



Council Meeting, October 28, 2022

Web Conference

Call to Order, Chair

Roll Call, Gayle

Agenda Items

- Review 2023 Workplan
- Review 2023 Budget
- Adjournment motion

**Kansas 911 Coordinating Council
2023 Budget**

Summary	2021 Actual	2022 Actual (6/30/22)	2022 Budget	2023 Budget
Revenue				
Telcom Income	31,678,149	16,241,691	31,612,000	32,483,382
Prepay Fee Income	2,723,715	1,237,551	2,263,014	2,475,102
PSAP 911 Services Payments	4,016,566	2,327,608	4,700,000	4,808,000
Imagery Cost Share	0	0	0	0
Interest Income	41,319	43,313	15,000	43,313
Total Revenue	38,459,749	19,850,163	38,590,014	39,809,797
PSAP Expenses				
PSAP Payments	20,354,816	10,342,367	20,500,000	20,684,734
PSAP Minimum Quarterly Payments	1,595,106	1,005,375	1,650,000	2,010,750
Total PSAP Expenses	21,949,922	11,347,742	22,150,000	22,695,484
Council Administrative				
Salaries	273,500	74,595	149,189	155,000 *
Office Supplies	621	533	500	500 *
Telephone	260	725	3,000	3,000
Required Conference Expenses -	0	642	5,000	5,000
Travel Expense - Staff	5,349	1,245	5,000	5,000
Vehicle Fuel	1,848	797	2,700	2,700
Vehicle Insurance & Registration	0	0	4,000	4,000
Vehicle Repairs & Maintenance	70	70	750	750
Vehicle Purchase/Replacement	50,716	0	0	0
Personnel Contracts	332,364	78,607	170,139	175,950
Legislative Pay	443	266	7,500	7,500
Interpreters	1,137	0	1,200	1,200
Meeting Expenses - Council	0	0	500	500
Meal/Travel Expense - Council	120	5,342	5,000	5,000
Conference Call Service	2,728	195	1,400	1,400
Council Meeting Expenses	4,428	5,803	15,600	15,600
Meeting Expense - Committee				
GIS Committee	0	0	1,000	1,000
Operations Committee	0	0	1,000	1,000
Technical/Security Committee	0	0	1,000	1,000
Training Committee	0	0	1,000	1,000
Committee Meeting Expenses	0	0	4,000	4,000
Audit Fees	0	15,635	10,000	10,000
LPA Audit	0	0	0	165,000 *
State Registration Fees	0	0	500	500
Bank Fees	4,077	1,572	4,200	4,200
PM Contract - Council Admin	0	13,985	37,440	22,880 *
Public Relations - Council	0	0	3,000	3,000
Membership Dues	1,468	692	1,500	1,500
Travel & Meals - Non Training	666	1,475	3,000	3,000
State Conferences and Training				
Registrations	880	0	750	750
Travel & Meals	139	0	1,500	1,500
Other Conference Expenses	0	0	250	250
National Conferences				
Registrations	1,024	950	3,850	3,850
Travel & Meals	4,815	5,322	15,000	15,000
Other National Conference	0	253	500	500
Other Administrative Costs	13,069	39,884	81,490	231,930
Total Council Admin Expenses	349,862	124,294	271,229	427,480

