan



9 Liaison-North Report

Lori Criquei presented the North Liaison's report.

- **Expenditure Status**
 - 63 PSAPs on the North Host
 - 62 completed report
 - 1 unable to complete
 - 9 under ERC review
 - 12 with follow-up questions
 - 39 closed as of April 12, 2021
- **PSAP support** such as helping to facilitate NG911 migrations, assisting with expenditure reports and providing NG911 refresher training.
- **RapidDeploy Training Academy** update
 - 468 users on the North Host
 - 573 enrolled in classes at the Admin and User levels
 - 418 completed courses
 - 15 in progress
 - 140 not started (majority in new PSAPs)
- **Council Membership Appointments.** We have four members who need replaced:
 - David Cowan stepped down since he has taken on a new roll with Independence
 - John Fox stepped down since he has taken on a new roll with AT&T
 - Kathy Kuentler expires after 2021
 - Chief McLemore expires after 2021

10 Liaison-South Report

Angela Murphy presented the South Liaison's report.

- **Expenditure Report**
 - 57 PSAPs submitted on the South Host
 - 47 PSAPs are now closed and completed
 - 4 need additional updates
 - 6 waiting on ERC to review their report or with follow-up questions
- **PSAP support** such as helping to facilitate NG911 migrations, assisting with expenditure reports and providing NG911 refresher training on the Program Portal, VESTA Map, preparing for RapidDeploy Nimbus later this year.
- **RapidDeploy Training Academy** update
 - 725 enrollments
 - 620 completed
 - 15 in progress
 - 90 not yet started
- **Weekly Bulletin** has the goal of streamlining communication with PSAPs and stakeholders
- **Director Handbook** update. Some minor enhancements were made and sent out to all PSAP Directors and Managers.
- **APCO and NENA** update:



- Kansas APCO Spring Conference web-conference, April 14, 2021, is free registration
- Kansas APCO-Council Fall Conference, November 8-10, 2021, Manhattan
- SB40 includes Public Safety Telecommunicators as Emergency Responders in the Kansas Emergency Management Act
- NENA is having roundtable discussions/training available on Facebook
- APCO plans to bring two additional trainings to Kansas this year
- NENA Business Meeting May 7 2021, 10:00 a.m.
- **911 SAVES (Supporting Accurate Views of Emergency Services) Act** update. Congresswoman Norma Torres, a former 911 dispatcher, reintroduced H.R. 1629 with Brian Fitzpatrick, a former FBI Special Agent. If passed, it will require the reclassification of Public Safety Telecommunicators (PSTs) from “Office and Administration Support Occupations,” to “Protected Service Occupations” according to the Office of Management and Budget, and the Standard Occupational Classification catalog. still working This Bill is currently co-sponsored by a bipartisan group of lawmakers.

11 Operations Committee Report

Josh Michaelis presented on the Operations Committee report.

- **NG911 Work Plan 2021** update. Several activities are already closed or near completion.
- **National Outreach** update. NASNA meetings, June 2021
- **RapidDeploy Nimbus** update. AT&T is working on a press release regarding the Rice-Franklin Counties Disaster Recovery Project which will greatly help Kansas if hit by a disaster such as a tornado.

12 Expenditure Review Committee Report

Lori Criqui presented on the Expenditure Review Committee report.

- **2021 Expenditure** Status. Cheyenne County is incomplete. A letter has been sent out to them. Lori advised that the County Treasurer is not sending the information to the PSAP staff so they can complete their expenditure report.
- **2020 Expenditure status.** 40 PSAPs need review.

13 Text-To-911 Subcommittee Report

Melanie Bergers presented on the Text-To-911 Subcommittee report.

- **Public Service Announcement (PSA) Contest** update. The subcommittee decided to move the contest to the 2021-2022 Fall semester. The PSA will focus on *what3words* scenario-based scripts. Michele shared that *what3words* will put out fliers and assist with awards at Kansas APCO.
- **Text-to-911 Training** update. We are waiting for AT&T to confirm refresher training for all PSAPs.
- **Teal-Time Text (RTT)** update. RTT policy and best practices is currently on hold.

14 Training Subcommittee Report

Ellen Wernicke presented the Training Subcommittee report.

- **Learning Management System (LMS)** update:



- We are currently contracting with NEOGOV (formerly FirstNet Learning) for their LEARN platform.
- However, there are other LMS that have improved features and functionality.
- Ellen presented the trade study and position paper for the best value 911 LMS. Four principal areas were evaluated: performance, availability, cost, and risk for the current NEOGOV LEARN platform compared with the Talent LMS currently used by the MARC.
- The Talent LMS is a proven 911 learning platform.
- The cost of the Talent LMS is \$8,345.00 annually. The cost of the NEOGOV LMS is \$17,200.00 annually.
- Based on significant cost-benefit advantages, the recommendation of the Training Subcommittee is to let the NEOGOV contract expire at end of this year 2021, and transfer to the Talent LMS.
- Michele Abbott shared that Talent is the same backend as used for the RapidDeploy Academy. Therefore, by using Talent we could transfer templates of users seamlessly. Talent has a catalog of over 200 courses available to users statewide.
- Scott Ekberg's view is that unless there is an objection, we move forward with migrating to Talent LMS through partnership with MARC. Talent offers better performance at half the cost. In addition, our using Talent strengthens our collaboration with the MARC. He will prepare a draft MOA between Council and MARC to be presented at the next Council meeting for approval.

15 GIS Committee Report

Ken Nelson presented the GIS Committee report.

- **CY2021 Q1 Maintenance Submission Status** - no issues.
- **Orthoimagery** update was covered earlier with Tim Donze's presentation.

16 Call Handling Mapping Status

Eileen Battles shared that a new web map is being tested at several PSAP User Acceptance Test (UAT) sites. The new web map has the same look and feel; it is what is behind the scenes that has changed. The new map successfully achieved the objective of improving map response time for PSAPs.

17 Program Portal Status

Eileen Battles shared that they made significant enhancements to the Data Distribution Services (DDS) Module. For example, PSAPs can create new agent accounts for their call handlers on the server. The updated DDS module offers easier workflow of creating, changing, and deleting users. It will also retain user information such as their 911 role. The updated module will not retain the user ID or password.

18 GIS Outreach Status

Eileen Battles presented the GIS outreach status.

