



Council Meeting, December 9, 2022

Web Conference

Call to Order, Chair

Roll Call, Gayle

Consent Agenda Items

- Meeting Minutes, October 28, 2022
- Financial Reports
- Council Member Handbook
- Policy and Education Committee Charter
- Staff and Committee Reports

Agenda Items

- 2020/2021 LCPA Audit Report – Kathy Becker
- Approve 2023 Workplan
- Approve 2023 Budget
- Report on RFP for Administrative Services – Kathy Becker
- Discuss 2022 Legislative Report Draft
- SecuLore Security Solution Presentation
- Liaison North Report – Ellen Wernicke
- Implementation Technical Support Specialist Report – Phill Ryan
- Next Meeting Date Announcement – January 20, 2023 (web conference)
- Adjournment motion

August 10, 2022

Kansas 911 Coordinating Council
Kansas 911 Act Funds
3706 S Topeka Blvd – Suite 302
Topeka, Kansas 66609

We are pleased to confirm our understanding of the services we are to provide for Kansas 911 Act Funds for the years ended December 31, 2021 and 2020.

Other Services

We will also perform the following non-audit services:

1. Assist in the preparation of the footnotes.

The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. These non-audit services do not constitute an audit and such services will not be conducted in accordance with Auditing Standards.

Audit Scope and Objectives

We will audit the financial statements of Kansas 911 Act Funds, which comprise the Statement of Cash Receipts and Disbursements for the years ended December 31, 2021 and 2020, and the notes to the financial statements for the years then ended.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.



Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Company or to acts by management or employees acting on behalf of the Company.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the Company and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Company's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.



We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America. You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Company from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Company involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Company received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the Company complies with applicable laws and regulations. You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.



You agree to assume all management responsibilities for the preparation of footnotes, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

Greg Schmidtlein is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We estimate that our fees for the audit will be \$6,885. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our fees are due upon completion of the returns noted above and finance charges of 1.5% monthly or 18% annually will be incurred if not paid within 30 days, you will also be responsible for the costs of collection and reasonable attorney fees if applicable.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.



Cummins, Coffman & Schmidt, CPA's, P.A.

RESPONSE:

This letter correctly sets forth the understanding of Kansas 911 Act Funds.

Management signature: _____

Title: _____

Date: _____

Board Member signature: _____

Title: _____

Date: _____

Kansas 911 Coordinating Council

November 21, 2022

Cummins, Coffman & Schmidtlein, CPA's, P.A.
3706 S. Topeka, Blvd., Suite 302
Topeka, Ks 66609

This representation letter is provided in connection with your audit of the financial statements of Kansas 911 Act Funds, which comprises the statement of cash receipts and disbursements – cash basis as of December 31, 2021 and 2020, and the related notes to the financial statement, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with the cash basis of accounting.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of November 21, 2022, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated August 10, 2022, including our responsibility for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting.
- 2) The financial statements referred to above are fairly presented in conformity with the cash basis of accounting.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with the cash basis of accounting.
- 7) All events subsequent to the date of the financial statements which required adjustment or disclosure have been adjusted or disclosed.
- 8) We agree with the adjustments you have proposed and they will be recorded to the organization's accounts.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with the cash basis of accounting.
- 10) Significant estimates and material concentrations have been appropriately disclosed in accordance with the cash basis of accounting.

11) Guarantees, whether written or oral, under which the Organization is contingently liable, have been properly recorded or disclosed in accordance with the cash basis of accounting.

Information Provided

12) We have provided you with:

- a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
- b) Additional information that you have requested from us for the purpose of the audit.
- c) Unrestricted access to persons within the Organization from whom you determined it necessary to obtain audit evidence.
- d) Minutes of the meetings of the governing board or summaries of actions of recent meetings for which minutes have not yet been prepared.

13) In regards to the assistance with the preparation of footnotes services performed by you, we have:

- a) Assumed all management responsibilities.
- b) Designated a staff member who has suitable skill, knowledge, or experience to oversee the services.
- c) Evaluated the adequacy and results of the services performed.
- d) Accepted responsibility for the results of the services.

14) All material transactions have been recorded in the accounting records and are reflected in the financial statements.

15) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

16) We have no knowledge of any fraud or suspected fraud that affects the Organization and involves:

- a) Management,
- b) Employees who have significant roles in internal control, or
- c) Others where the fraud could have a material effect on the financial statements.

17) We have no knowledge of any allegations of fraud or suspected fraud affecting the Organization's financial statements communicated by employees, former employees, grantors, regulators, or others.

18) We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.

19) We have disclosed to you all known actual or possible litigation, claims, and assessment whose effects should be considered when preparing the financial statements.

20) We have disclosed to you the names of the Organization's related parties and all the related-party relationships and transactions, including any side agreements.

21) The Organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.

22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us.

Management Signature: _____

Title: _____

Board Signature: _____

Title: _____

KANSAS 911 ACT FUNDS

FINANCIAL STATEMENTS & INDEPENDENT AUDITOR'S REPORT
YEARS ENDED DECEMBER 31, 2021 & 2020

DRAFT



Cummins,
Coffman &
Schmidtlein

Certified Public Accountants, P.A.

KANSAS 911 ACT FUNDS

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INDEPENDENT AUDITOR'S REPORT

To the 911 Coordinating Council and Local Collection Point Administrator
Kansas 911 Act Funds

Opinion

We have audited the accompanying financial statements of the Kansas 911 Act Funds, which comprise the statement of cash receipts and disbursements for the years ended December 31, 2021 and 2020, and the related notes to the financial statement.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial activity of the Kansas 911 Act Fund as of December 31, 2021 and 2020, and its support, revenue, and expense for the years then ended in accordance with the cash basis of accounting.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Kansas 911 Act Funds and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting described in Note 1, and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Kansas 911 Act Funds' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Kansas 911 Act Funds' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Cummins, Coffman & Schmidtlein, CPA's, P.A.

Topeka, Kansas

November XX, 2022

KANSAS 911 ACT FUNDS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
Years Ended

	<u>December 31</u>	
	<u>2021</u>	<u>2020</u>
Receipts:		
Fees	\$ 38,831,356	\$ 37,914,849
Interest	242,958	331,792
Other income	1,349,334	1,311,249
Total receipts	<u>40,423,648</u>	<u>39,557,890</u>
Disbursements:		
PSAP payments	20,727,652	21,360,711
AT&T payments	8,744,941	7,120,860
Administrative fees	2,947,290	4,095,504
Total disbursements	<u>32,419,883</u>	<u>32,577,075</u>
Deficit receipts over disbursements	8,003,765	6,980,815
Cash and cash equivalents, beginning of year	<u>22,536,698</u>	<u>15,555,883</u>
Cash and cash equivalents, end of year	\$ <u>30,540,463</u>	\$ <u>22,536,698</u>

The accompanying notes are an integral part of this financial statement.

KANSAS 911 ACT FUNDS
NOTES TO FINANCIAL STATEMENTS (continued)
December 31, 2020

1. Organization and Significant Accounting Policies

Organization

The 2011 Kansas Legislature created the Kansas 911 Act (the Act) which took effect on January 1, 2012. The Act repealed K.S.A. 12-5321, created the 911 Coordinating Council which monitors the delivery of 911 services, established the State Fund and Grant Fund, and set a fee of 53 cents per month per subscriber account of any exchange telecommunications service, wireless telecommunications service, or VoIP service, as well as a fee of 1.06% per retail transaction on prepaid wireless fees. In October 2015, the set fee per subscriber increased to 60 cents and prepaid wireless fees to 1.20%. In 2019, the legislature increased the fee to 90 cents and prepaid wireless fee to 2.06%.

The State Fund represents the fees remitted by the providers to the Local Collection Point Administrator for distribution to Public Safety Answering Points. The Grant Fund is used for projects involving the development and implementation of next generation 911 services, costs associated with Public Safety Answering Points, and other costs pursuant to the Kansas 911 Act. Mainstream Nonprofit Solutions performs the duties of Local Collection Point Administrator.

Basis of Accounting

The accompanying financial statements present the Funds' activities following the cash receipts and disbursements accounting method. Under this method, revenues are recognized when received rather than when earned and expenses are recognized when paid rather than when the obligation is incurred. The statement of cash receipts and disbursements is a summary of the cash activity of the Funds and does not present transactions that would be included in financial statements prepared using the accrual method of accounting, as contemplated by generally accepted accounting principles.

Cash and Cash Equivalents

Cash and cash equivalents include cash held in checking accounts and investment accounts.

2. Payments to PSAPs

Using PSAP coding data supplied by the providers, the Local Collection Point Administrator (LCPA) allocates the fees to Public Safety Answering Points (PSAPs). The payments are made in the month following collection. In some cases, certain providers have not supplied the information necessary to make the allocation although the fees have been remitted to the Local Point Administrator.

KANSAS 911 ACT FUNDS
NOTES TO FINANCIAL STATEMENTS (continued)
December 31, 2020

3. Administrative Fees

Effective January 1, 2017, the 911 Coordinating Council has engaged Nonprofit Solutions, Inc. to act as the LCPA with payments of \$144,474 and \$132,650 for the years 2021 and 2020, respectively. Prior to July 1, 2014, annual 911 Coordinating Council administrative expenses are not to exceed 1.5% of the total receipts from providers and the Kansas Department of Revenue. The law governing the Funds was amended as of July 1, 2014 to allow annual 911 Coordinating Council administrative expenses up to 2.5% of the total receipts from providers and the Kansas Department of Revenue. In 2019, the administrative expense cap was reduced to 2.0%.

4. Commitments

After the Act took effect on January 1, 2012, the Next Generation 911 Local Fee Fund's cash balance was transferred to the 911 State Fund. In February of 2018, the 911 State Fund transferred \$2,000,000 of funds from their interest-bearing checking account into investment accounts with Intrust Wealth Management. Undistributed amounts in the 911 State Fund cash account as of December 31, 2021 and 2020, was \$6,026,270 and \$4,258,664, and are restricted for payments to PSAPs.

With the inception of the Act on January 1, 2012, the 911 State Grant Fund was established to be used for projects involving the development and implementation of next generation 911 services, costs associated with Public Safety Answering Points, expenses related to the 911 Coordinating Council, costs of audits and other costs pursuant to the Kansas 911 Act. In February of 2018, the 911 State Grant fund transferred \$9,000,000 of funds from their interest-bearing checking accounts into investment accounts with Intrust Wealth Management. All expenses related to the Council shall not exceed 1.5% of the total receipts from providers and the Kansas Department of Revenue received by the LCPA. The law governing the Funds was amended as of July 1, 2014 to allow annual 911 Coordinating Council administrative expenses up to 2.5% of the total receipts from providers and the Kansas Department of Revenue. Undistributed amounts in the 911 State Grant Fund cash account as of December 31, 2021 and 2020, was \$6,223,811 and \$6,331,319.

5. Deposits and Credit Risk

The 911 State Fund and 911 State Grant Fund's cash balances are held in interest-bearing checking accounts at a financial institution. The bank balance is secured by pledged securities held by a third party. Cash balances for the years ended December 31, 2021 and 2020, are as follows:

	<u>2021</u>	<u>2020</u>
911 State Fund	\$ 6,026,270	\$ 4,258,664
911 Operations	14,093,263	8,069,493
911 State Grant Fund	826,936	478,654
	<u>\$ 20,946,469</u>	<u>\$ 12,806,811</u>

6. Subsequent Events

Subsequent events were evaluated through the date of the audit report, which is the date the financial statements were available to be issued. No events were found requiring disclosure in these financial statements.

The accompanying notes are an integral part of this financial statement.

ADJUSTING JOURNAL ENTRIES

Client Name **Kansas 911 Coordination Council**

Date **12.31.21**

AJE #	Date	Account Number	Description	Debit	Credit
1	1.1.21	0-000-2100-000	Accounts Payable	3,905,095.90	
		0-000-2102-100	Accrued Accounts Payable - PSAP Withholding	7,409.29	
		0-000-2103-000	Accrued Accounts Payable - PSAP Min. Pymts	296,129.29	
		0-000-2104-000	Accrued Accounts Payable - Arrears	121,513.24	
		0-000-2107-000	Deferred Revenue	218,500.00	
		0-000-1200-000	Accounts Receivable		2,893,633.61
		0-000-1203-000	Accrued Receivable		11,129.29
		0-000-1300-000	Prepaid Expenses		130,228.61
		0-000-3300-000	Retained Earnings		1,513,656.21
			- To adjust net assets as of 1.1.21		
2	12.31.21	0-000-1203-000	Accrued Receivable	11,129.29	
		0-000-2100-000	Accounts Payable	1,167,870.46	
		0-000-2107-000	Deferred Revenue	333,516.32	
		1-100-4000-000	Telecom Income	405,666.19	
		0-000-1200-000	Accounts Receivable		277,095.48
		0-000-1300-000	Prepaid Expenses		139,700.00
		0-000-2102-100	Accrued Accounts Payable - PSAP Withholding		7,409.29
		0-000-2103-000	Accrued Accounts Payable - PSAP Min. Pymts		11,129.29
		0-000-2104-000	Accrued Accounts Payable - Arrears		121,513.24
		0-000-2105-000	Accrued Accounts Payable		362.43
		1-100-5000-000	PSAP Payments		1,360,972.53
			- To adjust from accrual to cash for 2021		
				6,466,829.98	6,466,829.98

We are in agreement with the adjusting journal entries you have recommended, and they will be posted to the organization's accounts.

Client Signature: _____

2023 Work Plan for 911 Coordinating Council

Scheduled Council Meetings for 2023:

- January 20, 2023 (Fri) (Web Conference)
- April 14, 2023 (Mon) (Web Conference)
- June 9, 2023 (Fri) (Web Conference)
- August 25, 2023 (Fri) (Topeka)
- October 27, 2023 (Fri) (Web Conference)
- December 8, 2023 (Fri) (Web Conference)

OBJECTIVES:

A. Executive Committee

Date Due

ACTIVITIES: Oversight of Local Collection Point Administrator (LCPA) contract services; monitor 911 revenue collection and approve Council budget; identify Administrative Regulations needed; distribute prepaid wireless 911 fees in excess of \$3 million/year; provide guidance to Public Safety Answering Points (PSAPs) on use of 911 funds; monitor telecommunications service provider compliance with 911 Act requirements and Regulation; Conduct annual review of LCPA. Oversight of Council's Communications Plan, portal and web-site services to provide timely and relevant information to PSAPs and to provide access by stakeholders to information, guidance, standards, and general information from the Council; Evaluate strategies and recommendations of Strategic Plan update, due February 28, 2023; Accept and/or modify strategies, timelines, priorities, fiscal objectives, and staff recommendations; facilitate multi-jurisdictional implementation efforts identified in plan; take specific actions to implement strategies and goals in the plan; evaluate any legislative action needed to implement strategies; monitor plan implementation progress and update it with accomplishments, revised priorities, and changes in strategies and goals.

1. Perform Statutory Council Responsibilities

- Conduct annual review of LCPA 06/09/23
- Draft 2023 Budget and Workplan to Council 10/04/23
- Adopt 2023 Budget and Workplan 12/08/23

2. Annual Reports to Legislature, Federal Communications Commission (FCC), National 911 Profile Database

- FCC report due 06/30/23
- Profile Database update due 07/01/23
- Present draft Legislative report to Council 11/27/23
- Approve final legislative report Council 12/08/23
- Send legislative report to Legislative Committees 01/15/24

3. Statewide Strategic Plan for Implementation of Next Generation 911 (NG911) Services

- Updated Strategic Plan draft provided to Council 02/28/23
- Council adoption of updated Strategic Plan 04/14/23
- Infrastructure Workshop (Roadmap review) 04/18/23
- Infrastructure Workshop Update 08/29/23
- Strategic Planning Workshop 09/28/23
- Exec Committee Strategic Planning Workshop 09/29/23

4. Council Operations	
• Review and revise business case	03/31/23
• Review and revise business case	06/30/23
• Review and revise business case	09/30/23
• Review and revise business case	12/31/23
• Review State Grant Fund policy	12/31/23
• Management of Federal 911 Grant projects	As Needed
• Present EMDTC Deployment Policy to Council	12/08/23
5. Ensure that appointments for Coordinating Council Positions are made	
• Provide notice to stakeholders of vacancies that will be pending Governor's appointment effective July 1st	01/15/23
• Mentoring and Orientation of New Council Members (Council & Committees)	Ongoing
• Monitor Council COOP, including succession planning	Ongoing
6. State Outreach	
• Review, and revise if needed, overall communications plan	04/01/23
• Ensure that every project addresses communication with stakeholders as a part of the project plan	Ongoing
• Support and identify opportunities for collaboration with state, local, federal and other entities	Ongoing
• Bi-Annual newsletter development and distribution	Ongoing
• MARC / Council Roadmap Meeting	03/31/23
• MARC / Council Roadmap Meeting	11/30/23
• Attend Meetings of State agencies and other entities, as requested for support of 911 related matters (SIAC, 988 etc.)	As Sched
7. National Outreach	
• Execute projects of 911 Grant Program application if needed	Ongoing
• ESInet to ESInet interconnections and call transfers	Ongoing
• ESInet to Legacy surrounding states interconnection	Ongoing
• Remain aware and engaged with other State Programs	Ongoing
8. Legislation / Administrative Regulations	
• Present testimony in support of changes to Kansas 911 Act or other state legislation impacting 911	As Needed
• Monitor and comment on federal legislation affecting 911	Ongoing
9. Ongoing for other activities	12/31/23
B. Operations Committee	Due Date

ACTIVITIES: Expenditure Review Sub-Committee reviews compiled PSAP financial report information for 911 expenditures and make decisions regarding approval; Identify additional information for expenditure report content and prepare reports. Assist in providing technical and requested operational guidance to PSAPs and other Council Committees; Develop policy and a public education plan for Real-Time-Text-to-911 (RTT-to-911), outbound text, and other i3 enhancements on the statewide NG911 system; Deliver PSAP and public education on Council projects; Review and respond to requests from the stakeholder community regarding 911 specific applications; Support implementation of additional i3 services to the NG911 System

ecosystem; Evaluate creation of training cadre and recommend action to Council; Review and provide input on EMDTC deployment policy; Continue migration of final two eligible PSAPs onto the statewide NG911 System upon request of PSAPs; Review training, change management, risk management, governance and Incident Management plans for any necessary modifications.