**Kansas 911 Coordinating Council
2023 Budget**

Summary	2021 Actual	2022 Actual (6/30/22)	2022 Budget	2023 Budget
Contractual Costs				
AT&T - ASE Network	0	0	0	1,500,000
AT&T - AVPN Access	1,017,642	555,626	1,200,000	300,000
AT&T - POTS Router Circuits	42,773	23,735	48,250	12,100
AT&T - Call Handling	1,254,932	1,025,986	1,990,000	2,052,000
AT&T - AVPN Ports	319,024	265,603	500,000	133,000
AT&T - T1 Backup Circuits	5,874	1,499	3,000	3,000
AT&T - MIS	16,735	0	0	0
AT&T - Service Manager	174,996	95,683	195,000	195,000
AT&T - EOD-CCS	8,705	0	0	0
AT&T Mobility/FirstNet - LTE	43,555	30,164	55,800	65,000
AT&T - TCC Services	156,030	78,015	200,000	160,000
AT&T - ESI Net	3,261,344	1,792,976	3,920,000	3,920,000
AT&T - Legacy Charges	164,421	84,002	175,000	175,000
AT&T - RapidDeploy	760,655	430,824	1,500,000	1,500,000
AT&T - NBFW	52,096	33,955	60,000	15,000
AT&T - Security	6,500	0	10,000	0
AT&T Service Contracts	7,285,282	4,418,068	9,857,050	10,030,100
LCPAContract	132,650	73,681	147,362	150,310
Non-Admin. Contract Staff Expenses				
Salaries	0	160,125	320,250	341,472
Required Conference Expenses - Staff	0	5,080	20,000	35,000 *
Travel Expense - Staff	0	3,589	35,000	44,000 *
Vehicle Fuel	0	1,269	9,300	10,100 *
Vehicle Insurance & Registration	0	0	12,000	13,000 *
Vehicle Repairs & Maintenance	0	336	2,250	2,450 *
Vehicle Purchase/Replacement	0	0	0	0
Non-Admin. Contract Staff		170,399	398,800	446,022
Legal Representation	26,218	3,863	45,000	45,000
ITSS Contract	217,394	102,663	204,000	0 *
PM Contract	214,314	55,939	149,760	91,520 *
Imagery Contract	0	0	0	0
DASC Contract	540,000	125,000	250,000	425,000
Website Devo and Maintenance		0	7,500	7,500
Cloud Services for Geocoding		0	8,500	8,500
Dickinson County Contract	29,370	60,210	58,741	0 *
Public Relations	1,828	773	12,000	12,000
Training - Admin Day & Regional	1,526	10,000	25,000	25,000
EMDTC Purchase		0	145,000	1,000,000 *
Onsite Training - EMDTC	0	0	6,400	14,400 *
EMDTC Deployment Costs	0	0	8,000	8,000
Technical Supplies and Equipment	2,221	978	40,000	65,000 *
Learning Management System	(125)	1,350	17,200	18,700 *
Esri ELAContract (KS OITS)	20,160	32,648	32,680	32,680
Security Audit Costs			11,500	395,400
Other Contract Costs	1,185,556	393,424	1,021,281	2,148,700
Total Contractual Costs	8,470,838	5,055,572	11,823,293	12,775,132
Total Expenses	30,770,622	16,527,608	34,244,522	35,898,096
Operating Expense Percentage	0.91%	0.63%	0.70%	1.07%

2023 Work Plan for 911 Coordinating Council

Scheduled Council Meetings for 2023:

- January 20, 2023 (Fri) (Web Conference)
- April 14, 2023 (Mon) (Web Conference)
- June 9, 2023 (Fri) (Web Conference)
- August 25, 2023 (Fri) (Topeka)
- October 27, 2023 (Fri) (Web Conference)
- December 8, 2023 (Fri) (Web Conference)

OBJECTIVES:

A. Executive Committee

Date Due

ACTIVITIES: Oversight of Local Collection Point Administrator (LCPA) contract services; monitor 911 revenue collection and approve Council budget; identify Administrative Regulations needed; distribute prepaid wireless 911 fees in excess of \$3 million/year; provide guidance to Public Safety Answering Points (PSAPs) on use of 911 funds; monitor telecommunications service provider compliance with 911 Act requirements and Regulation; Conduct annual review of LCPA. Oversight of Council's Communications Plan, portal and web-site services to provide timely and relevant information to PSAPs and to provide access by stakeholders to information, guidance, standards, and general information from the Council; Evaluate strategies and recommendations of Strategic Plan update, due February 28, 2023; Accept and/or modify strategies, timelines, priorities, fiscal objectives, and staff recommendations; facilitate multi-jurisdictional implementation efforts identified in plan; take specific actions to implement strategies and goals in the plan; evaluate any legislative action needed to implement strategies; monitor plan implementation progress and update it with accomplishments, revised priorities, and changes in strategies and goals.