- The GIS User Group meets this quarter. Webinars and presentation materials are available on the Kansas 911 website www.kansas911.org
- On-going Training



- GIS Data Steward training is available to PSAPs through the Council's LEARN platform.
- GIS Data Maintainer training was provided at Kansas Mappers Conference.
- Information is also available on the Kansas 911 website.

19 GIS/MSAG Database Conversion Status

On behalf of Sherry Massey, Eileen Battles shared that we are working with AT&T to transition Kansas GIS data from the Intrado database to the AT&T Public Safety Platform (PSP) platform. This will start taking place with the submission of GIS data maintenance of the geo-MSAG records. We will start testing some GIS data on this replacement platform in the next few weeks.

20 Broadband Interoperability Committee Report

Michele Abbott shared that the Kansas Statewide Interoperability Executive Committee (SIEC) is looking for a new Chairperson. One suggestion was to have a public safety and commercial co-chair with the Governor standing up of the commercial office of broadband in Topeka. Michele reached out to Stan Adams, Director, Office of Broadband Development, to explore his interest in the position. The core focus of this committee is to identify anything that might integrate with Kansas NG911.

21 Technical/Security Committee Report

Phill Ryan presented the Technical/Security Committee report.

- PSAP additions to hosted solution
 - PSAP #99, University of Kansas Public Safety, March 30, 2021
 - PSAP #100, Douglas County, April 8, 2021
 - Doniphan County is scheduled for May 4, 2021
 - Coffey County is scheduled for May 25, 2021
 - Osage County is scheduled for June 3, 2021, but may slip
 - Geary County (Junction City) is scheduled for June 22, 2021
- **NG911 Network** update. Currently, our NG911 solution is based on the AT&T Virtual Private Network (AVPN). We continually investigate technical alternatives that might improve network performance at lower cost, with higher speed and greater scalability. The AT&T Switched Ethernet (ASE) is a potential replacement for our AVPN.
- **Technical Committee** update. On March 17, 2021, Jim Beadel, AT&T Security Officer, briefed the Technical Committee on how AT&T uses AT&T Security Policy and Requirements (ASPRs). Jim presented details on how AT&T builds a security umbrella using all relevant security standards such as NIST800-53 Plus ISO, COBIT, PCI, CJIS, GDPR and consolidates them into a single package that provides exceptional security for our NG911 network.
- **988 National Suicide Prevention Program** update. Anyone who currently calls this hotline dials a 800 number. Switching to a 988 number presents some technical challenges. For example, everyone in the nation will have to go to 10-digit dialing instead of 7-digit dialing. The FCC adopted an order on July 16, 2020, approving 988. With that development, phone companies have to start being able to handle 10-digit dialing. Here is the proposed roadmap:
 - April 24, 2021, telephone offices will be able to start handling 10-digit dialing.
 - October 24, 2021, mandatory for everyone in the nation to use 10-digit dialing.



- PSAPs are all currently set up for speed dials, including some 7-digit numbers. We have a plan to get everyone informed so those can be updated to the appropriate 10-digit numbers.

22 Program Management Report

Randall White presented the Program Management report.

- The program is on schedule, in budget.
- There are no program Jeopardies.
- There is one program Escalation requesting management intervention for expediting the Call Handling VESTA® R7.7 update currently scheduled for June 2021.
- Kansas leads the nation in NG911 hosted solution.

23 New Business

- No new business
- **Next meeting June 11, 2021, 9:00 A.M. to 12:00 P.M. via web-conference.**

24 Adjournment

Motion to adjourn was made by Kathy Kuenstler and seconded by Senator Marci Francisco. **Motion carried.**

Voting Members	Yay	Nay	Abstain
Melanie Bergers, PSAPs under 75k	X		
Robert Cooper, KCDHH	X		
Senator Marci Francisco	X		
Jerry Harrison, KACP	X		
Kathy Kuenstler, PSAP Any Size	X		
Robert McLemore, FCA	X		
Josh Michaelis, PSAPs under 75k	X		
Nick Robbins, Kansas EMS Board	X		
Brooks Wederski, Govt IT	X		
Ellen Wernicke, PSAPs over 75k	X		
Jonathan York, Adjutant General's Office	X		
VOTE: Adjourn meeting MOTION BY: Kathy Kuenstler SECONDED BY: Senator Marci Francisco PASSED: 11 yes - unanimous			

The meeting adjourned at 12:15 p.m.

Submitted by:

Scott Ekberg
NG911 Administrator

KANSAS 911 COORDINATING COUNCIL
Balance Sheet
Wednesday, March 31, 2021

	<u>Current YTD</u>
Assets:	
Cash	
911 State Fund	\$ 5,383,623.69
911 Operations Fund	\$12,229,317.28
911 State Grant Fund	\$ 537,103.15
911 State Money Market	\$ 398,145.15
911 Operations Money Market	<u>\$ 1,220,198.95</u>
Total Cash	\$19,768,388.22
Investments	
911 State Fund Investments	\$ 1,746,631.29
911 Operations Fund Investments	<u>\$ 6,216,817.93</u>
Total Investments	\$ 7,963,449.22
Accounts Receivable	\$ 1,989,530.67
Prepaid Expenses	\$ 269,928.61
Total Assets	<u><u>\$29,991,296.72</u></u>
Liabilities	
Accounts Payable	\$ 4,012,071.14
Accrued Expenses	
Accrued Accounts Payable - PSAP Payments	
Accrued Accounts Payable - PSAP Minimum Payments	\$ 167,138.58
Accrued Accounts Payable - PSAP Withholding	<u>\$ 153.78</u>
Total Accrued Expenses	\$ 288,805.60
Deferred Revenue	<u>\$ 2,834,339.47</u>
Total Liabilities	\$ 7,135,216.21
Equity	
Fund Balance - Unrestricted	\$22,856,080.51
Total Liabilities and Equity	<u><u>\$29,991,296.72</u></u>