1. **Facilitate Communication among Council and Stakeholders**
 - **PSAP financial expenditure reports due.** 03/01/23
 - **Review 911 fee expenditures for approval determination** 08/31/23
 - **Provide expenditure review reports and support Council in appeal hearings of decisions made by the ERC in regard to approval determinations** As Needed
 - **Support Council in appeal hearings to KS Dept. of Administrative Hearings** As Needed
 - **Evaluate identified additional hardware needs of PSAPs** Ongoing
 - **Support bi-annual newsletter development and distribution** Ongoing
2. **Public Education/Tech Policy/Training Sub-Committee**
 - **Continue bi-weekly "PSAP Admin" telecon** Ongoing
 - **Explore Frontline PST outreach methodologies** Ongoing
 - **Support bi-annual newsletter development and distribution** Ongoing
 - **Develop mandatory technology training curriculum for System, including delivery methods and development of training cadre** Ongoing
 - **Facilitate hands-on technology training** As Needed
 - **Review sample policy and procedures for needed update** Ongoing
 - **Update or create PSA's as needed** Ongoing
 - **Update website as needed** Ongoing
 - **Update training video on Text-to-911** 07/01/23
 - **Develop training for enhancements and new features** TBD
 - **Develop sample policy for enhancements and new features** TBD
 - **Continue partnerships with the KCDHH, KCSDV, 988 and other advocacy groups** Ongoing
 - **Support bi-annual newsletter development and distribution** Ongoing
3. **Ongoing for other activities** Ongoing

C. Technical/Security Committee **Due Date**

ACTIVITIES: Ongoing monitoring of emerging cybersecurity threats and implementation of plans to reduce associated risks. Monitoring of progress towards improved location accuracy. Review release notes for Vesta software upgrades for potential risk. Provide technical and security review of planned i3 service additions to the NG911 system. Review technical and security implications of Public Safety Broadband integration to the NG911 system. Evaluate and monitor technical and security implications of RapidDeploy RadiusPlus upgrades. Monitor and evaluate bandwidth needs and potential network modifications to facilitate increased bandwidth or network performance. Manage Incident Management plan updates and enhancements. Monitor implications of FirstNet interconnection on the call handling system. Monitor progress of telecommunications service provider interconnection with ESnet. Evaluate and monitor implementation of enhancements and new features. Evaluate need, technical specifications and security risks of Internet of Things (IoT) interface to the call handling network.

- | | |
|---|----------|
| 1. Ongoing for all activities | Ongoing |
| 2. Explore implementation of forest guide database for inner-system communication with state and nationwide PSAP partners | 12/31/23 |

D. GIS Committee

ACTIVITIES: Provide needed GIS data work in support of NG911 System enhancements; Provide oversight of GIS data maintenance to ensure that all Kansas jurisdictions remain in compliance with required maintenance; Conduct quality assurance testing of GIS data maintenance submissions; Submit maintenance updates to EGDMS as needed; Support PSAP migration from MSAG to Geo-MSAG for any additional PSAPs implementing statewide system; Monitor and manage transition to Public Safety Platform (PSP) data management platform; Support refresh of aerial imagery; Provide continuing training for GIS Data Stewards and GIS Data Maintainers.

- | | |
|--|----------|
| 1. Refresh statewide aerial imagery in 2023/24 flying season | 12/31/23 |
| 2. Participate in RapidDeploy CAB and report out to Exec. Comm. | Ongoing |
| 3. Ongoing for other activities | Ongoing |
| 4. Explore visualization of Z-axis data for PSTs, including indoor mapping | Ongoing |
| 5. GIS data model update | 12/31/23 |

December 31, 2023: Legislature's Division of Post Audit will have completed an audit of the 911 system as set out in KSA 12-5377(c) .

2024 Legislative Session: Legislature shall review the 911 Act (KSA 12-5377(d)).

911 Coordinating Council Calendar of Events

Date	Activity
01/15/23	Provide notice to stakeholders of vacancies that will be pending Governor's appointment effective July 1st
02/28/23	Updated Strategic Plan draft provided to Council
03/01/23	PSAP financial expenditure reports due.
03/31/23	Review and revise business case
03/31/23	MARC / Council Roadmap Meeting
04/01/23	Review, and revise if needed, overall communications plan
04/14/23	Council adoption of updated Strategic Plan
04/18/23	Infrastructure Workshop (Roadmap review)
06/09/23	Conduct annual review of LCPA
06/30/23	FCC report due
06/30/23	Review and revise business case
07/01/23	Profile Database update due
07/01/23	Update training video on Text-to-911
08/29/23	Infrastructure Workshop Update
08/31/23	Review 911 fee expenditures for approval determination
09/28/23	Strategic Planning Workshop
09/29/23	Exec Committee Strategic Planning Workshop
09/30/23	Review and revise business case
10/04/23	Draft 2023 Budget and Workplan to Council
11/27/23	Present draft Legislative report to Council
11/30/23	MARC / Council Roadmap Meeting
12/08/23	Adopt 2023 Budget and Workplan
12/08/23	Approve final legislative report Council
12/08/23	Present EMDTC Deployment Policy to Council
12/31/23	Review and revise business case
12/31/23	Review State Grant Fund policy
12/31/23	Explore implementation of forest guide database for inner-system communication with state and nationwide PSAP partners
12/31/23	Refresh statewide aerial imagery in 2023/24 flying season
12/31/23	GIS data model update
01/15/24	Send legislative report to Legislative Committees

**Kansas 911 Coordinating Council
2023 Budget**

Summary	2021 Actual	2022 Actual (6/30/22)	2022 Budget	2023 Budget
Revenue				
Telcom Income	31,678,149	16,241,691	31,612,000	32,483,382
Prepay Fee Income	2,723,715	1,237,551	2,263,014	2,475,102
PSAP 911 Services Payments	4,016,566	2,327,608	4,700,000	4,808,000
Imagery Cost Share	0	0	0	0
Interest Income	41,319	43,313	15,000	43,313
Total Revenue	38,459,749	19,850,163	38,590,014	39,809,797
PSAP Expenses				
PSAP Payments	20,354,816	10,342,367	20,500,000	20,684,734
PSAP Minimum Quarterly Payments	1,595,106	1,005,375	1,650,000	2,010,750
Total PSAP Expenses	21,949,922	11,347,742	22,150,000	22,695,484
Council Administrative Expenses				
Salaries	273,500	74,595	149,189	162,168 *
Office Supplies	621	533	500	600 *
Telephone	260	725	3,000	3,000
Required Conference Expenses -	0	642	5,000	5,000
Travel Expense - Staff	5,349	1,245	5,000	5,000
Vehicle Fuel	1,848	797	2,700	2,700
Vehicle Insurance & Registration	0	0	4,000	4,000
Vehicle Repairs & Maintenance	70	70	750	750
Vehicle Purchase/Replacement	50,716	0	0	0
Personnel Contracts	332,364	78,607	170,139	183,218
Legislative Pay	443	266	7,500	7,500
Interpreters	1,137	0	1,200	1,200
Meeting Expenses - Council	0	0	500	500
Meal/Travel Expense - Council	120	5,342	5,000	5,000
Conference Call Service	2,728	195	1,400	1,400
Council Meeting Expenses	4,428	5,803	15,600	15,600
Meeting Expense - Committee				
GIS Committee	0	0	1,000	1,000
Operations Committee	0	0	1,000	1,000
Technical/Security Committee	0	0	1,000	1,000
Training Committee	0	0	1,000	1,000
Committee Meeting Expenses	0	0	4,000	4,000
Audit Fees	0	15,635	10,000	10,500
LPA Audit	0	0	0	165,000 *
State Registration Fees	0	0	500	500
Bank Fees	4,077	1,572	4,200	4,200
PM Contract - Council Admin	0	13,985	37,440	27,000 *
Public Relations - Council	0	0	3,000	3,000
Membership Dues	1,468	692	1,500	1,500
Travel & Meals - Non Training	666	1,475	3,000	3,000
State Conferences and Training				
Registrations	880	0	750	750
Travel & Meals	139	0	1,500	1,500
Other Conference Expenses	0	0	250	250
National Conferences				
Registrations	1,024	950	3,850	3,850
Travel & Meals	4,815	5,322	15,000	15,000
Other National Conference	0	253	500	500
Other Administrative Costs	13,069	39,884	81,490	236,550
Total Council Admin Expenses	349,862	124,294	271,229	439,368

**Kansas 911 Coordinating Council
2023 Budget**

Summary	2021 Actual	2022 Actual (6/30/22)	2022 Budget	2023 Budget
Contractual Costs				
AT&T - ASE Network	0	0	0	1,500,000
AT&T - AVPN Access	1,017,642	555,626	1,200,000	300,000
AT&T - POTS Router Circuits	42,773	23,735	48,250	12,100
AT&T - Call Handling	1,254,932	1,025,986	1,990,000	2,052,000
AT&T - AVPN Ports	319,024	265,603	500,000	133,000
AT&T - T1 Backup Circuits	5,874	1,499	3,000	3,000
AT&T - MIS	16,735	0	0	0
AT&T - Service Manager	174,996	95,683	195,000	195,000
AT&T - EOD-CCS	8,705	0	0	0
AT&T Mobility/FirstNet - LTE	43,555	30,164	55,800	65,000
AT&T - TCC Services	156,030	78,015	200,000	160,000
AT&T - ESI Net	3,261,344	1,792,976	3,920,000	3,920,000
AT&T - Legacy Charges	164,421	84,002	175,000	175,000
AT&T - RapidDeploy	760,655	430,824	1,500,000	1,500,000
AT&T - NBFW	52,096	33,955	60,000	15,000
AT&T - Security	6,500	0	10,000	0
AT&T Service Contracts	7,285,282	4,418,068	9,857,050	10,030,100
LCPA Contract	132,650	73,681	147,362	150,310
Non-Admin. Contract Staff Expenses				
Salaries	0	160,125	320,250	341,472
Required Conference Expenses - Staff	0	5,080	20,000	35,000 *
Travel Expense - Staff	0	3,589	35,000	44,000 *
Vehicle Fuel	0	1,269	9,300	10,100 *
Vehicle Insurance & Registration	0	0	12,000	13,000 *
Vehicle Repairs & Maintenance	0	336	2,250	2,450 *
Vehicle Purchase/Replacement	0	0	0	0
Non-Admin. Contract Staff		170,399	398,800	446,022
Legal Representation	26,218	3,863	45,000	45,000
ITSS Contract	217,394	102,663	204,000	0 *
PM Contract	214,314	55,939	149,760	108,000 *
Imagery Contract	0	0	0	0
DASC Contract	540,000	125,000	250,000	425,000
Website Devo and Maintenance		0	7,500	7,500
Cloud Services for Geocoding		0	8,500	8,500
Dickinson County Contract	29,370	60,210	58,741	0 *
Public Relations	1,828	773	12,000	12,000
Training - Admin Day & Regional	1,526	10,000	25,000	25,000
EMDTC Purchase		0	145,000	1,000,000 *
Onsite Training - EMDTC	0	0	6,400	14,400 *
EMDTC Deployment Costs	0	0	8,000	8,000
Technical Supplies and Equipment	2,221	978	40,000	65,000 *
Learning Management System	(125)	1,350	17,200	18,700 *
Esri ELAContract (KS OITS)	20,160	32,648	32,680	32,680
Security Audit Costs			11,500	395,400
Other Contract Costs	1,185,556	393,424	1,021,281	2,165,180
Total Contractual Costs	8,470,838	5,055,572	11,823,293	12,791,612
Total Expenses	30,770,622	16,527,608	34,244,522	35,926,464
 Operating Expense Percentage	 0.91%	 0.63%	 0.70%	 1.10%



Kansas NG911 Legislative Report 2022

Initial release October 1, 2022
Last revised November 7, 2022

Prepared by Scott Ekberg, NG911 Administrator

Prepared for:

Senate Committee on Utilities, and
House Committee on Energy, Utilities and Telecommunications, and
Members of the Committees

Executive Summary

Kansas continues to lead the nation in Next-Generation 9-1-1 (NG911) services. This leadership provides our residents and visitors with the most advanced 9-1-1 public safety platform available. Our 3-year strategic plan ensures that Kansas retains that 9-1-1 leadership. We are grateful to the Kansas 911 Coordinating Council (“Council”) for their foresight and vision. We are indebted to Local Collection Point Administrator (LCPA) for providing the extraordinary staff that relentlessly makes Kansas NG911 the daily success that it is. Our NG911 achievement would not be possible without the many Public Safety Answering Points (PSAP) volunteers that serve on our committees. Our primary platform provider AT&T provides state-of-the-art ingenuity for our statewide NG911 services. Finally, we look forward to collaborating with the Division of Post Audit in 2023 to further improve Kansas NG911. Together, our team of public safety professionals makes Kansas NG911 exceptional, and it is a pleasure for me to serve with them.

Chief Dick Heitschmidt, Chair

Mission and Vision

The Council was created by the Kansas 911 Act (K.S.A 12-5362 et seq) and is tasked with monitoring the delivery of 911 services, developing strategies for future enhancements to the 911 system.

Mission. To serve Kansas PSAPs by implementing a coordinated, sustainable, and comprehensive NG911 service that responds anytime, anywhere, from any device to realize the full potential for 9-1-1 to provide public access to emergency services.

Vision. To enhance public safety in Kansas by providing statewide access to Next Generation 9-1-1 (NG911) services.

Our 911 website has additional information <https://www.kansas911.org>.

Leadership and Governance

The Kansas 911 Act (K.S.A. 12-5364) stipulates that the Council shall be comprised of 26 members (17 voting members and 9 non-voting) who each serve a 3-year term. The Council is an elite team of hand-picked volunteers appointed by the governor. Each member is a subject matter expert having special background and experience with each critical element of 911 public safety.

Direct Support

The Kansas 911 Act (K.S.A. 12-5364(d)) stipulates that the Local Collection Point Administrator (LCPA) “shall provide the council with any staffing necessary in carrying out the business of the council or effectuating the provisions of this act.” The Council Chair serves as the liaison between the Council and the LCPA. Currently, Mainstream Nonprofit Solutions is under contract to provide LCPA services and staffing. The Council is also served by two specialists through Kansas Department of Administration (DoA) contracts.

LCPA Employees Assigned	Independent Contractors	DoA Contractors
Kathy Becker, Project Director	Scott Ekberg, Administrator	Phill Ryan, Implementation Technical Support Specialist
Angela Wescott, Finance Manager	Michele Abbott, Communication and Training Coordinator	Randall White, Program Manager
Melisa Sparks, Finance Specialist	Angie Murphy, PSAP Liaison	Braden Perry, Attorney at Law
Gayle Schwarzrock, Admin Assistant	Ellen Wernicke, PSAP Liaison	

Lori Criqui left our program this past year. We are grateful for her many contributions to Kansas NG911. We are fortunate that Ellen Wernicke, formerly Director of Johnson County Emergency Management and Communications, is now our Public Safety Answering Point (PSAP) Liaison for Northern Kansas.

Council Committees

- Executive Committee focuses on programmatic and administrative leadership issues relative to Kansas NG911.
- Operations Committee focuses on strategies and guidance to ensure Kansas PSAPs fully understand and utilize the NG911 technology provided by the statewide, hosted solution.
- Expenditure Review Committee (ERC) focuses on expenditure review policy and process to ensure that 911 funds are properly expended in accordance with the Kansas 911 Act. Angie Murphy supports the ERC. Her focus has greatly improved PSAP expenditure reporting and resolution. For example, all but one county's annual expenditure report is closed for 2021. All but two of these reports have been closed since May. This is a significant improvement over years past. The PSAPs have adjusted well to the changes made to our team portal to streamline the reporting process. Total expenditures equaled \$19,468,151.48, and unallowable expenses, that were required to be reimbursed, were very low this year.
- GIS Committee focuses on constantly maintaining and consistently ensuring the integrity of county GIS data that is stored in the geographical Master Street Address Guide (MSAG).
- Technical and Security Committee focuses on the technical NG911 baseline including cybersecurity.
- Training Committee focuses on training relevant to technology and operation of the Kansas NG911 hosted solution.
- Public Education and NG911 Technologies Policy Group focuses on the development of NG911 public education plan, and best practices policies for NG911 technologies.

Policy and Education Plan

Becky Snook, Public Education and Technology Policy Chair, meets regularly with her team members to develop Public Service Announcements (PSAs).