1. Perform Statutory Council Responsibilities

- **Conduct annual review of LCPA** 06/09/23
- **Draft 2023 Budget and Workplan to Council** 10/04/23
- **Adopt 2023 Budget and Workplan** 12/08/23

2. Annual Reports to Legislature, Federal Communications Commission (FCC), National 911 Profile Database

- **FCC report due** 06/30/23
- **Profile Database update due** 07/01/23
- **Present draft Legislative report to Council** 11/27/23
- **Approve final legislative report Council** 12/08/23
- **Send legislative report to Legislative Committees** 01/15/24

3. Statewide Strategic Plan for Implementation of Next Generation 911 (NG911) Services

- **Updated Strategic Plan draft provided to Council** 02/28/23
- **Council adoption of updated Strategic Plan** 04/14/23
- **Infrastructure Workshop (Roadmap review)** 04/18/23
- **Infrastructure Workshop Update** 08/29/23
- **Strategic Planning Workshop** 09/28/23
- **Exec Committee Strategic Planning Workshop** 09/29/23

4. Council Operations		
• Review and revise business case		03/31/23
• Review and revise business case		06/30/23
• Review and revise business case		09/30/23
• Review and revise business case		12/31/23
• Review State Grant Fund policy		12/31/23
• Management of Federal 911 Grant projects		As Needed
• Present EMDTC Deployment Policy to Council		12/08/23
5. Ensure that appointments for Coordinating Council Positions are made		
• Provide notice to stakeholders of vacancies that will be pending Governor's appointment effective July 1st		01/15/23
• Mentoring and Orientation of New Council Members (Council & Committees)		Ongoing
• Monitor Council COOP, including succession planning		Ongoing
6. State Outreach		
• Review, and revise if needed, overall communications plan		04/01/23
• Ensure that every project addresses communication with stakeholders as a part of the project plan		Ongoing
• Support and identify opportunities for collaboration with state, local, federal and other entities		Ongoing
• Bi-Annual newsletter development and distribution		Ongoing
• MARC / Council Roadmap Meeting		03/31/23
• MARC / Council Roadmap Meeting		11/30/23
• Attend Meetings of State agencies and other entities, as requested for support of 911 related matters (SIAC, 988 etc.)		As Sched
7. National Outreach		
• Execute projects of 911 Grant Program application if needed		Ongoing
• ESInet to ESInet interconnections and call transfers		Ongoing
• ESInet to Legacy surrounding states interconnection		Ongoing
• Remain aware and engaged with other State Programs		Ongoing
8. Legislation / Administrative Regulations		
• Present testimony in support of changes to Kansas 911 Act or other state legislation impacting 911		As Needed
• Monitor and comment on federal legislation affecting 911		Ongoing
9. Ongoing for other activities		12/31/23
B. Operations Committee		Due Date

ACTIVITIES: Expenditure Review Sub-Committee reviews compiled PSAP financial report information for 911 expenditures and make decisions regarding approval; Identify additional information for expenditure report content and prepare reports. Assist in providing technical and requested operational guidance to PSAPs and other Council Committees; Develop policy and a public education plan for Real-Time-Text-to-911 (RTT-to-911), outbound text, and other i3 enhancements on the statewide NG911 system; Deliver PSAP and public education on Council projects; Review and respond to requests from the stakeholder community regarding 911 specific applications; Support implementation of additional i3 services to the NG911 System

ecosystem; Evaluate creation of training cadre and recommend action to Council; Review and provide input on EMDTC deployment policy; Continue migration of final two eligible PSAPs onto the statewide NG911 System upon request of PSAPs; Review training, change management, risk management, governance and Incident Management plans for any necessary modifications.

1. **Facilitate Communication among Council and Stakeholders**
 - **PSAP financial expenditure reports due.** 03/01/23
 - **Review 911 fee expenditures for approval determination** 08/31/23
 - **Provide expenditure review reports and support Council in appeal hearings of decisions made by the ERC in regard to approval determinations** As Needed
 - **Support Council in appeal hearings to KS Dept. of Administrative Hearings** As Needed
 - **Evaluate identified additional hardware needs of PSAPs** Ongoing
 - **Support bi-annual newsletter development and distribution** Ongoing

2. **Public Education/Tech Policy/Training Sub-Committee**
 - **Continue bi-weekly “PSAP Admin” telecon** Ongoing
 - **Explore Frontline PST outreach methodologies** Ongoing
 - **Support bi-annual newsletter development and distribution** Ongoing
 - **Develop mandatory technology training curriculum for System, including delivery methods and development of training cadre** Ongoing
 - **Facilitate hands-on technology training** As Needed
 - **Review sample policy and procedures for needed update** Ongoing
 - **Update or create PSA’s as needed** Ongoing
 - **Update website as needed** Ongoing
 - **Update training video on Text-to-911** 07/01/23
 - **Develop training for enhancements and new features** TBD
 - **Develop sample policy for enhancements and new features** TBD
 - **Continue partnerships with the KCDHH, KCSDV, 988 and other advocacy groups** Ongoing
 - **Support bi-annual newsletter development and distribution** Ongoing