**Kansas 911 Coordinating Council
Summary
For the Three Months Ending Wednesday, March 31, 2021**

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Revenue					
Telcom Income	\$2,771,470.80	\$2,634,333.33	\$7,991,042.99	\$7,902,999.99	\$23,620,957.01
Prepay Fee Income	197,878.02	250,000.00	654,617.97	750,000.00	2,345,382.03
PSAP 911 Services Payments	341,061.04	328,470.25	1,023,183.12	985,410.75	2,918,459.88
Imagery Cost Share	0.00	9,583.33	0.00	28,749.99	115,000.00
Interest Income	598.32	5,833.33	2,427.41	17,499.99	67,572.59
Total Revenue	\$3,311,008.18	\$3,228,220.24	\$9,671,271.49	\$9,684,660.72	\$29,067,371.51
PSAP Expenses					
PSAP Payments	1,749,805.87	1,838,484.33	5,045,874.83	5,515,452.99	17,015,937.17
PSAP Minimum Quarterly Payments	95,000.00	131,134.83	285,000.00	393,404.49	1,288,618.00
Total PSAP Expenses	\$1,844,805.87	\$1,969,619.16	\$5,330,874.83	\$5,908,857.48	\$18,304,555.17
Operating Expenses					
Personnel Contracts	11,833.34	13,811.67	23,847.40	41,435.01	141,892.60
Council Meeting Expenses	32.55	1,300.01	220.55	3,900.03	15,379.45
Committee Meeting Expenses	32.55	891.66	220.55	2,674.98	10,479.45
Other Administrative Costs	311.43	7,708.17	4,517.40	23,124.51	87,980.60
Total Operating Expenses	\$12,177.32	\$23,153.17	\$28,585.35	\$69,459.51	\$249,252.65
Contractual Costs					
AT&T Service Contracts	657,360.65	697,755.01	1,978,292.50	2,093,265.03	6,394,767.50
LCPA Contract	12,039.50	12,039.50	36,118.50	36,118.50	108,355.50
Non-Admin. Contract Staff	26,432.04	37,400.00	90,267.55	112,200.00	358,532.45
Non-Admin. Contract Staff Expenses	71,026.19	183,930.98	145,581.69	551,792.94	2,061,590.31
Other Contract Costs	83,065.69	195,970.48	181,700.19	587,911.44	2,169,945.81
Grant Expenses	0.00	0.00	80,418.68	0.00	(80,418.68)
Total Contractual Costs	\$766,858.38	\$931,125.49	\$2,330,678.92	\$2,793,376.47	\$8,842,827.08
Total Expenses	2,623,841.57	2,923,897.82	7,690,139.10	8,771,693.46	27,396,634.90
Other Income					
Investment Interest/Dividends	3,855.43	0.00	42,285.34	0.00	(42,285.34)
Gain/Loss on Investment	(59,900.55)	0.00	(173,480.02)	0.00	173,480.02
Total Other Income	(\$56,045.12)	\$0.00	(\$131,194.68)	\$0.00	\$131,194.68

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Other Expense					
Investment Fees	4,288.75	0.00	16,898.93	0.00	(16,898.93)
Total Other Expense	\$4,288.75	\$0.00	\$16,898.93	\$0.00	(\$16,898.93)
Net Other Income and Expense	(\$60,333.87)	\$0.00	(\$148,093.61)	\$0.00	\$148,093.61
Net Change in Net Assets	\$626,832.74	\$304,322.42	\$1,833,038.78	\$912,967.26	\$1,818,830.22
Operating Expense Percentage			0.30%		

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**Kansas 911 Coordinating Council
911 State Fund
For the Three Months Ending Wednesday, March 31, 2021**

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Revenue					
Telcom Income	\$2,056,301.52	\$2,634,333.33	\$5,887,412.75	\$7,902,999.99	\$25,009,417.97
Interest Income	144.61	1,944.44	571.10	5,833.32	22,762.23
Total Revenue	\$2,056,446.13	\$2,636,277.77	\$5,887,983.85	\$7,908,833.31	\$25,032,180.20
PSAP Expenses					
PSAP Payments	1,749,805.87	1,838,484.33	5,045,874.83	5,515,452.99	17,015,937.17
PSAP Minimum Quarterly Payments	95,000.00	131,134.83	285,000.00	393,404.49	1,288,618.00
Total PSAP Expenses	\$1,844,805.87	\$1,969,619.16	\$5,330,874.83	\$5,908,857.48	\$18,304,555.17
Operating Expenses					
Other Administrative Costs	311.43	116.67	944.40	350.01	455.60
Total Operating Expenses	\$311.43	\$116.67	\$944.40	\$350.01	\$455.60
Total Expenses	1,845,117.30	1,969,735.83	5,331,819.23	5,909,207.49	18,305,010.77
Other Income					
Investment Interest/Dividends	2,043.74	0.00	10,689.72	0.00	(10,689.72)
Gain/Loss on Investment	(15,077.55)	0.00	(40,082.28)	0.00	40,082.28
Total Other Income	(\$13,033.81)	\$0.00	(\$29,392.56)	\$0.00	\$29,392.56
Other Expense					
Investment Fees	1,441.83	0.00	4,459.12	0.00	(4,459.12)
Total Other Expense	\$1,441.83	\$0.00	\$4,459.12	\$0.00	(\$4,459.12)
Net Other Income and Expense	(\$14,475.64)	\$0.00	(\$33,851.68)	\$0.00	\$33,851.68
Net Change in Net Assets	\$196,853.19	\$666,541.94	\$522,312.94	\$1,999,625.82	\$6,761,021.11

Kansas 911 Coordinating Council
911 Operations Fund
For the Three Months Ending Wednesday, March 31, 2021