Text-To-911 Review and Communication. In 2019 the definition of a 911 call was expanded to include text, video, picture, or any other form of communication conveyed to 911. K.S.A. 12-5380 requires that every city and county provide, or contract for, 24-hour answering of 911 calls. With the change to the statute, text calls are now covered by K.S.A. 12-5380. An internal review was conducted by Scott Ekberg of the status of all counties regarding Text-to-911. Marshall and Brown Counties do not provide Text-to-911 service. As a proactive measure, the Council drafted correspondence with these two counties pointing out that state statute requires that they either contract with someone to take Text-to-911 or they take Text-to-911 themselves. They were also reminded of the federal Americans with Disabilities Act (ADA) legislation and how they are at risk of a lawsuit because of that legislation. This communication was strictly intended to be helpful to ensure they were aware that they are neither in compliance with Kansas statute nor ADA legislation which requires the equal access of everyone to 911. Brown County has responded and appears to be moving toward compliance. They are investigating various options and we will work with them on whatever they decide to do. We have not heard back from Marshall County at this time.

As an example of the importance of Text-to-911, Josh Michaelis, Operations Committee Chair, shared a story regarding Text-to-911 in Rice County, wherein an individual texted his PSAP and advised them that they had fallen and thought they had broken their ankle. The Public Safety Telecommunicator (PST) on duty did an exceptional job of getting information from the person that fell. The individual was taken by EMS to the hospital. It was later learned from the EMS staff that the person had a cochlear implant and was part of the deaf and hard of hearing community. This is a great example of the importance of Text-to-911 and how we can provide direct access to 911 to every member of the community, including those people who are within the deaf and hard of hearing or speech impaired community. Josh also added that the same person fell again recently and was again successfully able to use Text-to-911 for assistance.

Operations and Sustainment

Kansas NG911 formal implementation is complete, and the program is now in the operational phase of deployment. Only Brown and Marshall counties remain undecided to join our statewide NG911 service.

Communication Plan

Real-time communication and collaboration is vital to the success of NG911 and 9-1-1 responsiveness. Our staff continually offers late-breaking news, new training, and refresher training. Our stakeholder communication strategy is purposeful, intentional and has produced recognized results and outcomes. In fact, folks from other states visit our website to glean ideas of how they too can move into NG911.

For example, the Kansas Association of Mappers (KAM) requested a GIS Day 2022, which is November 16,



2022. The request was approved by the Governor's Office, and a signing ceremony was held on October 18, 2022. In addition to members of the KAM Board of Directors, Earl Lewis, Chief Engineer, Kansas Department of Agriculture, Scott Ekberg, NG911 Administrator, Kansas 911 Coordinating Council, and Ken Nelson, Geographic Information Officer, Kansas Geological Survey, attended the signing ceremony. After the signing ceremony, attendees had a few minutes to talk with Governor Laura Kelly about how GIS technology supports the Kansas Next Generation 911 (NG911) system.

Our Communication and Training Coordinator, Michael Abbott, coordinates our communication plan and develops communication channels. Here are a few of our outreach channels:

- **Local Communications**
 - **PSAPs** receive our weekly PSAP bulletin and newsletters.
 - **PSAPs participate in a virtual** bi-weekly PSAP Administrator Roundtable notifications from our Liaisons, Angie Murphy, and Ellen Wernicke.
 - **Council Website.** Michele updates our website daily to make important NG911 announcements and provide an archive of general information.
 - **Press conferences.** Staff and committee members have participated in local press conferences addressing the accolades of Kansas NG911 such as Text-to-911.
 - **Learning Management System.** Our learning management system provides on-demand training for PSAP Administrators and front-line PSTs.
- **State Communications**
 - **Kansas Governor's Office.** Michele meets monthly with the Governor's office to share information on NG911 for their awareness, check on Council member appointments, and cultivate synergistic relationships with other state programs.
 - **State Legislature.** Scott and Michele provide periodic NG911 awareness briefings to state legislators to share information on NG911 for their awareness, check on Council member appointments, and cultivate synergistic relationships with other state programs.
 - **Admin Day.** Admin Day was a huge success again this year. With our Council Legislator Roundtable, webinars, classes, our PSAP administrators gain valuable insight in NG911. And we gain their perspective. It is a win-win interchange.
 - **Kansas APCO** informational briefings and hands-on NG911 training was offered.
 - **MARC** (Mid-America Regional Council) regional 9-1-1 emergency services
- **National Communications**
 - **NASNA** bi-annual meeting attended by Scott Ekberg, Administrator, and staff. The National Association of State 911 Administrators (NASNA) is "the voice of the states on public policy issues impacting 911. State 911 leaders' expertise can assist industry associations, public policymakers, the private sector, and emergency communications professionals at all levels of government as they address complex issues surrounding the evolution of emergency communications."
 - **APCO** (Association of Public-Safety Communications Officials) **International** annual meeting. Select staff attended to collect the latest information on NG911 standards, best practices, technology, and training, and to network with other states.

- **NENA** (National Emergency Number Association) annual meeting. Select staff attended to collect the latest information on NG911 standards, best practices, technology, and training, and to network with other states.
- **9-1-1 Early Adopters Summit** (EAS). We are intentionally growing our involvement in this national informational exchange program. For example, Scott Ekberg presented Kansas NG911 developments, November 14, 2022.
- **United States Congress**. Michele meets annually with our U.S. Senators and Representatives to inform them on the latest accomplishments of Kansas NG911. In addition, she coaches them on national 9-1-1 issues to assist them with any relevant bills.
- **National 911 Program Office**. Michele meets and confers regularly with the National 911 program office. In fact, the Office frequently reaches out to Michele, Scott, and Sherry Massey for our Kansas NG911 perspective.
- **Federal Communications Commission (FCC)**. Scott Ekberg and Michele reach out to the FCC with our annual report on the collection and use of 9-1-1 fees, Text-to-911 readiness and public safety.
- **Social Media**. Michele provides local, state and national updates through our Facebook and LinkedIn sites.

Council Member Handbook. Scott Ekberg, Administrator, maintains the Council Member Handbook as an orientation and training aid for our new and existing Council Members. Because we have a turnover in membership due to overlapping terms, this Handbook is an invaluable, living document.

User Portal. Our User Portal saves countless hours of labor while safely archiving important program document. For more information, please visit the Portal, <https://portal.kansas911.org>.

Council Website. Our website is a powerful communication tool. Not only are recent announcements posted on our website, but also historical information is archived for reference. For more information, please visit the website <https://www.kansas911.org/>

The benefit and purpose of wide and varied communication channels above is to ensure that we have “closed the loop” with our customers. We have provided an opportunity to have access to program updates and details as well the ability to give real time candid feedback and input.

Technology Training

NG911 training is, and will remain, a big deal for several reasons. First, turnover in our PSAPs remains high. In most cases, new personnel require extensive initial training. Second, veteran Public Safety Telecommunicators (PSTs), formerly referred to as “911 dispatchers,” need refresher training to stay proficient in their work. Third, NG911 is an ever-emerging technology with new applications that significantly enhance first response. As new features emerge, our PSAP administrators and frontline personnel need training in the new capabilities.

Since training is crucial, Council staff has developed a multi-penetration approach to NG911 training. And the approach is constantly being reviewed and revised to effectuate sufficient and adequate training on the NG911 system. Here are a few examples:

- PSAP Bulletin, weekly

- PSAP Administrator Calls, bi-weekly
- Website notification
- Social media outreach (Facebook, LinkedIn, etc.)
- PSAP migration training, as required
- Kansas APCO training, bi-annual

Learning Management System. Our Learning Management System (LMS) provides our PSAPs with all the training needed for NG911.

PSAP Director's Handbook. A comprehensive manual of Council policies and procedures governing the use and capabilities of the statewide call handling system along with best practices guidelines for PSAP operations has been developed. This living document gives new PSAP administrators good information and guidance and serves as a reference document for existing PSAP administrators.

Council Membership Training. Scott Ekberg, NG911 Administrator, updates our Council member handbook at every Council meeting. This handbook quickly orients new Council members about Kansas NG911 and their role and responsibilities. It also serves as a great refresher for veteran Council members.

Federal and State Grants

We continually monitor the availability of Federal and State grants to augment our NG911 business plan. Currently, we have submitted state grant applications SPARK and Department of Commerce. The applications are for a much-needed Emergency Mobile Training and Dispatch Center (EMDTC). We hope to hear good news before the end of 2022.

988 Suicide and Crisis Lifeline

The 988 call centers are already in service and rather than calling the full 10-digit number, they use 988. A recent report indicates that in one day 988 calls increased by 40,000 calls. Since mental health is a priority for Kansans, we meet regularly with the Kansas 988 Task Force to orchestrate a method to easily transfer mental health 9-1-1 calls to the 9-8-8 hotline. To accomplish this integration of services, we programmed 911 center phone speed dials to 988. That is, 988 is simply a speed dial transfer from the 911 center to the appropriate 988 center for anyone calling 988 that needs assistance in the mental health arena. Scott believes that the number of calls for mental health help will increase with the implementation of the national 988 number.

Council staff is actively working on the proper 988-911 messaging through collaboration with our PSAPs, law enforcement, fire, and EMS. Within this work group, proper messaging as well as proper protocol will be developed for the interaction between 988 and 911. Angie, Michele, and Ellen have regular calls with the Kansas 988 Task Force to ensure continuity of public messages.

Cross-border 911 Collaboration

Collaboration is the key to success for the transfer of 9-1-1 calls across Kansas borders with our neighboring states as shown in the figure below. Each of our neighbors are at different levels of NG911 implementation. Since Kansas is well established in NG911, we are uniquely positioned to assist our neighbors. At the same time, we benefit because compatibility with our established policies is ensured. This year, we worked with Missouri and Oklahoma border PSAPs to ensure 911 calls can transfer with

Project: KS- 911 Transfers between states
Date: 8/15/22

Dave Sankey, Nebraska 911 Director

Scotts Bluff

Norfolk

Sioux City

Grand Island

Council Bluffs IA

NEBRASKA

Hitchcock Furnas Franklin Nuckolls Jefferson Pawnee

Dundy Red Willow Harlan Webster Thayer Gage Richardson Holt

Yuma Cheyenne Decatur Phillips Jewell Washington Nemaha Doniphan Andrew

Kit Carson Sherman Rawlins Norton Smith Republic Marshall Atchison Buchanan

POI Leavenworth KC Platte

Topeka Host WY Clay

JO Jackson

Colorado Springs

COLORADO

Cheyenne Greeley

Miami

Missouri

Lumen: Wes Horn Acct Dir NG Solutions

Daryl Branson, Colorado 911 Program Manager

Kiowa Hamilton

Bates

St Louis

Prowers Stanton

Bourbon

Vernon

Sikeston Mo

POI Wichita Host

Crawford

Barton

Pittsburg

Jasper

Springfield

Baca Morton Stevens Meade Clark Comanche Harper Sumner Cowley Montgomery

Chautaugua Labette Cherokee

Texas Harper Woods Alfalfa Grant

OKLAHOMA

Beaver

Lawton

OK City

Lance Terry, Oklahoma 911 Coordinator

Osage Washington Craig

Tulsa

Muskogee

Newton

Legend:

- AT&T Tandem, 911 Vesta Host, POI
- AT&T Border KS Functional Tandem
- AT&T Tandem that probably is not need for KS border transfers
- Lumen Tandem required for KS border transfers
- Lumen Nebraska Tandems
- MARC Wireless Router

The Kansas NG911 infrastructure includes all hardware and software necessary for providing Kansas with Next-Generation 9-1-1 (NG911) services and those supporting functions such as technical oversight and associated training.

1. Phase 1 – Concept and Requirements Definition
2. Phase 2 - Design and Development, Scalability
3. Phase 3 – Test and Evaluation
4. Phase 3 - Production
5. Phase 4 – Operation including Day-2 Support
6. Phase 5 – Future Enhancement

Council	Prime Contractors	Subcontractors
Council Members	AT&T Public Safety	Motorola
PSAPs	SURDEX	RapidDeploy (RD)
LCPA	Local Leap Marketing	ECaTS

LCPA Contractors	Point-Productions	
INTRUST Bank Investments	Kansas APCO	
DoA Contractors	MARC Learning Mgt System	

AT&T Switched Ethernet

AT&T Switched Ethernet (ASE) is replacing our legacy AT&T Virtual Private Network (AVPN). ASE provides increased bandwidth and a broadband connection and FirstNet Band 14 alternate connections for host connectivity, at about the same price as AVPN. Our PSAPs need this additional bandwidth to ensure that the digital data NG911 applications transfer seamlessly across our network without latency susceptibility. In addition, ASE is far more scalable, flexible, cost efficient, and secure than our legacy platform. The addition of the broadband alternative connectivity should increase sustainability of individual PSAPs due to fiber cuts in the last mile of connectivity.

Call Handling Third Host

Our NG911 hosted solution has grown with the number of PSAP users and addition of NG911 features. This year, our system was approaching maximum capacity. Therefore, the Council decided to add a third host to add system capacity and redistribution of users. The previous two Host Situation:

- North Host had 48 agencies, 116 workstations, and 64 softphones
- South Host had 55 agencies, 146 workstations, and 83 softphones

Scott Ekberg suggested that a system design having 50 PSAPs would be reasonable and AT&T concurred. Formerly, the South Host had 55 PSAPs, putting the South Host right up against capacity. To keep the system reliable and functioning as we want, we need to decrease that number to 50 PSAPs. This will also allow sufficient capacity for South Host PSAP growth. Addition of a 3rd host also offers the opportunity for additional redundancy, for our large PSAPs. The third host cost is \$360,000.00 which is paid by the Council and fits into our 5-year business case.

Our new solution leaves the North Host as is, reduces the South Host agency count to 39, and adds the Third Host. By migrating 14 existing agencies and adding two new PSAPs (Crawford County Sheriff and Pittsburg Police Department) to the Third Host our NG911 system is better balanced and ready for any future growth. Additionally, this Third Host as a primary host with only 16 agencies adds capacity to allow any interested PSAPs, with 3 or more positions, to join the redundancy program. Presently, only Riley and Shawnee counties have indicated an interest in this host redundancy program. Greater redundancy is a decision to be made by the individual PSAPs; whether having that redundant call handling host is worth the cost of the software licensing. The host redundancy program is an annual flat fee to the PSAP of \$1,000.00 per primary workstation on the system. For example, Sedgwick County with 24 primary seats, they would pay \$24,000.00 per year for host redundancy to recover the cost of the software license that allows them to make the change between their primary system and the host system. The software licensing is an annual renewal and would cover the licensing for the PSAPs primary positions and backup center. The Council will incur some additional cost for the backup center coverage.

This migration of PSAPs frees up capacity of the South Host to ensure no degradation in performance. Absent a failure of that host equipment, this third host as a redundancy would never be used. As long as the primary host is operational, the redundant connections to that host continue to function. The third host provides redundancy to the host equipment. Adequate and sufficient capacity is essential because

NG911 standards continue to emerge. These standards usher in more advanced applications for public safety.

Automatic Abandoned Callback

Automatic Abandoned Callback (AAC) is installed and configured and undergoing test and evaluation. It will be ready for PSAP customers early 2023. AAC is particularly attractive for our larger PSAPs especially during surge and overflow situations. This software feature rides on our Motorola VESTA® call handling system. If a 911 caller hangs up before the Public Safety Telecommunicator (PST formerly *dispatcher*) answers, AAC automatically and quickly returns the 911 call. This greatly reduces the workload of PSAP call takers during peak 911 events since they are not having to call people back. There is an annual subscription fee for PSAPs desiring this feature, to cover the initial cost and the on-going cost of outbound telephone trunks to facilitate the callbacks.

Emergency Mobile Dispatch and Training Center

An Emergency Mobile Dispatch and Training Center (EMDTC) would provide a mobile training platform capable of taking functional training to the PSAPs. It would also be taken to the Kansas APCO Conference each year to provide manufacturer approved training to people who have been hired since the PSAP went live. This same type of training is currently offered at Kansas APCO Conferences in a lab environment which requires us to bring in the equipment, set it up, perform the training, and then tear down and haul out. With the mobile EMDTC setup, we could just pull it up to the location and be ready for training. The EMDTC also provides the ability to replace a PSAP that must be evacuated, or has been destroyed by a disaster, or to allow additional seats for a PSAP during a large volume 911 event.

The EMDTC serves two purposes. First, it provides a mobile NG911 emergency response suite. If a PSAP is not able to function due to a pandemic or catastrophic disaster, the EMDTC can be on site within hours to resume 911 services. Second, the EMDTC is a mobile training platform. Due to the high turnover in PSTs, we need a training platform that can be on site to provide hands-on, functional NG911 training on the equipment and software used in the statewide system. We applied for a Strengthening People and Revitalizing Kansas (*SPARK*) grant to offset initial cost of the EMDTC since it is intended to provide critical 911 communication during pandemics when a PSAP is overrun with illness. However, our application was denied. The Council is continuing to look for grant funding for this project, however the 2023 budget will include full funding for purchase of this much needed resource.

The EMDTC will be a fully equipped mobile dispatch center, with 911 and administrative telephony, radio console capabilities operating on the statewide radio system, logging recording of all radio and telephone traffic, and local area network and internet capabilities. The EMDTC will be built on a straight truck frame and will be self-sustaining with generated power and climate control. The following figure is a conceptual depiction of the EMDTC.



Cybersecurity

Cybersecurity is essential to public safety NG911 solution in two areas. First, our end users receive initial and refresher PSAP Cybersecurity Awareness Training. This training incorporates the latest end-user best practices to ensure the secure use of NG911 in daily operations. For example, on October 18, 2022, we cohosted with the Kansas Office of Emergency Communications a Cybersecurity and Infrastructure Security Agency (CISA) "911 PSAP Cybersecurity Awareness Webinar." This course introduces public safety personnel to common cybersecurity threats and vulnerabilities in the PSAP environment, including exposed networks and devices, shared passwords, and email phishing. The critical nature of 911/PSAP functions means cyber-attacks could have a large-scale impact, making emergency communications centers across the nation high-value targets for those looking to disrupt public safety services, extort local governments, or simply create mischief. Second, our NG911 solution provider validates cybersecurity integrity annually by reviewing compliance with applicable cybersecurity standards.