3. **Ongoing for other activities** Ongoing

C. Technical/Security Committee **Due Date**

ACTIVITES: Ongoing monitoring of emerging cybersecurity threats and implementation of plans to reduce associated risks. Monitoring of progress towards improved location accuracy. Review release notes for Vesta software upgrades for potential risk. Provide technical and security review of planned i3 service additions to the NG911 system. Review technical and security implications of Public Safety Broadband integration to the NG911 system. Evaluate and monitor technical and security implications of RapidDeploy RadiusPlus upgrades. Monitor and evaluate bandwidth needs and potential network modifications to facilitate increased bandwidth or network performance. Manage Incident Management plan updates and enhancements. Monitor implications of FirstNet interconnection on the call handling system. Monitor progress of telecommunications service provider interconnection with ESnet. Evaluate and monitor implementation of enhancements and new features. Evaluate need, technical specifications and security risks of Internet of Things (IoT) interface to the call handling network.

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| 1. Ongoing for all activities | Ongoing |
| 2. Explore implementation of forest guide database for inner-system communication with state and nationwide PSAP partners | 12/31/23 |

D. GIS Committee

ACTIVITIES: Provide needed GIS data work in support of NG911 System enhancements; Provide oversight of GIS data maintenance to ensure that all Kansas jurisdictions remain in compliance with required maintenance; Conduct quality assurance testing of GIS data maintenance submissions; Submit maintenance updates to EGDMS as needed; Support PSAP migration from MSAG to Geo-MSAG for any additional PSAPs implementing statewide system; Monitor and manage transition to Public Safety Platform (PSP) data management platform; Support refresh of aerial imagery; Provide continuing training for GIS Data Stewards and GIS Data Maintainers.

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| 1. Refresh statewide aerial imagery in 2023/24 flying season | 12/31/23 |
| 2. Participate in RapidDeploy CAB and report out to Exec. Comm. | Ongoing |
| 3. Ongoing for other activities | Ongoing |
| 4. Explore visualization of Z-axis data for PSTs, including indoor mapping | Ongoing |
| 5. GIS data model update | 12/31/23 |

December 31, 2023: Legislature's Division of Post Audit will have completed an audit of the 911 system as set out in KSA 12-5377(c).

2024 Legislative Session: Legislature shall review the 911 Act (KSA 12-5377(d)).

911 Coordinating Council Calendar of Events

Date	Activity
01/15/23	Provide notice to stakeholders of vacancies that will be pending Governor's appointment effective July 1st
02/28/23	Updated Strategic Plan draft provided to Council
03/01/23	PSAP financial expenditure reports due.
03/31/23	Review and revise business case
03/31/23	MARC / Council Roadmap Meeting
04/01/23	Review, and revise if needed, overall communications plan
04/14/23	Council adoption of updated Strategic Plan
04/18/23	Infrastructure Workshop (Roadmap review)
06/09/23	Conduct annual review of LCPA
06/30/23	FCC report due
06/30/23	Review and revise business case
07/01/23	Profile Database update due
07/01/23	Update training video on Text-to-911
08/29/23	Infrastructure Workshop Update
08/31/23	Review 911 fee expenditures for approval determination
09/28/23	Strategic Planning Workshop
09/29/23	Exec Committee Strategic Planning Workshop
09/30/23	Review and revise business case
10/04/23	Draft 2023 Budget and Workplan to Council
11/27/23	Present draft Legislative report to Council
11/30/23	MARC / Council Roadmap Meeting
12/08/23	Adopt 2023 Budget and Workplan
12/08/23	Approve final legislative report Council
12/08/23	Present EMDTC Deployment Policy to Council
12/31/23	Review and revise business case
12/31/23	Review State Grant Fund policy
12/31/23	Explore implementation of forest guide database for inner-system communication with state and nationwide PSAP partners
12/31/23	Refresh statewide aerial imagery in 2023/24 flying season
12/31/23	GIS data model update
01/15/24	Send legislative report to Legislative Committees