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Revenue					
Telcom Income	\$685,407.41	\$0.00	\$2,016,611.81	\$0.00	(\$1,331,204.40)
Prepay Fee Income	197,878.02	250,000.00	654,617.97	750,000.00	2,345,382.03
PSAP 911 Services Payments	341,061.04	328,470.25	1,023,183.12	985,410.75	2,918,459.88
Imagery Cost Share	0.00	9,583.33	0.00	28,749.99	115,000.00
Interest Income	435.46	1,944.45	1,779.24	5,833.35	21,554.10
Total Revenue	\$1,224,781.93	\$589,998.03	\$3,696,192.14	\$1,769,994.09	\$4,069,191.61
Operating Expenses					
Personnel Contracts	11,833.34	13,811.67	23,847.40	41,435.01	141,892.60
Council Meeting Expenses	32.55	1,300.01	220.55	3,900.03	15,379.45
Committee Meeting Expenses	32.55	891.66	220.55	2,674.98	10,479.45
Other Administrative Costs	0.00	7,474.83	3,573.00	22,424.49	86,125.00
Total Operating Expenses	\$11,865.89	\$22,919.83	\$27,640.95	\$68,759.49	\$247,397.05
Contractual Costs					
AT&T Service Contracts	657,360.65	697,755.01	1,978,292.50	2,093,265.03	6,394,767.50
LCPA Contract	12,039.50	12,039.50	36,118.50	36,118.50	108,355.50
Non-Admin. Contract Staff	26,432.04	37,400.00	90,267.55	112,200.00	358,532.45
Non-Admin. Contract Staff Expenses	71,026.19	183,930.98	145,581.69	551,792.94	2,061,590.31
Other Contract Costs	83,065.69	195,970.48	181,700.19	587,911.44	2,169,945.81
Grant Expenses	0.00	0.00	80,418.68	0.00	(80,418.68)
Total Contractual Costs	\$766,858.38	\$931,125.49	\$2,330,678.92	\$2,793,376.47	\$8,842,827.08
Total Expenses	778,724.27	954,045.32	2,358,319.87	2,862,135.96	9,090,224.13
Other Income					
Investment Interest/Dividends	1,811.69	0.00	31,595.62	0.00	(31,595.62)
Gain/Loss on Investment	(44,823.00)	0.00	(133,397.74)	0.00	133,397.74
Total Other Income	(\$43,011.31)	\$0.00	(\$101,802.12)	\$0.00	\$101,802.12
Other Expense					
Investment Fees	2,846.92	0.00	12,439.81	0.00	(12,439.81)

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Total Other Expense	\$2,846.92	\$0.00	\$12,439.81	\$0.00	(\$12,439.81)
Net Other Income and Expense	(\$45,858.23)	\$0.00	(\$114,241.93)	\$0.00	\$114,241.93
Net Change in Net Assets	\$400,199.43	(\$364,047.29)	\$1,223,630.34	(\$1,092,141.87)	(\$4,906,790.59)

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Kansas 911 Coordinating Council
911 State Grant Fund
For the Three Months Ending Wednesday, March 31, 2021

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Revenue					
Telcom Income	\$29,761.87	\$0.00	\$87,018.43	\$0.00	(\$57,256.56)
Interest Income	18.25	1,944.44	77.07	5,833.32	23,256.26
Total Revenue	\$29,780.12	\$1,944.44	\$87,095.50	\$5,833.32	(\$34,000.30)
Operating Expenses					
Other Administrative Costs	0.00	116.67	0.00	350.01	1,400.00
Total Operating Expenses	\$0.00	\$116.67	\$0.00	\$350.01	\$1,400.00
Total Expenses	0.00	116.67	0.00	350.01	1,400.00
Net Change in Net Assets	\$29,780.12	\$1,827.77	\$87,095.50	\$5,483.31	(\$35,400.30)



Kansas NG911 State Grant Fund Grants Policy and Procedure

Date Originated	May 13, 2021
Last Revised	May 20, 2021
Prepared by	Scott A. Ekberg, NG911 Administrator
Prepared for	Dick Heitschmidt, Coordinating Council Chairman



Document Change Log

Date	Author	Change	Reason
5/13/2021	Ekberg	Original release.	



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1 Executive Summary

During the 2019 legislative session, the Kansas 911 Coordinating Council (“Council”) proposed changes to the Kansas 911 Act, including the increase of the 911 fee to \$0.90 and changing the title of State Grant Fund to Operations Fund to more accurately depict the use of the monies contained in that account. During the negotiation of the legislative changes, the Kansas Sheriff’s and Chiefs of Police associations requested that a true grant fund be established to provide emergency funding for equipment failures that occur mid-budget year that a Public-Safety Answering Point (PSAP) might not have budget authority to address. The Council agreed with the request and the amendment to the proposed legislative changes was passed by the Legislature.

This policy and procedure sets forth the process for handling requests for funding from the State Grant Fund.

2 Introduction

To facilitate the application and award of State Grant Fund grants, this policy sets forth the expectations and requirements for grant awards from the State Grant Fund. It is intended to address all aspects of the State Grant Fund grant program, but does not impact, in any way, sub-grants from Federal 911 Grant programs or any other grant source that may be passed through to individual PSAPs in Kansas.

3 Scope and Purpose

The purpose of this policy and procedure is to develop standard process for handling of State Grant Fund applications. The policy addresses only State Grant Fund grants and has no bearing on Federal Grant Program sub-grants.

4 Applicable Documents

4.1 State Statute

- The Kansas 911 Act (K.S.A. 12-5362 et seq.)

4.2 Kansas Coordinating Council Standards

- Governance Policy, June 2014
- Director’s Handbook, March 8, 2021

5 Policy

5.1 Statutory Authorization:

K.S.A. 12-5368: “(3) If the balance in the 911 state grant fund is less than \$2,000,000, prior to the distribution to the PSAPs pursuant to K.S.A. 2019 Supp. 12-5374, and amendments thereto, the LCPA shall withhold \$.01 from every 911 fee remitted pursuant to K.S.A. 2019 Supp. 12-5369, and amendments thereto, and shall deposit such amount in the 911 state grant fund. If the balance in the 911 state grant fund exceeds \$2,000,000, the LCPA shall not withhold such amount.



(c) The council shall be responsible for ensuring that the 911 operations fund and the 911 state grant fund and any interest earned on money credited to the fund is only expended for the following purposes: (1) Projects involving the development and implementation of next generation 911 services; (2) costs associated with PSAP consolidation or cost-sharing projects; (3) expenses related to the 911 coordinating council; (4) costs of audits conducted pursuant to K.S.A. 2019 Supp. 12-5377, and amendments thereto; and (5) other costs pursuant to K.S.A. 2019 Supp. 12-5375, and amendments thereto.

(d) The council shall develop criteria for PSAPs for eligible purchases and for grant applicants and make the final determination as to the distribution of grant funds. Such criteria shall promote the procurement of equipment that meets open architecture and national technical standards. Distribution of grant funds shall not include expenditures to procure, maintain or upgrade subscriber radio equipment.

During the 2019 legislative session, the Council proposed changes to the Kansas 911 Act, including the increase of the 911 fee to \$0.90 and changing the title of State Grant Fund to Operations Fund to more accurately depict where the monies contained in that fund were spent. During the negotiation of the legislative changes, the Kansas Sheriff's and Chiefs of Police associations requested that a true grant fund be established to provide emergency funding for equipment failures that occur mid-budget year that a PSAP might not have budget authority to address. The Council agreed with the request and the amendment to the proposed legislative changes was passed by the Legislature and enacted as Kansas law.