Due to its criticality, the cybersecurity of Kansas NG911 is continually being reviewed, monitored and assessed. The Technical/Security Committee is currently in the process of evaluating an on-going cybersecurity assessment and monitoring program that is included in the 2023 budget. This will provide a third-party view on system security and monitoring for any anomalies occurring within the system network.

GIS Data Plan

GIS data is crucial for the routing of 9-1-1 calls and dispatching appropriate response to emergencies. Ken Nelson heads our 15-member GIS Data team. Their effort is an crucial part of NG911. Their work is so significant and leading edge, many states contact the GIS team for advice.

- **Quarterly GIS Data Submissions and Validation.** Will Trimble, DASC, 100% excellent participation and collaboration.
- **Orthoimagery.** Eileen Battles, DASC, has reviewed and approved the latest acquisition of 2021 leaf-off imagery completed by our provider SURDEX. Imagery services converts geotips to Cloud Optimized Geotif (COG) helps with overall storage and service response and rendering of imagery.
- **Building Footprint Pilot Project.** Sherry Massey, Eileen and Will lead this pilot project that is paid for by the residual funds of our federal 911 Grant for five Kansas counties (Dickinson, Saline, Rice, McPherson, Ellsworth). The cost is driven by the number of buildings ("shapes").
- **NENA Data Model.** Sherry works with a national data model workgroup to develop the latest national standard version v2. This preserves our investment in our data model while assisting other states with their GIS data.
- **GIS Tool Box.** The GIS Tool Box is continually improved with new releases, For example:
 - Better clarify and define the different ways to submit address points in association with new Kansas NG911 Data Model.
 - Address Point GeoMSAGs that overlap road centerlines change from a *warning* to an *error*. This improvement prevents GIS data submissions if not corrected.

- Check for *null* or "" values in Address Point *submit* field. This change pushes results to error tables.
- Begin quality control checks on address points marked as Address Point GeoMSAGs. (GEOMSAG = 'Y') serves as an alert of data submission.
- **RapidDeploy Mapping Collaboration.** We collaborate with the RapidDeploy Customer Advisory Board to evaluate and consider future NG911 application products. Software updates include product improvements as well as ALI and MAP Discrepancy Reporting module and Map Markups. All these improvements aid the PST (dispatcher) in responding to emergencies faster and more accurately.
- **MSAG Conversion to AT&T PSP.** Sherry led this significant migration, which is now complete. The project was a migration of MSAG and TN data from the Intrado-managed 911Net to the AT&T managed AT&T Public Safety Platform. PSP GIS data translation service is not yet ready, so GIS submissions will still go through Intrado's EGDMS. Beta Test Group will be working through the bumps in the system before general PSP training will be given to Hosted Solution PSAPs. Meetings with Arkansas and Texas Cap-Cog to share knowledge and experiences with the PSAP transition.
- **GIS Inter-state Outreach**
 - **Statewide Outreach.** GIS data training is on-going with GIS Data Stewards and Data Maintainers through quarterly GIS User Groups meetings and webinars. Training is available through the Kansas NG911 Learning Center.
 - **Inter-state Outreach.** The GIS team shares best practices and lessons-learned with neighboring states such as Arkansas, Oklahoma, Texas, Arizona, Missouri, and Nebraska to foster national acceptance and interoperability. Kansas leads the nation with GIS data modeling, accuracy, and compatibility.

Definitions, Terms, Acronyms

AFU	Approved for Use term used by AT&T
ALI	Automatic Location Identification (ALI) is a service whereby a PSAP call taker is automatically given the emergency 9-1-1 caller's address. This service uses a tabular DB that is associated with CAMA trunks that are provided by the PSAP's LEC carrier.
ANI	Automatic Number Identification (ANI) is a service whereby a PSAP call taker is automatically given the emergency 911 caller's telephone number; uses a tabular database that is associated with CAMA trunks that are provided by the PSAP's LEC carrier.
APCO	Association of Public-Safety Communications Officials
AT&T	American Telephone and Telegraph
AVPN	AT&T Virtual Private Network
BUS	Back-Up Site such as Yoder Center
Call Handling Equipment	Is special equipment that allows PSAP call takers to accept, manage and, if necessary, transfer emergency 9-1-1 calls. Typically, this equipment is computer based and uses one or more monitors to facilitate the handling of emergency calls.
CAMA trunk	Centralized Automatic Message Accounting (CAMA) is actually a call log that is based on the traditional telephone line ("trunk" or "circuit") from the LEC to the PSAP.
CDR	Critical Design Review
CPE	Customer Premise Equipment is equipment that the Council's provider AT&T furnishes at PSAP in order to provide the hosted call handling service of NG911; typically, this is a small router or switch similar to that provided in homes for cable TV service.
Cybersecurity	Unauthorized use of a protected network system and measures to counter
DDS	Data Distribution Services server term used by Airbus
DHS	Department of Homeland Security
ECaTS	Emergency Call Tracking System universal 911 Call Reporting System provides real-time reporting analytics; ECaTS911 is a product of Direct Technology
EMD	Emergency Medical Dispatch
EMDC	Emergency Mobile Dispatch Center is a mobile 911 dispatch center including prime mover and a fully integrated, self-contained equipment trailer for deployment during emergency outages and for local operational training.
ESInet	Emergency Services IP Network
FCA	First Company Application term used by AT&T
FCC	Federal Communications Commission
FDR	Final Design Review
FirstNet	First Responder Network Authority
GA	General Availability term used by AT&T

Geospatial Routing	Allows more accurate routing of emergency 911 calls than traditional E9-1-1. Relies on a GIS database to identify the location of the emergency 9-1-1 caller on a map using X-Y coordinates rather than current MSAG, ALI and ANI tabular databases. Various layers of information can be added to the map to provide call taker with enhanced information relative to location to improve emergency response and routing of call. Usual legacy ANI/ALI/ESN tables or caller geospatial routing database (latitude, longitude), geo-spatial routing ensures that E9-1-1 calls are routed to the correct PSAP for emergency response regardless of the network used by the caller.
GIS	A Geographic Information System (GIS) is a system that correlates an emergency 9-1-1 callers location to a map database in order for the PSAP call taker to route and direct emergency responders accurately and quickly to the location of the emergency.
Governance	The methodology whereby the major stakeholders of NG911 are monitored based on pre-determined policies.
i3 architecture	NENA standards-based NG9-1-1 solution standards offering not only voice traffic but also text, IM, streaming video, photo, telematics, and other non-voice media using ESRP and ECRF.
IcM	Incident Management “Day-2 Support Model and Plan”; monitors open-closed trouble tickets.
ILS	Integrated Logistic Support. An ILS Plan is a 360-degree look at logistic support. It considers such things as spares, spares location, Day-2 support of Resolution Center.
Infrastructure	The hardware and software necessary for providing the Kansas NG911 Solution as a Service; includes networking, data centers, call handling and reporting, operational support.
IP Selective Routing	End-to-end ESInet selective routing interaction is the ESInet solution leading to full NG9-1-1 functionality i3 architectural end state.
ITSS	Implementation Technical Support Specialist
KAM	Kansas Association of Mappers
KHP	Kansas Highway Patrol
KLETC	Kansas Law Enforcement Training Center
KU	Kansas University
LCPA	Local Collection Point Administrator
LEC	Local Exchange Carrier (LEC) refers to the telephone company (“carrier”) for a locality. Examples are AT&T, CenturyLink, Pioneer Communication, and many others in Kansas.
LTE	Long-Term Evolution; for example, LTE cellular wireless network
MARC	Mid-America Regional Council, KC, MO; has Kansas-Missouri cross border PSAPs
MOA	This document is the Memorandum of Agreement (MOA). It forms the relationship and participation between the PSAP jurisdiction and the Council for the acquisition and support of NG911 hosted call handling services from the Council’s provider AT&T.
MOP	Method of Procedure
MSAG	Master Street Address Guide contains 911 caller address range, street name, city information that is used with caller location information to properly route 911 calls to the correct PSAP.
NASNA	National Association of State 911 Administrators

Neighboring States	Nebraska, Missouri, Oklahoma, Colorado.
NENA	National Emergency Number Association
NG9-1-1	Next Generation 9-1-1 (NG911) is a national initiative for updating our outdated 9-1-1 call handling service with special emphasis on the increased dependency of our society on wireless (cellular) communication rather than traditional wireline telephone.
OnStar	OnStar® Corporation is a subsidiary of General Motors that provides subscription-based communications, in-vehicle security, emergency services, hands-free calling, turn-by-turn navigation, and remote diagnostics systems throughout the United States, Canada, China, Mexico, Europe, Brazil, and Argentina.
PDR	Preliminary Design Review
PM	Project Management; Program Management
PSA	Public Service Announcement
PSAP	The Public Safety Answering Point (PSAP) is a local center where emergency 9-1-1 calls are routed. Typically, PSAPs are located at a county level such as a county sheriff. They are also located at a local level such as a police department.
PSDC	Public Safety Dispatch Center; non-traditional PSAP such as higher education, military, Native American, Highway Patrol...
PST	Public Safety Telecommunicator; formerly referred to as "9-1-1 Dispatcher."
RFI	Request for Information
RFP	Request for Proposal
RFQ	Request for Quote
RTT	Real-Time Texting appearance as typing
SMS	Short Message Service allows wireless subscribers to send 911 SMS text messages to PSAPs and for subscribers to receive text replies from PSAPs
SPOC	Single Point of Contact
TCC	Text Control Center
TCS	Telecommunication Systems Text-to-911 technology, Comtech Telecommunications
TEES	Test and Evaluation Equipment Suite for BUS
Vehicle Telematics	The computer system in a vehicle that collect and store critical information that can be used to determine events leading to a crash.

Appendix A – Council team

Kansas 911 Coordinating Council

Chief Dick Heitschmidt, Council Chair

Member	Representing	Voting (17)	Non-voting (11)
Sen. Rick Billinger	Kansas Senate	X	
Tony Foster	PSAPs over 75,000 population	X	
Sheriff Troy Briggs	Kansas Sheriff's Association	X	
Jacqueline "Jac" Brown	Government IT	X	
Rep. John Carmichael	Kansas House of Representatives	X	
Chief Police Terry Clark	PSAP Tribal Government		X
Cady Macfee	KS Commission Deaf/Hard Hearing	X	
Jerry Daniels	Kansas Association of Counties		X
Mike Daniels	Mid-America Regional Council		X
Sen. Marci Francisco	Kansas Senate	X	
Patrick Fucik	Large Wireless Providers		X
Chief Jerry Harrison	Kansas Chiefs of Police	X	
Chief Scott Hillbrink	Kansas Fire Chiefs Association	X	
Rep. Kyle Hoffman	Kansas House of Representatives	X	
Sherry Massey	PSAPs under 75,000 population	X	
Robert "Rob" McDonald	Rural Independent Telco's		X
Joshua "Josh" Michaelis	PSAPs under 75,000 population	X	
Ken Nelson, GIO	Kansas Geological Info Systems		X
Elizabeth "Liz" Phillips	Non-traditional PSAPs, KU		X
vacant	Kansas EMSA	X	
Michael Ruffin	Local Exchange Carriers > 50k lines		X
Rebecca "Becky" Snook	Kansas APCO	X	
Sarah Spinks	Kansas Office of IT Services (OITS)		X
Mark Tucker	VoIP Providers		X

Brooks Wederski	Government IT	X	
vacant	PSAPs over 75,000 population	X	
Jonathan York	Adjutant General	X	
Vacant	Kansas League of Municipalities		X

Appendix B – Financial Reports

Fee Expenditures

Fee expenditures statewide for January to December 2021, totaled \$19,468,151.48. Figure 1 depicts the areas in which 911 Fee funds were expended by the PSAPs.

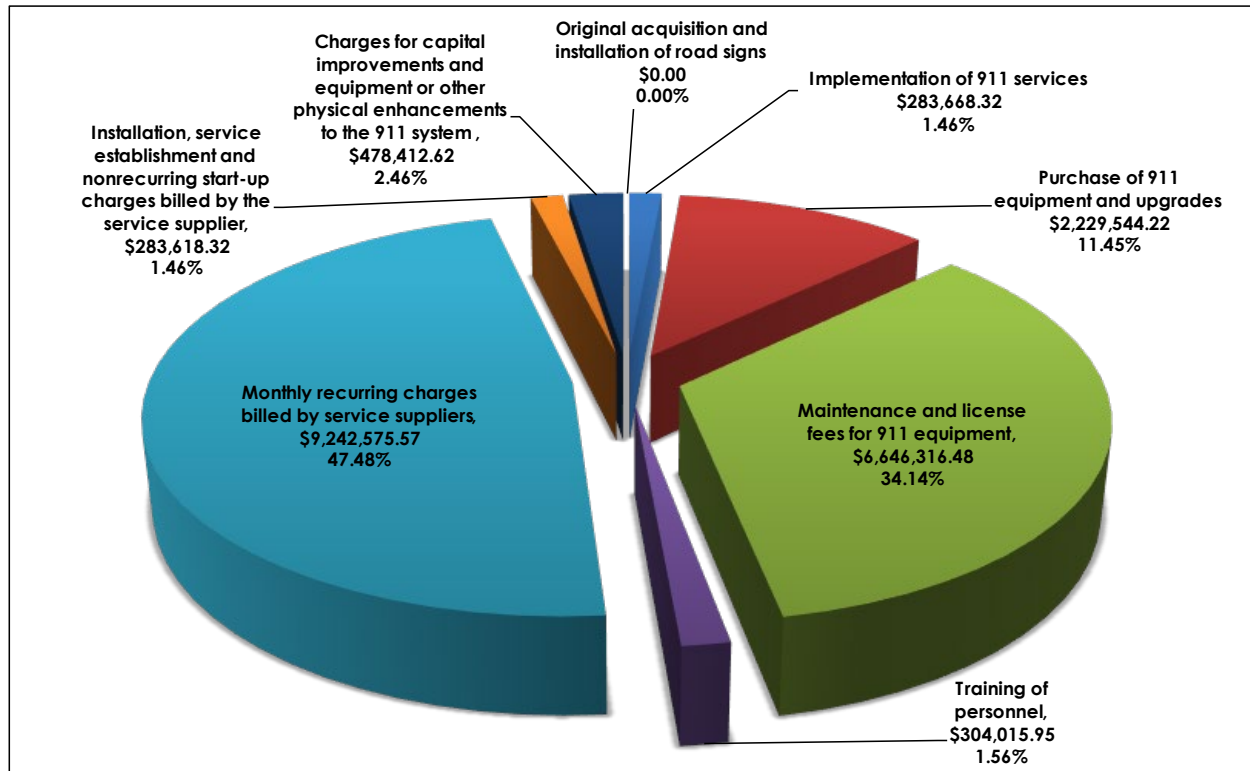


Figure 1 - 911 Fee Funds Expended by PSAPs

Annual expenditure reports are due by March 1st of each year, as set by the Kansas 911 Act. The Council was able to obtain all of the 2021 expenditure reports, with the exception of Clark County, review them, and finalize the reporting by the end of May 2022. Any questionable expenditures were examined and additional information to aid in determining allowability was obtained. Following the review process, a total of \$14,474.24 was found to have been expended outside of the eight allowable uses. The PSAPs having made those expenditures were advised that the expenditures did not fall within the allowable uses and were asked to refund their 911 accounts for those expenditures. All complied and have provided documentation of the reimbursement.

In 2021, the LCPA disbursed a total of \$22,075,504.07 in 911 Fee revenue to local PSAPs. Of this amount, \$1,177,175.04 was in the form of minimum payments to ensure that every County received a minimum distribution of at least \$60,000. It should be noted that recurring charges for services and maintenance and licensing fees account for 81.6% of all expenditures.

State Operations Fund

The Kansas 911 Act was amended in 2019 to create the State Operations Fund and funded it with \$0.23 of every 911 fee collected by the LCPA. The Operations Fund is further funded by prepaid wireless fees that are collected at the point of sale of prepaid wireless service at a rate of 2.06%. The Operations Fund is used to pay Council administrative costs and to fund the Kansas NG911 Call Handling System. The Operations Fund realized total funding from the 911 fees of \$8,057,416.61 in 2021, remaining fairly steady from 2020. Prepaid wireless fees collected in 2021 provided \$2,609,710.61 in additional revenue, bringing total 911 fee revenue for the Operations Fund to \$10,667,127.25.

State Grant Fund

The 2019 changes to the Kansas 911 Act, established funding for the State Grant Fund at \$.01 from every 911 fee collected. The purpose of the State Grant Fund is to provide grant funding for emergency type purposes, where local budget authority may not exist for equipment replacement within a budget year. In 2021, the State Grant Fund realized revenue of \$349,381.36 from this funding source. No grant applications were received and the balance in this fund at year's end was \$826,936.08.

Council Administrative Costs

Council administrative expenses are capped by the Act at 2% of the total revenue generated by the 911 fees. Prior to the 2019 changes to the Kansas 911 Act, that cap was 2.5%. Since 2012, the Council has always maintained its administrative expenditures well below this cap. Figure 2 depicts the Council administrative expenditures from 2012 through September 30, 2022, as a percent of total

911 fee revenue. As shown,

administrative expenditures have ranged from a low of 0.13% to a high of 1.34%. As the call handling system has grown, administrative expenses have tended to rise, however, the trend over the past four years has remained relatively flat. 2022 administrative expenditures are expected to continue this trend.

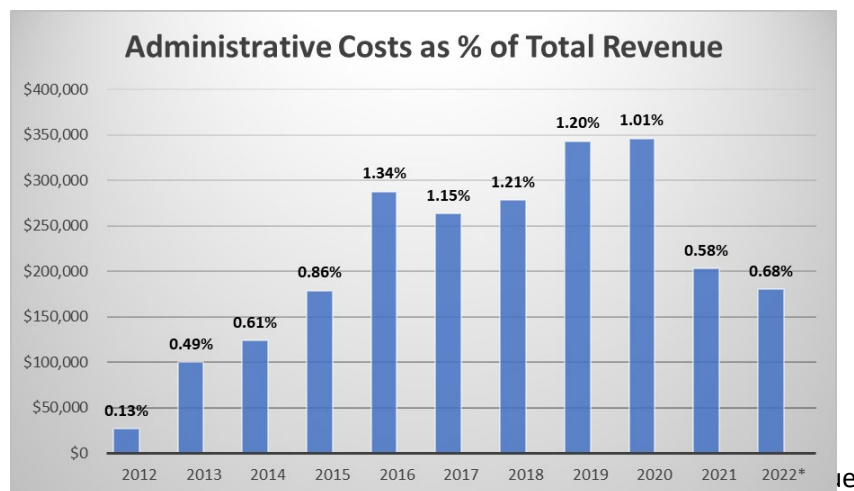


Figure 2 - Administrative Expenses as % of Total Revenue

Between January 1, 2012, and September 30, 2022, the Council expended a total of \$274,132,136 in all expense categories. Figure 3 below, illustrates these expenditures by project category as a percent of total 911 fee revenue. As shown, call handling system and GIS data expenditures account for 20.06% of total Council expenditures. Program support services, which include LCPA services, LPA and LCPA Audit, Non-Administrative Personnel, Project Management, Implementation Technical Support Services, and technical equipment for testing costs, account for 2.7%, while Council administrative costs total less than 1% of total 911 fee revenue. Council administrative costs include Council and Committee meeting expenses (travel, meals, venues, publication fees for notice of meetings) and administrative personnel

costs (salaries, benefits, travel, and vehicle expenses). Other administrative expenses include office expense and telephone expense for all Council contract staff.

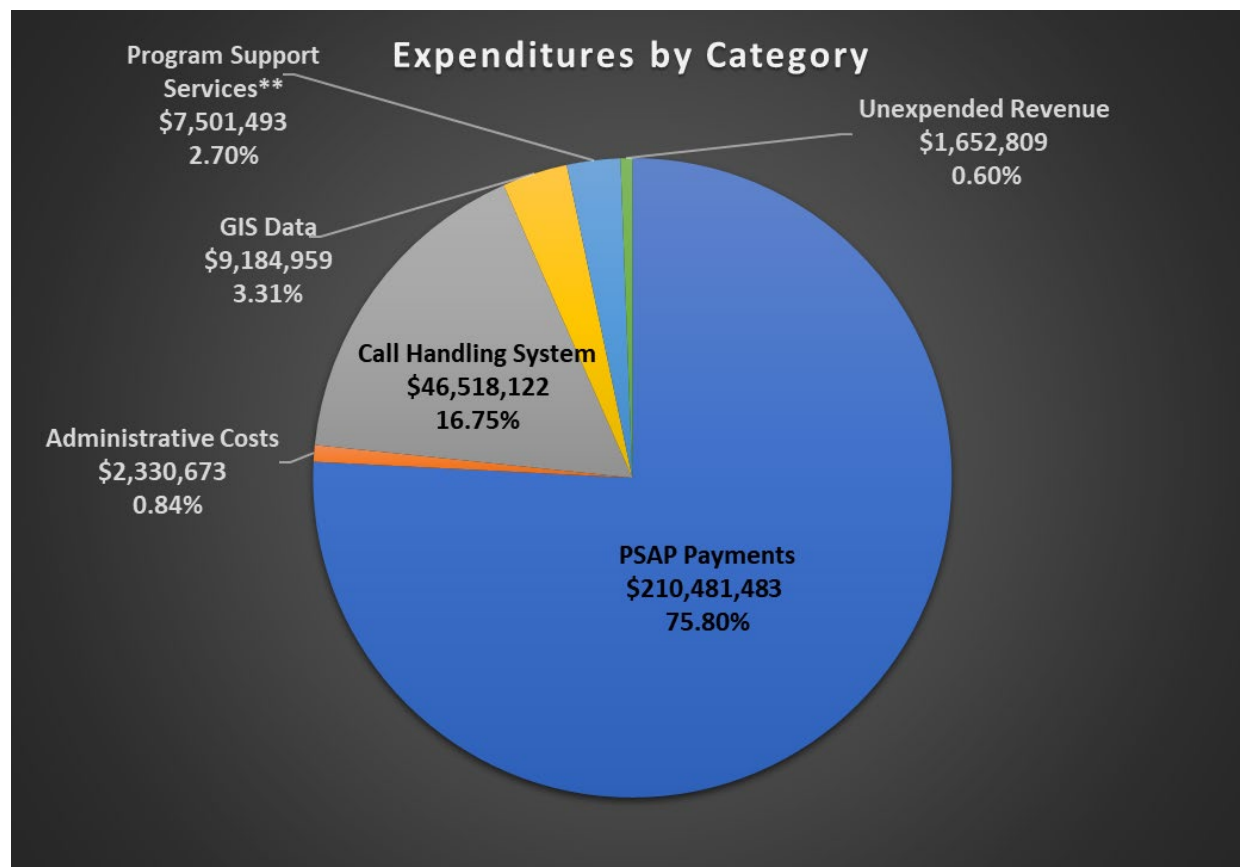


Figure 4 - Expenditures by Category as % of Total Revenue (1/1/2012 – 9/30/2022)

Cost Structure

The 911 ACT (Act) of 2011 established a 911 Fee of \$.53 per month, per communications device capable of calling 911, and a prepaid wireless 911 Fee of 1.06% per retail transaction. The Act also contained a provision to ensure that each county jurisdiction received a minimum of \$50,000 in 911 revenue per year, or \$12,500 per calendar quarter. The Act empowered the Council to increase this fee by administrative regulation up to \$.60. The Council exercised this authority effective October 2015, increasing the fee to \$.60 per month. 2019 legislative action increased the fee to \$.90 and the annual minimum to \$60,000, effective July 1, 2019.

During 2012, 53 local Kansas jurisdictions received additional 911 revenues at the end of each quarter to ensure they received the minimum of \$50,000. Table 3 depicts the number of minimally funded PSAPs by year. The increase in the number of minimally funded PSAPs in 2019 is directly attributable to the increase in the minimum funding limit.

Year	Number of Minimally Funded PSAPs
2012	53
2013	53
2014	54
2015	50
2016	48
2017	49
2018	51
2019	57
2020	58
2021	57
2022*	53

*Through November 2022

Table 1- Minimally Funded PSAPs

The funding for minimum payments comes from 911 funds collected in larger-population counties which receive between 82% and 97% of the 911 Fees collected in their jurisdictions. The larger-population counties agreed to that provision to help provide for an equitable level of 911 service by all PSAPs in Kansas.

Total 911 Fees and prepaid wireless fees collected between 2012 and September of 2022 are shown in Table 2 below. 2022 amounts are actuals collected through September of 2022, extrapolated for a full year.

Table 2 -Total 911 Fees

Year	911 Fee Funds Collected	Total Prepaid Wireless Fees Collected	Difference from Previous Year	
			911	Prepaid
2012	\$19,414,841	\$1,055,132	N/A	N/A
2013	\$19,416,238	\$1,156,979	\$1,397	\$101,847
2014	\$19,011,333	\$1,326,415	(\$404,905)	\$169,436
2015	\$19,359,086	\$1,462,888	\$347,753	\$136,473
2016	\$21,022,272	\$1,918,797	\$1,663,186	\$455,909
2017	\$22,900,621	\$1,916,781	\$ 1,878,349	(\$2,016)
2018	\$21,555,711	\$1,806,243	(\$1,344,910)	(\$110,538)
2019	\$26,573,640	\$2,059,641	\$5,017,929	\$253,398
2020	\$31,678,149	\$2,723,715	\$5,104,509	\$664,074
2021	\$32,578,389	\$2,609,711	\$900,240	(\$114,004)
2022*	\$33,015,669	\$2,448,641	\$437,280	(\$161,070)

***Extrapolated from actuals through 6/30/20**

2021 financial reports of the LCPA, are attached on the following pages.

KANSAS 911 COORDINATING COUNCIL
Balance Sheet
Friday, December 31, 2021

	Current YTD
Assets:	
Cash	
911 State Fund	\$6,026,269.92
911 Operations Fund	14,093,263.16
911 State Grant Fund	826,936.08
911 State Money Market	398,627.77
911 Operations Money Market	<u>1,222,035.53</u>
Total Cash	22,567,132.46
Investments	
911 State Fund Investments	1,749,519.17
911 Operations Fund Investments	<u>6,223,810.58</u>
Total Investments	7,973,329.75
Accounts Receivable	3,170,729.09
Prepaid Expenses	269,928.61
Total Assets	<u><u>33,981,119.91</u></u>
Liabilities	
Accounts Payable	5,072,966.36
Accrued Expenses	
Accrued Accounts Payable - PSAP Minimum Payments	285,000.00
Accrued Accounts Payable	<u>(362.43)</u>
Total Accrued Expenses	284,637.57
Deferred Revenue	<u>552,016.32</u>
Total Liabilities	5,909,620.25
Equity	
Fund Balance - Unrestricted	28,071,499.66
Total Liabilities and Equity	<u><u>33,981,119.91</u></u>

**Kansas 911 Coordinating Council
Summary
For the Twelve Months Ending Friday, December 31, 2021**

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Revenue					
Telcom Income	\$2,867,825.44	\$2,634,333.37	\$32,578,388.84	\$31,612,000.00	(\$966,388.84)
Prepay Fee Income	632,635.52	250,000.00	2,609,710.61	3,000,000.00	390,289.39
PSAP 911 Services Payments	416,446.31	328,470.25	4,398,302.37	3,941,643.00	(456,659.37)
Imagery Cost Share	0.00	9,583.37	100,000.00	115,000.00	15,000.00
Grant Income	396,058.41	0.00	1,562,151.34	0.00	(1,562,151.34)
Interest Income	706.14	5,833.37	6,980.26	70,000.00	63,019.74
Total Revenue	\$4,313,671.82	\$3,228,220.36	\$41,255,533.42	\$38,738,643.00	(\$2,516,890.42)
PSAP Expenses					
PSAP Payments	1,759,448.50	1,838,484.37	20,508,584.09	22,061,812.00	1,553,227.91
PSAP Minimum Quarterly Payments	282,845.97	131,134.87	1,580,036.46	1,573,618.00	(6,418.46)
Total PSAP Expenses	\$2,042,294.47	\$1,969,619.24	\$22,088,620.55	\$23,635,430.00	\$1,546,809.45
Operating Expenses					
Personnel Contracts	12,243.32	13,395.00	149,710.21	160,740.00	11,029.79
Council Meeting Expenses	121.21	1,299.89	2,243.95	15,600.00	13,356.05
Committee Meeting Expenses	0.00	333.48	0.00	4,000.00	4,000.00
Other Administrative Costs	3,475.15	7,708.13	53,698.05	92,498.00	38,799.95
Total Operating Expenses	\$15,839.68	\$22,736.50	\$205,652.21	\$272,838.00	\$67,185.79
Contractual Costs					
AT&T Service Contracts	746,122.30	697,754.89	8,911,948.46	8,373,060.00	(538,888.46)
LCPA Contract	12,039.50	12,039.50	144,474.00	144,474.00	0.00
Non-Admin. Contract Staff Expenses	26,944.78	37,816.63	322,582.16	453,800.00	131,217.84

Other Contract Costs	434,150.52	183,931.22	1,725,096.64	2,207,172.00	482,075.36
Grant Expenses	288,905.87	0.00	672,807.62	0.00	(672,807.62)
Total Contractual Costs	\$1,508,162.97	\$931,542.24	\$11,776,908.88	\$11,178,506.00	(\$598,402.88)
Total Expenses	3,566,297.12	2,923,897.98	34,071,181.64	35,086,774.00	1,015,592.36
Other Income					
Investment Interest/Dividends	17,354.71	0.00	236,225.56	0.00	(236,225.56)
Gain/Loss on Investment	(18,032.15)	0.00	(312,816.99)	0.00	312,816.99
Total Other Income	(\$677.44)	\$0.00	(\$76,591.43)	\$0.00	\$76,591.43
Other Expense					
Investment Fees	7,119.06	0.00	59,302.45	0.00	(59,302.45)
Total Other Expense	\$7,119.06	\$0.00	\$59,302.45	\$0.00	(\$59,302.45)
Net Other Income and Expense	(\$7,796.50)	\$0.00	(\$135,893.88)	\$0.00	\$135,893.88
Net Change in Net Assets	\$739,578.20	\$304,322.38	\$7,048,457.90	\$3,651,869.00	(\$3,396,588.90)
Operating Expense Percentage			0.52%		

Kansas 911 Coordinating Council
911 State Fund
For the Twelve Months Ending Friday, December 31, 2021

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Revenue					
Telcom Income	\$2,133,776.20	\$2,634,333.37	\$24,171,590.87	\$31,612,000.00	\$7,440,409.13
Interest Income	191.61	1,944.49	1,779.62	23,333.33	21,553.71
Total Revenue	\$2,133,967.81	\$2,636,277.86	\$24,173,370.49	\$31,635,333.33	\$7,461,962.84
PSAP Expenses					
PSAP Payments	1,759,448.50	1,838,484.37	20,508,584.09	22,061,812.00	1,553,227.91
PSAP Minimum Quarterly Payments	282,845.97	131,134.87	1,580,036.46	1,573,618.00	(6,418.46)
Total PSAP Expenses	\$2,042,294.47	\$1,969,619.24	\$22,088,620.55	\$23,635,430.00	\$1,546,809.45
Operating Expenses					
Other Administrative Costs	268.15	116.63	2,863.58	1,400.00	(1,463.58)
Total Operating Expenses	\$268.15	\$116.63	\$2,863.58	\$1,400.00	(\$1,463.58)
Total Expenses	2,042,562.62	1,969,735.87	22,091,484.13	23,636,830.00	1,545,345.87
Other Income					
Investment Interest/Dividends	3,435.48	0.00	52,856.50	0.00	(52,856.50)
Gain/Loss on Investment	(3,547.45)	0.00	(68,728.89)	0.00	68,728.89
Total Other Income	(\$111.97)	\$0.00	(\$15,872.39)	\$0.00	\$15,872.39

Other Expense

Investment Fees	1,794.01	0.00	14,608.79	0.00	(14,608.79)
Total Other Expense	\$1,794.01	\$0.00	\$14,608.79	\$0.00	(\$14,608.79)
Net Other Income and Expense	(\$1,905.98)	\$0.00	(\$30,481.18)	\$0.00	\$30,481.18
Net Change in Net Assets	\$89,499.21	\$666,541.99	\$2,051,405.18	\$7,998,503.33	\$5,947,098.15

Kansas 911 Coordinating Council
911 Operations Fund
For the Twelve Months Ending Friday, December 31, 2021

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Revenue					
Telcom Income	\$703,545.97	\$0.00	\$8,057,416.61	\$0.00	(\$8,057,416.61)
Prepay Fee Income	632,635.52	250,000.00	2,609,710.61	3,000,000.00	390,289.39
PSAP 911 Services Payments	416,446.31	328,470.25	4,398,302.37	3,941,643.00	(456,659.37)
Imagery Cost Share	0.00	9,583.37	100,000.00	115,000.00	15,000.00
Grant Income	396,058.41	0.00	1,562,151.34	0.00	(1,562,151.34)
Interest Income	486.25	1,944.39	4,952.30	23,333.34	18,381.04
Total Revenue	\$2,149,172.46	\$589,998.01	\$16,732,533.23	\$7,079,976.34	(\$9,652,556.89)
Operating Expenses					
Personnel Contracts	12,243.32	13,395.00	149,710.21	160,740.00	11,029.79
Council Meeting Expenses	121.21	1,299.89	2,243.95	15,600.00	13,356.05
Committee Meeting Expenses	0.00	333.48	0.00	4,000.00	4,000.00
Other Administrative Costs	3,207.00	7,474.87	50,834.47	89,698.00	38,863.53
Total Operating Expenses	\$15,571.53	\$22,503.24	\$202,788.63	\$270,038.00	\$67,249.37
Contractual Costs					
AT&T Service Contracts	746,122.30	697,754.89	8,911,948.46	8,373,060.00	(538,888.46)
LCPA Contract	12,039.50	12,039.50	144,474.00	144,474.00	0.00
Non-Admin. Contract Staff Expenses	26,944.78	37,816.63	322,582.16	453,800.00	131,217.84
Other Contract Costs	434,150.52	183,931.22	1,725,096.64	2,207,172.00	482,075.36
Grant Expenses	288,905.87	0.00	672,807.62	0.00	(672,807.62)
Total Contractual Costs	\$1,508,162.97	\$931,542.24	\$11,776,908.88	\$11,178,506.00	(\$598,402.88)