5.2 911 State Grant Fund Use Philosophy:

The funding for the State Grant Fund was capped at \$2 million. Each year, the \$.01 fee used to fund the State Grant Fund generates about \$300,000. Because the funding is so limited and based on the stated intent of the State Grant Fund during the legislative session, the policy of the Council for disbursement of the funds is limited to emergency replacement of next-generation compatible equipment.

5.3 911 State Grant Fund Award Policies:

A PSAP who experiences an equipment failure and lacks the budgetary authority to replace the failed equipment may make application to the Council for funding assistance for the replacement of the equipment. An application form is available on the Council web portal (portal.kansas911.org) and is included as an appendix to this policy for reference. Each application for grant funding will be completed on the web portal for tracking and processing purposes.

Grant funds must be expended for equipment and services that are compliant with open standards architecture and technical standards approved by NENA and other standards bodies. All equipment must have a direct nexus to the receiving, processing, and dispatching of a 911 call and must fall within the eight allowable uses for expending 911 funds contained in the Kansas 911 Act.

Grant funds are intended to facilitate the implementation or sustainment of NG911 services which may include a period of maintenance services with the initial equipment purchase. Grant funds will not be



awarded to support the procurement of legacy E911 equipment. Grant recipients will be expected to budget for, and fund, ongoing maintenance of the equipment purchased with grant funds. Replacement of call handling Customer Premise Equipment (CPE) will make use of the existing statewide NG911 call handling system or the Mid-America Regional Council (MARC) hosted call handling system and associated networks.

PSAPs not compliant with the statutory requirements for PSAPs as set out in the Kansas 911 Act (K.S.A. 12-5362 et seq) will not be eligible for the award of grant funds.

Any entity awarded grant funds must comply with all application requirements as well as all administrative and reporting requirements established by the Council for such funds. PSAPs receiving grant awards must follow all local procurement policies regarding competitive bidding and contract negotiation.

The Expenditure Review Sub-Committee (ERC) of the Council will review all grant applications and decide award or denial of the requested funding. If a grant request is denied for funding, the PSAP, at its discretion, may request a review of the decision by the full Council. Such request should be made in writing to the NG911 Administrator. Upon receipt of such a request, the matter will be scheduled for review at the next regularly scheduled Council meeting.

To be considered eligible for funding, the PSAP must meet the following minimum criteria:

1. The PSAP is compliant with the statutory requirements for PSAPs as set out in the Kansas 911 Act.
2. The PSAP currently provides E911 or NG911 level services within its jurisdiction.
3. The PSAP has a demonstrable financial need for the funding.
4. The PSAP agrees to use and maintain equipment purchased with grant funds so that it functions appropriately for the life of the equipment.
5. The PSAP agree to comply with all application requirements and with all administrative and reporting requirements established by the Council for receiving grant funds.
6. The PSAP will provide information requested by the Council concerning their activity levels, the balance of 911 funds on hand, and the availability of any reserve funds that could be used to address the equipment failure.
7. The PSAP will comply with all relevant NENA and other applicable technical standards in effect for the services or equipment procured with the grant award.

Upon submission of an application for funding, the PSAP will receive an automated acknowledgement of the submission from the portal. The portal will notify Council contract staff and the Chair and Vice-Chair of the ERC of the submission of the grant application. The ERC will review and determine grant award within 30 days of the receipt of the notice of application submission. Upon determination of grant award, the PSAP will be notified of the decision of the ERC within 10 days of such decision. Notice of



denial of grant award will include the reason for such denial and notice of the right to review of the decision by the full Council. Written notice of a request for review of the decision must be submitted to the NG911 Administrator within 30 days of the notice of denial. The review of the decision of the ERC by the Council will occur at the next regularly scheduled Council meeting following receipt of the request for review.

PSAPs will be required to complete reports of the status of the grant project every two months. Completion of the project, including installation, training and placement of the service or equipment into service at the PSAP, should be reported to their respective NG911 Liaison. Upon such notification, the PSAP will be sent a Grant Project Finalization Report for completion. The PSAP shall complete the form, attach all invoices supporting the total cost of the grant project and return the report package to their respective Liaison. The Council will then issue payment to the vendor(s) for the project. Any costs exceeding the grant award amount must be approved by the ERC prior to encumbering those costs and will not be paid to the vendor(s) absent such pre-approval.



6 Procedure for State Grants

6.1 Council Procedure

The following procedure will be used for managing grants to PSAPs from the State Grant Fund.

1. PSAP submits grant application via the program portal and receives automated acknowledgement of receipt of the application.
2. Liaison-South will assume leadership for all grant applications.
3. Upon receipt of an application, Liaison-South will contact the Chairs of the Operations Committee and the Expenditure Review Committee (ERC) and arrange for a meeting to be scheduled to review the application. This meeting must be scheduled within 30 days of receipt of the application. If a regularly scheduled meeting of the ERC falls within this time limit, the grant application may be added to the agenda for that meeting.
4. ERC will review the grant application and decide, based on the funding philosophy contained in the Kansas NG911 State Grant Fund Grants Policy and Procedure, on award or denial of the grant application.
5. Liaison-South will complete the administrative entry for the grant application, thereby notifying the requesting PSAP (grantee) of the decision of the ERC. This notification must be made within 10 days of the decision of the ERC.
 - a. If the grant is awarded by the ERC, update reports will be sent to the grantee for completion every two months. Upon receipt of this report indicating that the project is 100% complete, or notification from a grantee that the project is complete, Liaison-South will send a Grant Finalization Report form to the grantee for completion. A copy of the completed Grant Finalization Report and supporting invoices will be forwarded to the NG911 Administrator for processing through the accounts payable system for payment to the vendor(s). All reports and supporting documentation will be electronically stored in the Document Library of the program portal.
 - b. If the grant is denied by the ERC, upon update of the administrative entry an automatic email notification will be sent to the requesting PSAP indicating that the grant application was denied. This notification will include the reason for the decision of the ERC and the requesting PSAP's right to request a review of the decision by the full Council.
6. Upon receipt of the Grant Finalization Report and supporting invoices, the NG911 Administrator will prepare an invoice package including a Kansas NG911 Cover Voucher, the Finalization Report and the supporting invoices provided by the grantee. This package will be submitted to the accounts payable approval process of the Council. Upon receipt of the approved package, the Local Collection Point Administrator (LCPA) will issue payment to the identified vendor within the package. If multiple vendors are included in the supporting invoices, a separate package for each vendor will be created. Upon issuance of the payment to the vendor, the LCPA



will document the payment in full of the invoice and return a copy of the invoice package with such documentation to the NG911 Administrator for filing purposes.