Total Expenses	1,523,734.50	954,045.48	11,979,697.51	11,448,544.00	(531,153.51)
Other Income					
Investment Interest/Dividends	13,919.23	0.00	183,369.06	0.00	(183,369.06)
Gain/Loss on Investment	(14,484.70)	0.00	(244,088.10)	0.00	244,088.10
Total Other Income	(\$565.47)	\$0.00	(\$60,719.04)	\$0.00	\$60,719.04
Other Expense					
Investment Fees	5,325.05	0.00	44,693.66	0.00	(44,693.66)
Total Other Expense	\$5,325.05	\$0.00	\$44,693.66	\$0.00	(\$44,693.66)
Net Other Income and Expense	(\$5,890.52)	\$0.00	(\$105,412.70)	\$0.00	\$105,412.70
Net Change in Net Assets	\$619,547.44	(\$364,047.47)	\$4,647,423.02	(\$4,368,567.66)	(\$9,015,990.68)

Kansas 911 Coordinating Council
911 State Grant Fund
For the Twelve Months Ending Friday, December 31, 2021

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 21 Budget Remaining
Revenue					
Telcom Income	\$30,503.27	\$0.00	\$349,381.36	\$0.00	(\$349,381.36)
Interest Income	28.28	1,944.49	248.34	23,333.33	23,084.99
Total Revenue	\$30,531.55	\$1,944.49	\$349,629.70	\$23,333.33	(\$326,296.37)
Operating Expenses					
Other Administrative Costs	0.00	116.63	0.00	1,400.00	1,400.00
Total Operating Expenses	\$0.00	\$116.63	\$0.00	\$1,400.00	\$1,400.00
Total Expenses	0.00	116.63	0.00	1,400.00	1,400.00
Net Change in Net Assets	\$30,531.55	\$1,827.86	\$349,629.70	\$21,933.33	(\$327,696.37)

2023 Work Plan for 911 Coordinating Council

Scheduled Council Meetings for 2023:

- January 20, 2023 (Fri) (Web Conference)
- April 14, 2023 (Mon) (Web Conference)
- June 9, 2023 (Fri) (Web Conference)
- August 25, 2023 (Fri) (Topeka)
- October 27, 2023 (Fri) (Web Conference)
- December 8, 2023 (Fri) (Web Conference)

OBJECTIVES:

A. Executive Committee

Date Due

ACTIVITIES: Oversight of Local Collection Point Administrator (LCPA) contract services; monitor 911 revenue collection and approve Council budget; identify Administrative Regulations needed; distribute prepaid wireless 911 fees in excess of \$3 million/year; provide guidance to Public Safety Answering Points (PSAPs) on use of 911 funds; monitor telecommunications service provider compliance with 911 Act requirements and Regulation; Conduct annual review of LCPA. Oversight of Council's Communications Plan, portal and web-site services to provide timely and relevant information to PSAPs and to provide access by stakeholders to information, guidance, standards, and general information from the Council; Evaluate strategies and recommendations of Strategic Plan update, due February 28, 2023; Accept and/or modify strategies, timelines, priorities, fiscal objectives, and staff recommendations; facilitate multi-jurisdictional implementation efforts identified in plan; take specific actions to implement strategies and goals in the plan; evaluate any legislative action needed to implement strategies; monitor plan implementation progress and update it with accomplishments, revised priorities, and changes in strategies and goals.

1. Perform Statutory Council Responsibilities

- | | |
|---|----------|
| • Conduct annual review of LCPA | 06/09/23 |
| • Draft 2023 Budget and Workplan to Council | 10/04/23 |
| • Adopt 2023 Budget and Workplan | 12/08/23 |

2. Annual Reports to Legislature, Federal Communications Commission (FCC), National 911 Profile Database

- | | |
|---|----------|
| • FCC report due | 06/30/23 |
| • Profile Database update due | 07/01/23 |
| • Present draft Legislative report to Council | 11/27/23 |
| • Approve final legislative report Council | 12/08/23 |
| • Send legislative report to Legislative Committees | 01/15/24 |

3. Statewide Strategic Plan for Implementation of Next Generation 911 (NG911) Services

- | | |
|--|----------|
| • Updated Strategic Plan draft provided to Council | 02/28/23 |
| • Council adoption of updated Strategic Plan | 04/14/23 |
| • Infrastructure Workshop (Roadmap review) | 04/18/23 |
| • Infrastructure Workshop Update | 08/29/23 |

• Strategic Planning Workshop	09/28/23
• Exec Committee Strategic Planning Workshop	09/29/23
4. Council Operations	
• Review and revise business case	03/31/23
• Review and revise business case	06/30/23
• Review and revise business case	09/30/23
• Review and revise business case	12/31/23
• Review State Grant Fund policy	12/31/23
• Management of Federal 911 Grant projects	As Needed
• Present EMDTC Deployment Policy to Council	12/08/23
5. Ensure that appointments for Coordinating Council Positions are made	
• Provide notice to stakeholders of vacancies that will be pending Governor's appointment effective July 1st	01/15/23
• Mentoring and Orientation of New Council Members (Council & Committees)	Ongoing
• Monitor Council COOP, including succession planning	Ongoing
6. State Outreach	
• Review, and revise if needed, overall communications plan	04/01/23
• Ensure that every project addresses communication with stakeholders as a part of the project plan	Ongoing
• Support and identify opportunities for collaboration with state, local, federal and other entities	Ongoing
• Bi-Annual newsletter development and distribution	Ongoing
• MARC / Council Roadmap Meeting	03/31/23
• MARC / Council Roadmap Meeting	11/30/23
• Attend Meetings of State agencies and other entities, as requested for support of 911 related matters (SIAC, 988 etc.)	As Sched
7. National Outreach	
• Execute projects of 911 Grant Program application if needed	Ongoing
• ESInet to ESInet interconnections and call transfers	Ongoing
• ESInet to Legacy surrounding states interconnection	Ongoing
• Remain aware and engaged with other State Programs	Ongoing
8. Legislation / Administrative Regulations	
• Present testimony in support of changes to Kansas 911 Act or other state legislation impacting 911	As Needed
• Monitor and comment on federal legislation affecting 911	Ongoing
9. Ongoing for other activities	12/31/23
B. Operations Committee	Due Date

ACTIVITIES: Expenditure Review Sub-Committee reviews compiled PSAP financial report information for 911 expenditures and make decisions regarding approval; Identify additional

information for expenditure report content and prepare reports. Assist in providing technical and requested operational guidance to PSAPs and other Council Committees; Develop policy and a public education plan for Real-Time-Text-to-911 (RTT-to-911), outbound text, and other i3 enhancements on the statewide NG911 system; Deliver PSAP and public education on Council projects; Review and respond to requests from the stakeholder community regarding 911 specific applications; Support implementation of additional i3 services to the NG911 System ecosystem; Evaluate creation of training cadre and recommend action to Council; Review and provide input on EMDTC deployment policy; Continue migration of final two eligible PSAPs onto the statewide NG911 System upon request of PSAPs; Review training, change management, risk management, governance and Incident Management plans for any necessary modifications.

1. Facilitate Communication among Council and Stakeholders

- **PSAP financial expenditure reports due.** 03/01/23
- **Review 911 fee expenditures for approval determination** 08/31/23
- **Provide expenditure review reports and support Council in appeal hearings of decisions made by the ERC in regard to approval determinations** As Needed
- **Support Council in appeal hearings to KS Dept. of Administrative Hearings** As Needed
- **Evaluate identified additional hardware needs of PSAPs** Ongoing
- **Support bi-annual newsletter development and distribution** Ongoing

2. Public Education/Tech Policy/Training Sub-Committee

- **Continue bi-weekly “PSAP Admin” telecon** Ongoing
- **Explore Frontline PST outreach methodologies** Ongoing
- **Support bi-annual newsletter development and distribution** Ongoing
- **Develop mandatory technology training curriculum for System, including delivery methods and development of training cadre** Ongoing
- **Facilitate hands-on technology training** As Needed
- **Review sample policy and procedures for needed update** Ongoing
- **Update or create PSA’s as needed** Ongoing
- **Update website as needed** Ongoing
- **Update training video on Text-to-911** 07/01/23
- **Develop training for enhancements and new features** TBD
- **Develop sample policy for enhancements and new features** TBD
- **Continue partnerships with the KCDHH, KCSDV, 988 and other advocacy groups** Ongoing
- **Support bi-annual newsletter development and distribution** Ongoing

3. Ongoing for other activities Ongoing

C. Technical/Security Committee Due Date

ACTIVITIES: Ongoing monitoring of emerging cybersecurity threats and implementation of plans to reduce associated risks. Monitoring of progress towards improved location accuracy. Review release notes for Vesta software upgrades for potential risk. Provide

technical and security review of planned i3 service additions to the NG911 system. Review technical and security implications of Public Safety Broadband integration to the NG911 system. Evaluate and monitor technical and security implications of RapidDeploy RadiusPlus upgrades. Monitor and evaluate bandwidth needs and potential network modifications to facilitate increased bandwidth or network performance. Manage Incident Management plan updates and enhancements. Monitor implications of FirstNet interconnection on the call handling system. Monitor progress of telecommunications service provider interconnection with ESInet. Evaluate and monitor implementation of enhancements and new features. Evaluate need, technical specifications and security risks of Internet of Things (IoT) interface to the call handling network.

- | | |
|--|-----------------|
| 1. Ongoing for all activities | Ongoing |
| 2. Explore implementation of forest guide database for inner-system communication with state and nationwide PSAP partners | 12/31/23 |

D. GIS Committee

ACTIVITIES: Provide needed GIS data work in support of NG911 System enhancements; Provide oversight of GIS data maintenance to ensure that all Kansas jurisdictions remain in compliance with required maintenance; Conduct quality assurance testing of GIS data maintenance submissions; Submit maintenance updates to EGDMS as needed; Support PSAP migration from MSAG to Geo-MSAG for any additional PSAPs implementing statewide system; Monitor and manage transition to Public Safety Platform (PSP) data management platform; Support refresh of aerial imagery; Provide continuing training for GIS Data Stewards and GIS Data Maintainers.

- | | |
|---|-----------------|
| 1. Refresh statewide aerial imagery in 2023/24 flying season | 12/31/23 |
| 2. Participate in RapidDeploy CAB and report out to Exec. Comm. | Ongoing |
| 3. Ongoing for other activities | Ongoing |
| 4. Explore visualization of Z-axis data for PSTs, including indoor mapping | Ongoing |
| 5. GIS data model update | 12/31/23 |

December 31, 2023: Legislature's Division of Post Audit will have completed an audit of the 911 system as set out in KSA 12-5377(c) .

2024 Legislative Session: Legislature shall review the 911 Act (KSA 12-5377(d)).

911 Coordinating Council Calendar of Events

Date	Activity
01/15/23	Provide notice to stakeholders of vacancies that will be pending Governor's appointment effective July 1st
02/28/23	Updated Strategic Plan draft provided to Council
03/01/23	PSAP financial expenditure reports due.
03/31/23	Review and revise business case
03/31/23	MARC / Council Roadmap Meeting
04/01/23	Review, and revise if needed, overall communications plan
04/14/23	Council adoption of updated Strategic Plan
04/18/23	Infrastructure Workshop (Roadmap review)
06/09/23	Conduct annual review of LCPA
06/30/23	FCC report due
06/30/23	Review and revise business case
07/01/23	Profile Database update due
07/01/23	Update training video on Text-to-911
08/29/23	Infrastructure Workshop Update
08/31/23	Review 911 fee expenditures for approval determination
09/28/23	Strategic Planning Workshop
09/29/23	Exec Committee Strategic Planning Workshop
09/30/23	Review and revise business case
10/04/23	Draft 2023 Budget and Workplan to Council
11/27/23	Present draft Legislative report to Council
11/30/23	MARC / Council Roadmap Meeting
12/08/23	Adopt 2023 Budget and Workplan
12/08/23	Approve final legislative report Council
12/08/23	Present EMDTC Deployment Policy to Council
12/31/23	Review and revise business case
12/31/23	Review State Grant Fund policy
12/31/23	Explore implementation of forest guide database for inner-system communication with state and nationwide PSAP partners
12/31/23	Refresh statewide aerial imagery in 2023/24 flying season
12/31/23	GIS data model update
01/15/24	Send legislative report to Legislative Committees

Appendix D – 2023 Budget

Kansas 911 Coordinating Council 2023 Budget

	2021	2022	2022	2023
	Actual	Actual (6/30/22)	Budget	Budget
Revenue				
Telcom Income	31,678,149	16,241,691	31,612,000	32,483,382
Prepay Fee Income	2,723,715	1,237,551	2,263,014	2,475,102
PSAP 911 Services Payments	4,016,566	2,327,608	4,700,000	4,808,000
Imagery Cost Share	0	0	0	0
Interest Income	41,319	43,313	15,000	43,313
Total Revenue	38,459,749	19,850,163	38,590,014	39,809,797
PSAP Expenses				
PSAP Payments	20,354,816	10,342,367	20,500,000	20,684,734
PSAP Minimum Quarterly Payments	1,595,106	1,005,375	1,650,000	2,010,750
Total PSAP Expenses	21,949,922	11,347,742	22,150,000	22,695,484
Council Administrative Expenses				
Salaries	273,500	74,595	149,189	162,168
Office Supplies	621	533	500	600
Telephone	260	725	3,000	3,000
Required Conference Expenses - Staff	0	642	5,000	5,000
Travel Expense - Staff	5,349	1,245	5,000	5,000
Vehicle Fuel	1,848	797	2,700	2,700
Vehicle Insurance & Registration	0	0	4,000	4,000
Vehicle Repairs & Maintenance	70	70	750	750
Vehicle Purchase/Replacement	50,716	0	0	0
Personnel Contracts	332,364	78,607	170,139	183,218
Legislative Pay	443	266	7,500	7,500
Interpreters	1,137	0	1,200	1,200
Meeting Expenses - Council	0	0	500	500
Meal/Travel Expense - Council	120	5,342	5,000	5,000
Conference Call Service	2,728	195	1,400	1,400
Council Meeting Expenses	4,428	5,803	15,600	15,600
Meeting Expense - Committee				
GIS Committee	0	0	1,000	1,000
Operations Committee	0	0	1,000	1,000
Technical/Security Committee	0	0	1,000	1,000
Training Committee	0	0	1,000	1,000
Committee Meeting Expenses	0	0	4,000	4,000

<i>Audit Fees</i>	0	15,635	10,000	10,500
<i>LPA Audit</i>	0	0	0	165,000
<i>State Registration Fees (Publication)</i>	0	0	500	500
<i>Bank Fees</i>	4,077	1,572	4,200	4,200
<i>PM Contract - Council Admin</i>	0	13,985	37,440	27,000
<i>Public Relations - Council</i>	0	0	3,000	3,000
<i>Membership Dues</i>	1,468	692	1,500	1,500
<i>Travel & Meals - Non Training</i>	666	1,475	3,000	3,000
State Conferences and Training				
<i>Registrations</i>	880	0	750	750
<i>Travel & Meals</i>	139	0	1,500	1,500
<i>Other Conference Expenses</i>	0	0	250	250
National Conferences				
<i>Registrations</i>	1,024	950	3,850	3,850
<i>Travel & Meals</i>	4,815	5,322	15,000	15,000
<i>Other National Conference Expenses</i>	0	253	500	500
Other Administrative Costs	13,069	39,884	81,490	236,550
Total Council Admin Expenses	349,862	124,294	271,229	439,368

Contractual Costs

<i>AT&T - ASE Network</i>	0	0	0	1,500,000
<i>AT&T - AVPN Access</i>	1,017,642	555,626	1,200,000	300,000
<i>AT&T - POTS Router Circuits</i>	42,773	23,735	48,250	12,100
<i>AT&T - Call Handling</i>	1,254,932	1,025,986	1,990,000	2,052,000
<i>AT&T - AVPN Ports</i>	319,024	265,603	500,000	133,000
<i>AT&T - T1 Backup Circuits</i>	5,874	1,499	3,000	3,000
<i>AT&T - MIS</i>	16,735	0	0	0
<i>AT&T - Service Manager</i>	174,996	95,683	195,000	195,000
<i>AT&T - EOD-CCS</i>	8,705	0	0	0
<i>AT&T Mobility/FirstNet - LTE Backup</i>	43,555	30,164	55,800	65,000
<i>AT&T - TCC Services</i>	156,030	78,015	200,000	160,000
<i>AT&T - ESI Net</i>	3,261,344	1,792,976	3,920,000	3,920,000
<i>AT&T - Legacy Charges</i>	164,421	84,002	175,000	175,000
<i>AT&T - RapidDeploy</i>	760,655	430,824	1,500,000	1,500,000
<i>AT&T - NBFW</i>	52,096	33,955	60,000	15,000
<i>AT&T - Security</i>	6,500	0	10,000	0
AT&T Service Contracts	7,285,282	4,418,068	9,857,050	10,030,100
LCPA Contract	132,650	73,681	147,362	150,310

Non-Admin. Contract Staff Expenses

<i>Salaries</i>	0	160,125	320,250	341,472
<i>Required Conference Expenses - Staff</i>	0	5,080	20,000	35,000
<i>Travel Expense - Staff</i>	0	3,589	35,000	44,000
<i>Vehicle Fuel</i>	0	1,269	9,300	10,100
<i>Vehicle Insurance & Registration</i>	0	0	12,000	13,000

Vehicle Repairs & Maintenance	0	336	2,250	2,450
Vehicle Purchase/Replacement	0	0	0	0
Non-Admin. Contract Staff Expenses		170,399	398,800	446,022
Legal Representation	26,218	3,863	45,000	45,000
ITSS Contract	217,394	102,663	204,000	0
PM Contract	214,314	55,939	149,760	108,000
Imagery Contract	0	0	0	0
DASC Contract	540,000	125,000	250,000	425,000
Website Devo and Maintenance		0	7,500	7,500
Cloud Services for Geocoding		0	8,500	8,500
Dickinson County Contract	29,370	60,210	58,741	0
Public Relations	1,828	773	12,000	12,000
Training - Admin Day & Regional	1,526	10,000	25,000	25,000
EMDTC Purchase		0	145,000	1,000,000
Onsite Training - EMDTC	0	0	6,400	14,400
EMDTC Deployment Costs	0	0	8,000	8,000
Technical Supplies and Equipment	2,221	978	40,000	65,000
Learning Management System	(125)	1,350	17,200	18,700
Esri ELAContract (KS OITS)	20,160	32,648	32,680	32,680
Security Audit Costs			11,500	395,400
Other Contract Costs	1,185,556	393,424	1,021,281	2,165,180
Total Contractual Costs	8,470,838	5,055,572	11,823,293	12,791,612
Total Expenses	30,770,622	16,527,608	34,244,522	35,926,464
Operating Expense Percentage	0.91%	0.63%	0.70%	1.10%

Appendix E – Kansas NG911 Timeline

- 2011 - Council Created with passage of the Act
- 2012 - The Act becomes effective. Governance, Security, IcM and Strategic Plans created
- 2013 - GIS Enhancement Project Launched. RFP for hosted system process begins
- 2014 - GIS Enhancement complete; all PSAPS in maintenance mode
Award of hosted system contract
- 2015 - Hosted data centers constructed
First 11 PSAPs go live on system
- 2016 - 35 additional PSAPs go live. Total is 46.
- 2017 - 29 additional PSAPs go live. Total is 75.
SMS Text-to-911 goes live; first success story comes within one week of implementation.
- 2018 - 13 additional PSAPs go live. Total is 88.
Migration of system to Nationwide ESInet – (first in the nation).
- 2019 - five (5) additional PSAPs go live. Total is 93.
All PSAPs on the system migrated to ESInet in RFAI configuration.
HB2084 modifies 911 Act: Governor signed 4/16/19; enrolled as law 7/1/19.
- 2020 - five (5) additional PSAPs go live. Total is 98.
- 2021 - six (6) additional PSAPs go live. Total is 104
AVPN bandwidth expansion enhances mapping efficiency. Two (2) PSAPs consolidated with neighboring reducing total PSAP count to 102.
- 2022 – three (3) additional PSAPs go live. Total is 105. Additionally there are six (6) backup sites and one (1) mobile command vehicle operating on the statewide system. This leaves two (2) eligible PSAPs in Kansas that remain on legacy, standalone systems. In 2022 we began a refresh of the network infrastructure to AT&T Switched Ethernet (ASE). This provides additional bandwidth to every PSAP, a broadband connection and use of FirstNet Band 14 as alternate connections for host connectivity, all at a similar cost to our existing AVPN network. Migration of originating service providers (OSPs) to direct connection to ESInet is underway. The system was expanded with the addition of a 3rd Host and with Automatic Abandoned Callback (AAC) currently being implemented.

Appendix F – Federal 911 Grant

A federal grant program created by the Middle Class Tax Relief and Job Creation Act of 2012 and administered by the National Telecommunications and Information Administration (NTIA) and the National Highway Traffic Safety Administration (NHTSA), through the National 911 Program became available in 2019. The grant is a 60% federally funded matching grant. The Council applied for and secured a Federal 911 Grant (“Grant”) on August 16, 2018. The Council was awarded a grant of \$2,759,782 of which \$1,800,000 was used to fund subgrants to Kansas 911 Communications Centers for implementation of NG911. The balance of the federal grant was used for implementing a portion of the mapping system upgrade for the statewide system. The grant was closed out in 2022 with all funds expended. The projects funded with these grant funds are listed below:

Project-1 provided **PSAP reimbursement subgrants**. The Council formed the Federal Subgrant Committee to oversee PSAP applications based on grant rules. Applications to the Council for subgrants satisfied both the allowable requirements under Kansas law and the Federal grant. Subgrants, required a minimum cost of \$6,000 for any project and no more than \$300,000. The PSAP period of performance expired in November 2021 to ensure adequate time (4 months) to finalize all grants with the federal government. These grants were used by PSAPs to fund replacement of logging recorders with NG911 capable recorders, console radio system acquisition, microwave upgrades, acquisition of Emergency Medical Dispatch (EMD) software and quality assurance software for EMD programs.

Project-2 partially funded our **RapidDeploy Radius Plus** replacement mapping application of our hosted platform. The Grant funding ends March 31, 2022. Details of the grant are provided below.

Project-3 funded a pilot project for building footprint acquisition in portions of our aerial imagery. The footprint data collected will be used as the base for creating future enhanced data for Z-axis mapping.

The table below provides an overview of Grant allocation. Construction is not an allowable expense under Grant rules since the intent of the Grant is to foster and motivate states to implement NG911. All expenditures must meet both Federal and Kansas 911 Act allowability rules.

Grant Recipient	Description	Order	Project Total	Actual Match	Grant
Woodson	Voice Recorder	1	\$21,349.70	\$8,539.88	\$12,809.82
Nemaha	Voice Recorder	2	\$37,774.00	\$15,109.60	\$22,664.40
Chanute	PSAP Radio Equip	3	\$66,289.30	\$0.00	\$0.00
Haskell	Voice Recorder	4	\$17,857.00	\$7,142.80	\$10,714.20
Butler	Voice Recorder	5	\$35,121.00	\$14,048.40	\$21,072.60
Allen	EMD	6	\$35,198.00	\$14,079.20	\$21,118.80
Douglas	Voice Recorder	7	\$33,362.00	\$13,344.80	\$20,017.20
Liberal/Seward	Radio Infrastructure	8	\$603,530.00	\$303,530.00	\$300,000.00
Dickinson	Radio Infrastructure	9	\$150,619.50	\$60,247.80	\$90,371.70
Sherman	PSAP Radio Equip	10	\$26,743.50	\$10,697.40	\$16,046.10

Hodgeman	PSAP Radio Equip	11	\$37,915.79	\$15,166.32	\$22,749.47
Clay	EMD	12	\$23,469.46	\$9,387.78	\$14,081.68
Mitchell	Voice Recorder	13	\$18,666.00	\$7,466.40	\$11,199.60
MARC	Broadband Inf	14	\$1,169,734.00	\$869,734.00	\$300,000.00
Stafford	Voice Recorder	15	\$31,910.00	\$12,764.00	\$19,146.00
Lyon	EMD	16	\$138,052.00	\$55,220.80	\$82,831.20
Miami	Radio Infrastructure	17	\$473,788.00	\$189,515.20	\$284,272.80
Sherman	Voice Recorder	18	\$35,217.00	\$14,086.80	\$21,130.20
Hutch/Reno	Voice Recorder	19	\$98,825.00	\$39,530.00	\$59,295.00
Comanche	Voice Recorder	20	\$12,865.00	\$5,146.00	\$7,719.00
Atchison	Voice Recorder	21	\$20,898.00	\$8,359.20	\$12,538.80
Crawford	Voice Recorder	22	\$15,798.00	\$6,319.20	\$9,478.80
Riley	Voice Recorder	23	\$120,264.00	\$48,105.60	\$72,158.40
Colby/Thomas	Voice Recorder	24	\$20,906.00	\$8,362.40	\$12,543.60
Republic	PSAP Radio Equip	25	\$18,480.56	\$7,392.22	\$11,088.34
Saline	CAD	26	\$176,515.00	\$69,406.00	\$104,109.00
Colby/Thomas	PSAP Radio Equip	27	\$167,642.56	\$67,057.02	\$100,585.54
Greenwood	Voice Recorder	28	\$44,992.00	\$17,996.80	\$26,995.20
Ellis	Radio Infrastructure	29	\$18,938.00	\$7,575.20	\$11,362.80
Mitchell	PSAP Radio Equip	30	\$115,104.47	\$46,041.79	\$69,062.68
Greeley	PSAP Radio Equip	31	\$112,190.19	\$79,353.12	\$32,837.07



Kansas NG9-1-1 Coordinating Council

Meeting Minutes Draft

Friday, October 28, 2022 – Web Conference

1 Call To Order

The Kansas 911 Coordinating Council ("Council") general meeting was called to order at 9:06 a.m. by NG911 Administrator, Scott Ekberg. Scott reviewed the Kansas Open Meetings Act (KOMA) rules for the meeting, and the chat feature of this web conference was disabled.

Scott advised that this meeting is informational only and no voting would be required.

2 Roll Call

Roll call attendance was taken by Gayle Schwarzrock. There were 7 voting members and 4 non-voting members present at the start of the meeting. A quorum was not met, but Scott reiterated this is an informational only meeting and no voting was anticipated. Some Council members joined the meeting after roll call and some Council members had to leave the meeting early.

Council Members in Attendance

Voting Members: Tony Foster, Senator Marci Francisco, Jerry Harrison, Catherine Macfee, Sherry Massey, Josh Michaelis, Becky Snook, and Brooks Wederski.

Non-Voting Members: Jerry Daniels, Patrick Fucik, Ken Nelson, Elizabeth Phillips, and Mark Tucker.

Council Members Absent

Voting Members: Senator Rick Billinger, Troy Briggs, Jac Brown, Representative John Carmichael, Scott Hilbrink, Representative Kyle Hoffman, and Jonathan York.

Non-Voting Members: Terry Clark, Mike Daniels, Robert McDonald, Michael Ruffin, and Sara Spinks.

Also in Attendance

Michele Abbott, Eileen Battles, Kathleen Becker, Scott Ekberg, Angela Murphy, Phill Ryan, Gayle Schwarzrock, James Stewart (KDOT), Ellen Wernicke, and Randall White.

3 2023 Workplan Draft Review

Scott Ekberg presented the draft of the 2023 Workplan, which was distributed to the Council on October 5, 2022. The Workplan establishes deliverables for each of the Council committees. Most of the work involved is distributed to the staff, but the committees provide guidance and oversight of that work. No questions or issues were raised. Scott advised he will request approval of the Workplan at the December 2022, Council meeting.



4 2023 Budget Draft Review

Scott Ekberg presented the draft of the 2023 Budget, which was distributed to the Council on October 5, 2022. Scott provided an overview of the changes from the 2022 Budget.

- Revenue projections reflect a slight increase based on receipts for the first six months of 2022. In December, we will see another slight increase with new devices paying the 911 fee. Additionally, the PSAP 911 services payments will increase with the addition of new PSAPs to the network in 2022.
- PSAP expenses (payments) will also increase with the addition of new PSAPs.
- Council administrative expenses reflect a slight increase in salaries based on inflation. Additionally, there is currently an active Request for Proposal (RFP) for the NG911 Administrator position. The budget also includes additional funds for this replacement contract. There is also a slight increase for office supplies to account for inflation.
- Other administrative costs also increased:
 - Audit fees increased based on actual costs for the 2021 audit.
 - Kansas Legislative Division of Post Audit (LPA) audit costs were included because this audit is due in 2023.
 - Program Manager (PM) contract costs were reduced due to a reduction in the number of hours needed from this contract. At the same time, we accounted for a slight increase in hourly rate due to inflation. Twenty percent (20%) of the PM costs is assigned to Council administrative duties.

Senator Marci Francisco inquired about the audit fees. The 2023 amount appears to be less than what was spent in 2022. Scott explained that the 2022 amount also included an audit of the Federal 911 Grant which completed in 2023. Therefore, only the portion attributable to the Local Collection Point Administrator (LCPA) audit is included in that 2023 audit budget.

- All other line items within the budget have sufficient margin to cover any inflationary increase in 2023.
- AT&T contractual costs includes a new line item for the ASE Network. With migration to ASE, several infrastructure costs will be eliminated: PSAP AVPN access, PSAP AVPN ports, POTS router maintenance circuits, and network-based firewall. However, until the ASE migration is completed in 2023, these costs will carry over into 2023, and therefore, have been included in the 2023 budget. The overall increase to the AT&T infrastructure cost in 2023 is mostly attributable to those PSAPs that we brought onto the hosted solution in 2022.
- LCPA contract costs were increased based on the contractual increase for 2023.
- Non-administrative contract staff expenses reflect increases:
 - Salaries line item increased based on contractual increases.
 - Conference expenses and travel expenses were increased to cover the addition of the GIS Specialist position, as well as to account for inflation.
 - Vehicle related costs were increased to account for inflation.
- Other contract costs reflect some changes for 2023:
 - Implementation Technical Support Specialist (ITSS) and the Dickinson County contracts are eliminated with the ITSS contract expiring the end of 2022, and with the creation of the new DASC GIS Specialist position.



- PM contract reflects a reduction in hours, and a slight increase in hourly rate for inflation.
- Emergency Mobile Dispatch and Training Center (EMDTC) purchase line was increased for inflation. There has been no word yet on the SPARK Grant, but if that does not come through then we have the money in the budget to purchase the EMDTC outright.
- Onsite training costs for the EMDTC was increased to provide funding for hiring trainers to present the training in the mobile unit once it is acquired.
- Technical supplies and equipment expenses were increased by \$25,000.00 to cover the costs of VESTA workstations for the PSAP liaisons. They will have mobile VESTA workstations that are locked down for security and allow them access to a VESTA console for troubleshooting and assisting PSAPs.
- The Learning Management System (LMS) reflects an increase for inflation.
- Security audit costs increased dramatically to fund an ongoing monitoring and auditing program for security. More information on this new development will be provided at the December 2022, meeting.

Overall, the 2023 Budget as proposed reflects an increase of 1.049% from 2022. Administrative expenses fall under the 2% revenue cap at 1.10% as currently budgeted.

Patrick Fucik asked about the administrative expenses and the 20% that Scott mentioned earlier. Scott clarified that 20% of the PM contract is allocated to administrative costs and 80% to non-administrative costs. This is to reflect the amount of work the PM does for the Council that is not PSAP related. The costs are split to be appropriately attributable under the correct budget categories. Other than the NG911 Administrator cost, the other contract positions are vastly attributable to the PSAPs.

Josh Michaelis pointed out that a portion of the increase to the administrative costs is attributable to some one-time costs this year, such as the LPA and the EMDTC. Scott affirmed that is correct, and other increases are attributable to those additional project costs and inflation increases.

5 New Business

Senator Marci Francisco thanked Scott for sharing a response about emergency radios for schools. She will mention this topic that at the December 2023, meeting as well.

Senator Marci Francisco advised she is unable to find the e-mail with the Workplan draft. Scott sent the Workplan draft. He also advised that he will send the updated Budget draft out to everyone to reflect changes that were made since the original draft was sent.

Patrick Fucik inquired on the date of the December meeting. Randall White advised the next meeting is December 9, 2022.

6 Adjournment

Motion to adjourn made by Senator Marci Francisco; seconded by Becky Snook. All in favor. The meeting adjourned at 9:32 a.m.

Submitted by:

Scott Ekberg, NG911 Administrator

KANSAS 911 COORDINATING COUNCIL
Balance Sheet
Monday, October 31, 2022

	<u>Current YTD</u>
Assets:	
Cash	
911 State Fund	\$8,550,076.30
911 Operations Fund	17,243,362.37
911 State Grant Fund	1,139,689.06
911 State Money Market	399,164.81
911 Operations Money Market	<u>1,224,198.72</u>
Total Cash	28,556,491.26
Investments	
911 State Fund Investments	1,598,402.31
911 Operations Fund Investments	<u>5,719,743.35</u>
Total Investments	7,318,145.66
Accounts Receivable	314,465.52
Prepaid Expenses	269,928.61
Accrued Revenues	
Accrued Receivables	
Accrued Receivables - Telecom Payments	
Accrued Receivables - Prepaid Wireless Fees	
Total Accrued Revenues	<u> </u>
Total Assets	<u><u>36,459,031.05</u></u>
Liabilities	
Accounts Payable	3,007,127.06
Accrued Expenses	
Accrued Accounts Payable - PSAP Payments	
Accrued Accounts Payable - PSAP Minimum Payments	445,008.70
Accrued Accounts Payable - PSAP Withholding	1,237.04
Accrued Accounts Payable - Arrears	
Accrued Accounts Payable	
Total Accrued Expenses	<u>446,245.74</u>
Deferred Revenue	<u>804,123.63</u>
Total Liabilities	4,257,496.43
Equity	
Fund Balance - Unrestricted	32,201,534.62
Total Liabilities and Equity	<u><u>36,459,031.05</u></u>