7 Appendices

7.1 Application for State Grant Funding

The application for grant funding will be available on the Council Web Portal. The following depicts the content of the application, but not necessarily the layout of the application on the portal.

Application for State Grant Funding

A PSAP who experiences an equipment failure and lacks the budgetary authority to replace the failed equipment may make application to the Council for funding assistance for the replacement of the equipment. Each application for grant funding will be completed on the web portal for tracking and processing purposes.

PSAP Name	<input type="text"/>	Contact Person:	<input type="text" value="(Default from User Login)"/>
Grant Project Title:	<input type="text"/>		
Date Project Submitted:	<input type="text" value="(Default System Date)"/>	Total Grant Request:	<input type="text"/>
Describe the project they are requesting funding for including a list and basic description of the items and services that will be part of the grant funded expenses. If description is longer than 2000 characters, type 'see attached' in this box and upload a Word document with full description.	<input type="text"/>		
Balance of 911 Fee Account	<input type="text"/>		
Describe the PSAPs financial need for the	<input type="text"/>		



proposed grant funding. **If description is longer than 2000 characters, type 'see attached' in this box and upload a Word document with full description.**

Describe the benefit to the PSAP that is anticipated with the completion of the proposed project. **If benefit is longer than 2000 characters, type 'see attached' in this box and upload a Word document with full description.**

Describe the plan for implementing the project at the PSAP the intended date for project completion. **If description is longer than 2000 characters, type 'see attached' in this box and upload a Word document with full description.**

Describe the source of funding for maintenance and sustainment of this grant project.

Budget - Upload only:
Provide a total project cost and upload project budget information



detailing all proposed project costs. Vendor quotes can be provided in place of a custom budget document.

- ☐ By checking this box, I certify that I am empowered by my governmental authority to apply for and accept this grant.
- ☐ By checking this box, I certify that my PSAP currently provides E911 or NG911 level services within its jurisdiction.
- ☐ By checking this box, I certify that my PSAP agrees to use and maintain equipment purchased with grant funds so that it functions appropriately.
- ☐ By checking this box, I certify that my PSAP agrees to comply with all application requirements and with all administrative and reporting requirements established by the council for receiving grant funds.
- ☐ By checking this box, I certify that my PSAP will provide information requested by the Council concerning PSAP activity levels and the available 911 and reserve funds that could be used to address the equipment failure.
- ☐ By checking this box, I certify that my PSAP compliant with the statutory requirements for PSAPs as set out in the Kansas 911 Act



7.2 Administrative Application for State Grant Fund Applications

The administrative application on the Council's Web Portal will allow Council Staff to administer grant applications submitted. The following depicts the content of the administrative application, but not necessarily the layout of the application on the portal. Items shaded in blue are explanatory in nature and will not be a part of the layout of the application on the portal.

Admin Page for State Grant Fund Applications

PSAP Name	Contact Person	Project Title	Date Submit.	Total Request	Project Description	Project Benefit	Imp. Plan	Sustain. Funding
Table that displays grant requests and allows the record to be viewed in its entirety if clicked. Export to PDF button for individual and all grant applications								
Date ERC Reviewed		(Default in system date when radio button clicked)			Grant was <input checked="" type="radio"/> Awarded <input type="radio"/> Denied			
<p>If Denied is clicked – Send automatic email to Staff group and to PSAP contact person: After careful consideration, the Council's Expenditure Review Committee has denied your grant request. The denial is based on the following reason: [Insert Reason for denial]. If you disagree with the reasoning of the ERC, you may request a review of the decision by the full Council. The request for review can be made by sending an email to the NG911 Administrator (scott.ekberg@kansas911.org). Upon receipt of the request, the review will be scheduled at the next regular meeting of the Council. Thank you.</p>								
Amount Awarded		(Default in Total Request from selected record. Editable)			Expected End Date of grant:			
Date PSAP Advised of ERC Determination				(Default in system date when Radio Button above was clicked)				
<input type="button" value="Send Grant Update"/>		Button sends grant update report to PSAP contact person and staff group			<input type="button" value="Send Grant Finalization"/>		Button sends grant finalization report to PSAP contact person and staff group	



7.3 State Grant Fund Status Report

This report will be presented to the grantee as a fillable PDF on a bi-monthly basis during the pendency of the grant project.

State Grant Status Report

Date or Report:	
PSAP Name:	
PSAP Contact:	
Grant Project Title:	
Grant Award Amount:	

Describe the progress of your grant project:

--

Project Percent Complete:	
Estimated Project Completion Date:	



7.4 State Grant Finalization Report

This report will be presented to the grantee upon receipt of a State Grant Status Report indicating that the project is complete, or upon notification from the grantee to their Liaison that the project is complete.

State Grant Finalization Report

Date of Report:	
PSAP Name:	
PSAP Contact:	
Grant Project Title:	
Grant Award Amount:	

Please provide a brief narrative of your grant project from inception to completion:

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Date of Grant Award Notification:	
Project Percent Complete:	
Project Completion Date:	
Total Project Cost:	

Please attach copies of all invoices supporting the total project cost and email them and this report to your PSAP Liaison.



SHARED TRAINING PLATFORM AGREEMENT

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This sets forth the terms and understanding between the Mid-America Regional Council, (hereafter "MARC") a Missouri nonprofit corporation, and the Kansas 911 Coordinating Council, a legislatively appointed organization (hereafter "the Council") that provides training to emergency telecommunicators throughout the state of Kansas.

Background.

The Kansas 911 Coordinating Council was created by the Kansas 911 Act (K.S.A 12-5362 et seq) and is tasked with monitoring the delivery of 911 services, developing strategies for future enhancements to the 911 system in Kansas. The Mid-America Regional Council maintains, enhances, and coordinates the 911 system as the primary means of access for those in the region who need emergency public safety services and works to enhance the ability of public safety personnel and emergency responders to effectively communicate through all phases of emergency incidents and planned events. Both the Council and MARC provide training for telecommunicators. The Council's and MARC's initiatives, policies and goals are consistent with one another. The Council and MARC desire to work collaboratively by establishing a shared training system as set out in this [Agreement](#).

Mutual Agreements.

1. **Purpose.** The Council and MARC understand that both entities have as an important purpose to provide standardized and quality training of 911 telecommunicators to ensure timely and effective response to emergency calls and the safe passage of emergency responders. The Council and MARC mutually agree that sharing training systems and resources will enhance the quality of training through further standardization and increased training opportunities; and, using the same learning software platform will be an efficient use of resources that will enable both parties to obtain lower [per license](#) pricing due to a larger number of licenses.
2. **Communication.** The Council and MARC agree that frequent and open communication is important for the success of this work, and both parties agree to meet as needed, to review the scope of services and work plan and make revisions as needed to address new and changing issues and ensure that any overlaps and duplications are identified.
3. **Contacts.**
 - The MARC 911 Training Manager (presently Pam Opoka) or a designee appointed by the MARC Executive Director, will serve as Program Manager to support the scope of work set out in this Memorandum of Understanding. That individual will serve as the central point of contact for coordination of the work.
 - The Council's Communication and Training Coordinator) or a designee appointed by the NG911 Administrator, will serve as the lead point of contact for the Council and shall be the central point of contact on behalf of Kansas 911 with MARC.



4. **Training System.** MARC will hold the master license to the online learning management system (currently Talent LMS) and will develop a structure that will provide the Council access to [licenses required by trainees designated by the Council, most of whom will be Public Safety Telecommunicators](#). MARC agrees that if the system vendor of the online learning management system is intended to be changed, that the Council will be consulted and allowed to participate in the selection process for the new vendor.
5. **Scope of Services.** MARC and the Council agree that each will fulfill the obligations set out in Attachment A (Scope of Services and Compensation).
6. **Compensation.** MARC will pay the costs for the learning management system to the learning management system as invoiced. The Council will pay MARC an annual amount based on a mutually agreed upon number of users as set out in Attachment A (Scope of Services and Compensation). The Council understands and agrees that this amount is based on the cost of the license [or sub-license](#) to MARC and includes a small percentage to compensate MARC for administrative support. The fee will be paid in a one-time annual payment. MARC will invoice the Council and the Council will pay MARC within 30 days of receiving the invoice.
7. **Committee.** A Training Committee, including representation from the Council's Training Sub-Committee and any other parties MARC might engage with in a similar manner, shall be established and coordinated by MARC. The Training Committee will collaboratively work on issues regarding the learning management system and training offerings. Kansas 911 shall appoint two representatives to such committee, one of which shall be the Communications & Training Coordinator.
8. **Term.** The term of this [Agreement](#) is from November 1, 2021 to October 31, 2022 and will be reviewed and updated at that time; however, if that review and update do not happen, this [Agreement](#) will continue to be in full force until otherwise changed or terminated.
9. **No Warranty, Waiver.** MARC and the Council agree that there is no warranty, express or implied with respect to the MARC learning management system and MARC and the Council acknowledge that service disruptions will occur from time to time and each party agrees to hold the other harmless from any claim for damages arising out of such disruption.
10. **Liability and Indemnification.** Subject to any tort claims statute or other protection or limitation of liability, MARC and the Council agree to hold harmless, indemnify, and defend each other, their respective officers, agents, employees and volunteers from any loss or liability, financial or otherwise, including but not limited to reasonable attorneys' fees and costs, resulting from any claim, demand, suit, action or cause of action either direct or passive, the omission, failure to act, or negligence on the part of the other or their respective employees, agents or representatives arising out of their participation in this Memorandum of Understanding.
11. **Legal Authority.** The party signing this [Agreement](#) on behalf of MARC represents and warrants to the Council that MARC is eligible to establish this [Agreement](#) with the Council and that the



party so signing has been authorized by the relevant board of directors. The party signing this [Agreement](#) on behalf of the Council represents and warrants that it has the authority to enter into this [Agreement](#) on behalf of the Council, having been authorized to do so by the Kansas 911 Coordinating Council membership.

12. **Applicable Laws.** The Council and MARC agree to conduct all activities under this [Agreement](#) in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of this [Agreement](#).
13. **Whole Agreement.** This [Agreement](#) and any attachments constitute the complete agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.
14. **Scope.** The scope of this [Agreement](#) shall be applicable only to services by MARC to the Council to promote sharing and collaboration around health data initiatives and shall not apply to any other services provided by MARC nor to any other agreements between the parties.
15. **Changes and Amendments.** Any change or modification of this [Agreement](#) may be made only by written amendment executed by both Parties, such amendment to specify which parts of this [Agreement](#) are to be amended and the exact language of the amendment.
16. **Termination.** MARC or the Council may terminate this [Agreement](#) at the end of each contract year upon thirty (30) days written notice by electronic mail to the other party to this [Agreement](#). Otherwise, this Agreement will continue in full force and effect.
17. **Severability.** All parties agree that should any provision of this [Agreement](#) be determined to be invalid or unenforceable, such determination shall not affect any other term of this [Agreement](#), which shall continue in full force and effect.
18. **Force Majeure.** To the extent that either party to this [Agreement](#) shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, pandemic, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed.

**Contacts for Parties.**

Mid-America Regional Council
David Warm, Executive Director
600 Broadway, Suite 200
Kansas City, MO 64105-1659

Kansas 911 Coordinating Council
Scott A. Ekberg, NG911 Administrator
P.O. Box 842
Emporia, KS 66801

IN WITNESS WHEREOF, the parties hereto have signed this Agreement on the dates set forth below.

David Warm, Executive Director

Scott A. Ekberg, NG911 Administrator

Date

Date



ATTACHMENT A

SCOPE OF SERVICES AND COMPENSATION

MARC and Kansas 911 agree to fulfill the obligations as set out below:

RESPONSIBILITIES

MARC Responsibilities:

- Maintain a license to a learning management system - currently TalentLMS
- Pay for the costs of the learning management system licensing to include enrollees of Kansas 911
- Invoice Kansas 911 annually
- Manage and coordinate administrative rights to the system
- Provide support to questions regarding the learning management system and act as the liaison with the company
- Coordinate activities of the Training Committee

Kansas 911 Responsibilities:

- Manage all courses offered to the Council's members
- Enroll new users and instruct them on how to use the system
- Participate in the Training Committee

COMPENSATION

Based on the agreed upon number of users of 800 the annual fee for this agreement year, November 1, 2021 to October 31, 2022 is \$ 8,000.

THE FOREGOING ATTACHMENT A, SCOPE OF SERVICES AND COMPENSATION, IS SUBJECT TO THE TERMS OF THE [AGREEMENT](#), AND SHOULD ANY PROVISIONS OF THIS ATTACHMENT A BE IN CONFLICT OR CONTRADICT THE TERMS OF THE [AGREEMENT](#), THE TERMS OF THE [AGREEMENT](#) SHALL PREVAIL.

CAPITALIZED TERMS NOT DEFINED IN THIS ATTACHMENT A ARE DEFINED IN THE [AGREEMENT](#).



Kansas 911 Coordinating Council
GIS Committee Update
June 11, 2021

CY2021 Q2 Maintenance Submission Status

- 43 jurisdictions submitted updates that passed QA
- 2 jurisdictions submitted updates that have not passed QA
- 0 verified no changes within the calendar quarter
- 62 jurisdictions have not replied

Orthoimagery Update

- 2021-22 project update

Call Handling Mapping Solution:

- RapidDeploy Radius Plus
 - Optimized Kansas web map deployed to PSAPs on hosted solution on May 18
 - Monitoring timeline and availability of new functionality (Radius Plus v4)

NG911 Program Portal:

- Annual Report - Expenditures
 - Annual review of reporting and workflow with NG911 Staff
 - Enhancements to Revenue & Balance, Expenditures and PSAP Profile
- DDS Module
 - Redesign completed and implemented
- Communication tools – Group and Group & PSAP Email
 - Integrate Tiger Team and DDS users
- Maintenance & hosting of program portal

Outreach activities

- Quarterly NG911 GIS User Group
 - 2021 Q2 NG911 GIS User Group webinar held on May 27, 2021
 - Webinar and presentation materials available at <https://www.kansas911.org>
- Training
 - GIS Data Steward – available to PSAP's through the Council's LEARN platform
 - GIS Data Maintainer – provided at the Kansas Mappers conference, slides and recording available on the DASC web site (<http://kansasgis.org/initiatives/NG911/> under the training tab)

GIS/MSAG Database Conversion

- Working with AT&T on conversion to new database platform



NG911 Program Management Status

Prepared by Randall White, Program Manager
 Prepared for NG911 Coordinating Council
 Date from April 7, 2021, to June 7, 2021
 Summary **Program on schedule, in budget, Call Handling performance pending**

Status and Accomplishments	Next Steps
Program JEOPARDY : none	Jeopardy : none
Program Escalation : Call Handling VESTA® R7.7 pending	Escalation : Call Handling VESTA® R7.7 pending
Local Collection Point Administrator (LCPA) On schedule, On budget (<i>see LCPA report for \$ details</i>) <ul style="list-style-type: none"> LCPA Manual updated Staff software productivity applications assessment 	Kathy Becker , Mainstream Nonprofit Solutions Contract PoP: Jan 1, 2019 thru Dec 31, 2022 <ul style="list-style-type: none"> Prepare end-of-year audit for 2020 Prepare 911 Federal Grant financial audit
DASC Support On schedule, under budget (<i>see LCPA report for \$ details</i>) <ul style="list-style-type: none"> Kansas Base Map optimization Portal upgrades for document control, expenditures 	Ken Nelson , GIO (Ken/Eileen have details) Purchase Order expires Dec 31, 2023 <ul style="list-style-type: none"> RadiusPlus v4 / Nimbus evaluations SURDEX new orthoimagery QA assessment
Dickinson County Support On schedule, On budget (<i>see LCPA report for \$ details</i>) <ul style="list-style-type: none"> Federal NG911 Grant: Project-1, Project-2 annual report GIS User Group (Stewards and Maintainers) 	Sherry Massey , GIS Director and Specialist (Sherry has details) Contract PoP: Jan 1, 2020 thru Dec 31, 2022 <ul style="list-style-type: none"> Federal NG911 Grant approaching closeout AT&T PSP Transition collaboration
Program Management On schedule, On budget (<i>see LCPA report for \$ details</i>) <ul style="list-style-type: none"> Recast project plan for NG911 infrastructure 	Randall White Consulting LLC Contract PoP: Jan1, 2019 thru Dec 31, 2021 (1, 1-yr renewal) <ul style="list-style-type: none"> Program Jeopardy and Escalation Management
Infrastructure – Hosted Call Handling On Schedule, On budget (<i>see LCPA report for \$ details</i>) <ul style="list-style-type: none"> Resolution Center IcM Plan enhancements AT&T collaboration for CLECs final PSAPs 	AT&T : Motorola-Airbus DS; WEST-ECaTS (Scott has details) Contract PoP: Feb 5, 2015 to Sep 14, 2021 option for 2 x 2-yr <ul style="list-style-type: none"> VESTA® R7.7 software upgrade in Lab evaluation Bandwidth expansion projects (AVPN, ASE)
Implementation Technical Support Specialist On schedule, On budget (<i>see LCPA report for \$ details</i>) <ul style="list-style-type: none"> MARC roadmap collaboration/awareness PSAP Consults with the few remaining PSAPs 	Phillip Ryan , Pryan LLC (Phill has details) Contract PoP: Jan1, 2019 thru Dec 31, 2022 <ul style="list-style-type: none"> AVPN port bandwidth trials Network alternative ASE trials
Kansas 911 Knowledge Center On schedule, On budget (<i>see LCPA report for \$ details</i>) <ul style="list-style-type: none"> LEARN evaluation completed; NEOGOV to expire Dec'21 	NEOGOV/FirstNet Learning Inc. (Lori Alexander has details) Contract PoP: Jan 1 to Dec 31, 2021 (3, 1-yr renewals) <ul style="list-style-type: none"> Collaboration with MARC Talent LMS replacement
Orthoimagery <ul style="list-style-type: none"> Acquired new imagery for 2021 ahead of schedule 	Surdex Corp, PoP Aug 25, 2020 thru Sep 30, 2024 <ul style="list-style-type: none"> Imagery buy-up program Respond to Orthoimagery QA Assessment
NG911 Broadband Interoperability <ul style="list-style-type: none"> Participating in SIAC Working Groups 	Michele Abbott , State Interop Advisory Committee (SIAC) <ul style="list-style-type: none"> State Interoperability Exec. Committee (SIEC)

NOTE: Projects that are complete and contracts that are closed are no longer shown in this PM Status Report.