**Kansas 911 Coordinating Council
Summary
For the Ten Months Ending Monday, October 31, 2022**

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 22 Budget Remaining
Revenue					
Telcom Income	\$0.00	\$2,634,333.33	\$24,761,751.82	\$26,343,333.30	\$6,850,248.18
Prepay Fee Income	0.00	188,584.50	1,836,480.93	1,885,845.00	426,533.07
PSAP 911 Services Payments	391,466.94	391,666.67	3,928,868.55	3,916,666.70	771,131.45
Interest Income	55,244.74	1,250.00	207,442.82	12,500.00	(192,442.82)
Total Revenue	\$446,711.68	\$3,215,834.50	\$30,734,544.12	\$32,158,345.00	\$7,855,469.88
PSAP Expenses					
PSAP Payments	0.00	1,708,333.33	15,811,374.80	17,083,333.30	4,688,625.20
PSAP Minimum Quarterly Payments	95,000.00	137,500.00	1,385,374.95	1,375,000.00	264,625.05
Total PSAP Expenses	\$95,000.00	\$1,845,833.33	\$17,196,749.75	\$18,458,333.30	\$4,953,250.25
Operating Expenses					
Personnel Contracts	0.00	14,469.92	118,987.59	144,699.20	54,651.41
Council Meeting Expenses	110.00	1,300.01	8,852.09	13,000.10	6,747.91
Committee Meeting Expenses	635.39	333.32	997.61	3,333.20	3,002.39
Other Administrative Costs	14,379.35	7,082.50	68,511.10	70,825.00	16,478.90
Total Operating Expenses	\$15,124.74	\$23,185.75	\$197,348.39	\$231,857.50	\$80,880.61
Contractual Costs					
AT&T Service Contracts	734,205.38	821,420.83	7,361,951.32	8,214,208.30	2,495,098.68
LCPA Contract	0.00	12,280.17	110,503.74	122,801.70	36,858.26
Non-Admin. Contract Staff					
Non-Admin. Contract Staff Expenses	242.24	33,233.34	261,635.32	332,333.40	137,164.68
Other Contract Costs	160,023.75	83,523.39	772,869.81	835,233.90	229,411.19
Grant Expenses	40,986.57	0.00	50,966.97	0.00	(50,966.97)
Total Contractual Costs	\$935,457.94	\$950,457.73	\$8,557,927.16	\$9,504,577.30	\$2,847,565.84
Total Expenses	1,045,582.68	2,819,476.81	25,952,025.30	28,194,768.10	7,881,696.70
Other Income					
Investment Interest/Dividends	40,930.83	0.00	209,723.29	0.00	(209,723.29)
Gain/Loss on Investment	(34,558.12)	0.00	(812,173.80)	0.00	812,173.80
Total Other Income	\$6,372.71	\$0.00	(\$602,450.51)	\$0.00	\$602,450.51

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 22 Budget Remaining
Other Expense					
Investment Fees	7,151.10	0.00	50,033.35	0.00	(50,033.35)
Total Other Expense	\$7,151.10	\$0.00	\$50,033.35	\$0.00	(\$50,033.35)
Net Other Income and Expense	(\$778.39)	\$0.00	(\$652,483.86)	\$0.00	\$652,483.86
Net Change in Net Assets	(\$599,649.39)	\$396,357.69	\$4,130,034.96	\$3,963,576.90	\$626,257.04

Operating Expense Percentage

0.64%

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Kansas 911 Coordinating Council
911 State Fund
For the Ten Months Ending Monday, October 31, 2022

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 22 Budget Remaining
Revenue					
Telcom Income	\$0.00	\$2,634,333.33	\$19,613,347.48	\$26,343,333.30	\$11,998,652.52
Interest Income	16,908.07	625.00	62,514.83	6,250.00	(55,014.83)
Total Revenue	\$16,908.07	\$2,634,958.33	\$19,675,862.31	\$26,349,583.30	\$11,943,637.69
PSAP Expenses					
PSAP Payments	0.00	1,708,333.33	15,811,374.80	17,083,333.30	4,688,625.20
PSAP Minimum Quarterly Payments	95,000.00	137,500.00	1,385,374.95	1,375,000.00	264,625.05
Total PSAP Expenses	\$95,000.00	\$1,845,833.33	\$17,196,749.75	\$18,458,333.30	\$4,953,250.25
Operating Expenses					
Other Administrative Costs	267.11	175.00	2,596.33	1,750.00	(496.33)
Total Operating Expenses	\$267.11	\$175.00	\$2,596.33	\$1,750.00	(\$496.33)
Total Expenses	95,267.11	1,846,008.33	17,199,346.08	18,460,083.30	4,952,753.92
Other Income					
Investment Interest/Dividends	8,016.78	0.00	45,547.36	0.00	(45,547.36)
Gain/Loss on Investment	(7,402.68)	0.00	(184,285.75)	0.00	184,285.75
Total Other Income	\$614.10	\$0.00	(\$138,738.39)	\$0.00	\$138,738.39
Other Expense					
Investment Fees	1,688.52	0.00	11,841.43	0.00	(11,841.43)
Total Other Expense	\$1,688.52	\$0.00	\$11,841.43	\$0.00	(\$11,841.43)
Net Other Income and Expense	(\$1,074.42)	\$0.00	(\$150,579.82)	\$0.00	\$150,579.82
Net Change in Net Assets	(\$79,433.46)	\$788,950.00	\$2,325,936.41	\$7,889,500.00	\$7,141,463.59

Kansas 911 Coordinating Council
911 Operations Fund
For the Ten Months Ending Monday, October 31, 2022

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 22 Budget Remaining
Revenue					
Telcom Income	\$0.00	\$0.00	\$4,934,449.95	\$0.00	(\$4,934,449.95)
Prepay Fee Income	0.00	188,584.50	1,836,480.93	1,885,845.00	426,533.07
PSAP 911 Services Payments	391,466.94	391,666.67	3,928,868.55	3,916,666.70	771,131.45
Interest Income	35,947.56	625.00	136,345.63	6,250.00	(128,845.63)
Total Revenue	\$427,414.50	\$580,876.17	\$10,836,145.06	\$5,808,761.70	(\$3,865,631.06)
Operating Expenses					
Personnel Contracts	0.00	14,469.92	118,987.59	144,699.20	54,651.41
Council Meeting Expenses	110.00	1,300.01	8,852.09	13,000.10	6,747.91
Committee Meeting Expenses	635.39	333.32	997.61	3,333.20	3,002.39
Other Administrative Costs	14,112.24	6,907.50	65,914.77	69,075.00	16,975.23
Total Operating Expenses	\$14,857.63	\$23,010.75	\$194,752.06	\$230,107.50	\$81,376.94
Contractual Costs					
AT&T Service Contracts	734,205.38	821,420.83	7,361,951.32	8,214,208.30	2,495,098.68
LCPA Contract	0.00	12,280.17	110,503.74	122,801.70	36,858.26
Non-Admin. Contract Staff					
Non-Admin. Contract Staff Expenses	242.24	33,233.34	261,635.32	332,333.40	137,164.68
Other Contract Costs	160,023.75	83,523.39	772,869.81	835,233.90	229,411.19
Grant Expenses	40,986.57	0.00	50,966.97	0.00	(50,966.97)
Total Contractual Costs	\$935,457.94	\$950,457.73	\$8,557,927.16	\$9,504,577.30	\$2,847,565.84
Total Expenses	950,315.57	973,468.48	8,752,679.22	9,734,684.80	2,928,942.78
Other Income					
Investment Interest/Dividends	32,914.05	0.00	164,175.93	0.00	(164,175.93)
Gain/Loss on Investment	(27,155.44)	0.00	(627,888.05)	0.00	627,888.05
Total Other Income	\$5,758.61	\$0.00	(\$463,712.12)	\$0.00	\$463,712.12
Other Expense					
Investment Fees	5,462.58	0.00	38,191.92	0.00	(38,191.92)
Total Other Expense	\$5,462.58	\$0.00	\$38,191.92	\$0.00	(\$38,191.92)

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 22 Budget Remaining
Net Other Income and Expense	\$296.03	\$0.00	(\$501,904.04)	\$0.00	\$501,904.04
Net Change in Net Assets	(\$522,605.04)	(\$392,592.31)	\$1,581,561.80	(\$3,925,923.10)	(\$6,292,669.80)

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**Kansas 911 Coordinating Council
911 State Grant Fund
For the Ten Months Ending Monday, October 31, 2022**

	Current Period	Current Period Budget	Current YTD	Budget YTD	FY 22 Budget Remaining
Revenue					
Telcom Income	\$0.00	\$0.00	\$213,954.39	\$0.00	(\$213,954.39)
Interest Income	2,389.11	0.00	8,582.36	0.00	(8,582.36)
Total Revenue	\$2,389.11	\$0.00	\$222,536.75	\$0.00	(\$222,536.75)
 Net Change in Net Assets	 \$2,389.11	 \$0.00	 \$222,536.75	 \$0.00	 (\$222,536.75)

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Kansas 911 Coordinating Council

Council Member Handbook

Version 1.0

July 10, 2020



Kansas 911 Coordinating Council

Greetings

The purpose of this 911 Director's Handbook ("Handbook") is to provide 911 Directors and Managers with information relative to the Kansas Next-Generation 9-1-1 (NG911) Call Handling System. It also reviews the statutory responsibilities that fall to the Kansas 911 Coordinating Council ("Council") and supporting implementation team. Because NG911 is evolutionary, this Handbook is continually revised. Please ask our staff for the latest edition so you don't miss new developments.

Since the Council was created by the state legislature with the passage of the Kansas 911 Act (K.S.A. 12-5362 et seq.) in 2011, Kansas has been a national leader in statewide NG911 services. This accomplishment would not have been possible without the dedicated team of 9-1-1 professionals, past and present, including yourself. Thank you!

A few of the accomplishments garnering recognition as a national leader in NG911 include:

- Ubiquitous infrastructure offers the same level of 9-1-1 service across Kansas
- One of the most cost effective NG911 solutions in the nation, if not the most cost effective
- First state using AT&T ESInet™ for NG911 including their leading-edge AT&T Switched Ethernet (ASE) offering superior speed, performance, and reliability
- Numerous feature-rich capabilities such as enhanced call location plotting and accuracy
- Text-to-911 service including text translation
- Statewide standardized NG911 GIS call routing data maintained by local jurisdictions
- Bi-weekly PSAP Administrator communication, collaboration, and coordination calls
- Full compliance with NG911 standards for the delivery of 911 related voice, one-way video, and situational awareness data.

On September 22, 2017, during a visit to the Sedgwick County Emergency Communications Center, then Chairman Ajit Pai of the Federal Communication Commission, stated that, "Kansas is the Gold Standard for NG911 Deployment." That is a reputation that we intend to preserve. NG911 is evolutionary. With your leadership, we evolve as NG911 evolves.

Sincerely,

A handwritten signature in black ink, appearing to read "Dick Heitschmidt".

Dick Heitschmidt, Chairman

P.O. Box 842, Emporia, KS 66801

(844) 271-5301 – Phone Dick.Heitschmidt@kansas911.org - email



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History of the Council and the Kansas 911 Act

The Kansas 911 Coordinating Council was created by the Legislature with the passage of the Kansas 911 Act (K.S.A. 12-5362 et seq.) in 2011. The Act became effective on January 2, 2012, and the Council commenced operations.

The Act was amended by Senate Bill 384 in the 2012 Legislative Session. The amendments to the Act:

- Defined multi-line telephone systems
- Clarified the definition of a subscriber account
- Modified the initial terms of Council members to provide for continuity of Council operations through staggered term limits
- Clarified the process for disbursing prepaid wireless fees collected in excess of two million dollars annually

In the 2014 Session, the Act was further modified by Senate Bill 284. Those modifications:

- Explained that a telecommunications service provider can include a 911 System Operator
- Defined a 911 call and a 911 System Operator
- Modified Council membership to include representation of the Kansas Sheriff's Association, Kansas Association of Chiefs of Police, Kansas Office of Information Technology Services, and deleted a member representing the KAN-ED network
- Provided the Council with the authority to select the LCPA and set its compensation by an affirmative vote of nine Council members and removed a requirement for Legislative Coordinating Council consent to the award of the contract unless the intended contract awardee is not the incumbent

In the 2019 Session, the Act underwent some substantial change. House Bill 2084 amended the Act to:

- Provide authority for the Council to draft Kansas Administrative Regulations (K.A.R.) to address GIS data standards and maintenance
- Provide a mechanism for cost recovery if the Council must modify GIS data that is not in compliance with the GIS data standard and the PSAP fails to correct it
- Increase the 911 fee to \$0.90 per device capable of contacting 911
 - \$0.66 direct distribution to PSAPs
 - \$0.23 direct distribution to Operations Fund (created by the bill)
 - \$0.01 direct distribution to Grant Fund (\$2M cap)
 - 2.06% Prepaid Wireless Fee
 - \$60,000 minimum payment per County
 - 2% of total revenue cap on administrative expenses of the Council

- Change and expand Council membership
 - PSAP representative regardless of size now represents the Kansas Association of Public Safety Communications Officials (KS-APCO)
 - 2 non-voting members representing non-traditional PSAPs were added, one of which must represent tribal government
- Codify the 911 fee expenditure reporting process that had been followed since 2012
- Provide authority to withhold 10% of 911 fund payments to PSAPs who fail to submit their annual report and supporting documentation,
- Codify the expenditure pre-approval process
- Change liability protection from a reasonable care standard to a gross negligence standard and includes the LCPA, PSAPs and service providers in the protection
- Adds the 911 Act to other legislation that local government cannot opt out of under home rule

Council Member Responsibilities

In its current form, the Act provides several broad areas of responsibility to the Council. Those responsibilities include:

- Monitoring the delivery of 911 services,
- Developing strategies for future enhancements to the 911 system
- Distributing available grant funds to PSAPs.
- Selecting the LCPA and setting its compensation
- Adopting rules and regulations necessary to effectuate the provisions of the act, including but not limited to
 - Creating a uniform PSAP expenditure reporting form
 - Setting standards for coordinating and purchasing equipment
 - Recommending standards for training of PSAP personnel
 - Mandating technical training on the hosted system equipment
 - Assessing civil penalties
 - Lower the 911 fee if revenue is in excess of need

In addition to fulfilling statutory responsibilities, Council members are expected to meet the following:

- Council members are expected to review and understand this handbook and seek clarification from the NG911 Administrator or other Council members or staff on any questions it may create. The handbook is intended to provide:
 - An in-depth look at how the Council functions
 - Review of what the Council has accomplished and the purpose
 - Discuss Council processes and procedures
 - Provide a review of various plans and strategies for the future



- Participate in six (6) scheduled Council meetings as defined by the annual Work Plan
 - In general, three (3) meetings are face-to-face with web-conferencing
 - One (1) of these meetings is held at the Statehouse, Topeka
 - Two (2) meetings are held jointly with APCO in various conference centers
- Participate in any *ad-hoc*, special Council meetings to address important decisions that cannot wait until the next scheduled meeting.
- Communicate and socialize Council plans and strategy with their represented local and state organizations for the purpose of developing and achieving synergistic statewide concurrence, cooperation, and collaboration.
- Communicate and socialize Council plans and strategy with U.S. Congress members for the purpose of developing and achieving synergistic Federal concurrence, cooperation, and collaboration.
- Monitor, authorize and approve major plans, funds, priorities, reports and decisions regarding statewide next generation 9-1-1 implementation and service as developed by the NG911 Administrator and Council Executive Committee.
- Serve on Council committees, subcommittees, and working groups.
- Council members or their represented associations, nominate candidates to fill vacant Council seats for consideration by the Director of Appointments, Governor's Office.
- All Council meetings comply with Kansas Open Meetings Act (KOMA) and Kansas Open Records Act (KORA) requirements.

Statement of Substantial Interest

Based on guidance from legal Counsel, and approval by the full Council on April 15, 2022, each member of the Kansas 911 Coordinating Council shall complete a Statement of Substantial Interest (SSI) with the Kansas Secretary of State as a part of the application process for appointment to the Council and each year thereafter between April 15 and April 30 of each year. A reminder to complete the SSI will be provided by the Council Communications and Training Coordinator each year.

Council Membership

Current Council Membership:

Council Member Representation	Individual Currently Representing
Voting Members (17)	
Government Information Technology Personnel	Brooks Wederski , City of Colby IT
Government Information Technology Personnel	Jac Brown , Riley County IT
Kansas Sheriff's Association	Troy Briggs , Haskell County Sheriff
Kansas Association of Chiefs of Police	Jerry Harrison , Independence Chief of Police
Fire Chiefs Association	Scott Hilbrink , Fire Chief's Association
Adjutant General's Department	Jonathan York , Branch Director - KDEM

Kansas Emergency Medical Services Board	Vacant
Kansas Commission for the Deaf and Hard of Hearing	Catherine "Cady" Macfee , Accessibility Relationship Manager
PSAPs in Counties with greater than 75,000 population	Anthony "Tony" Foster , Douglas Co. ECC Director
PSAPs in Counties with greater than 75,000 population	Vacant
PSAPs in Counties with less than 75,000 population	Josh Michaelis , Rice Co. ECC Director
PSAPs in Counties with less than 75,000 population	Sherry Massey , IT/GIS Director
Kansas Chapter of the Assoc. of Public Safety Communications Officials	Becky Snook , Mitchell Co ECC Director
Kansas House of Representatives - Majority Party	Representative Kyle Hoffman , District 116
Kansas House of Representatives - Minority Party	Representative John Carmichael , District 92
Kansas Senate - Majority Party	Senator Rick Billinger , District 40
Kansas Senate - Minority Party	Senator Marci Francisco , District 2
Non-Voting Members (11)	
Rural Independent Telephone Companies	Robert McDonald , Madison Telephone Operations Manager
Incumbent Local Exchange Carriers with over 50,000 lines	Michael Ruffin , AT&T External Affairs
Large Wireless Providers	Patrick Fucik , Sprint Director of State Government Affairs
VoIP Providers	Mark Tucker , Cox Communications Vice President
Kansas League of Municipalities	Vacant
Kansas Association of Counties	Jerry Daniels , Allen County Commissioner
Kansas Geographic Information Systems Policy Board	Ken Nelson , Kansas Geographic Information Officer
Kansas Office of Information Technology Services	Sara Spinks , Project Management Director OITS
Mid-America Regional Council	Mike Daniels , MARC Planning & Administration. Manager
Non-Traditional PSAPs	Elizabeth Phillips , Kansas Univ. Public Safety Administrator
Non-Traditional PSAPs - Tribal Government	Terry Clark , PBPN Tribal Police Chief

Council Staff and Non-Member Volunteers

The following individuals serve as Council Staff and non-member volunteers:

Position	Individual Filling
Chairman	Dick Heitschmidt , Hutchinson Chief of Police Ret.
NG911 Administrator	Scott Ekberg , KES Enterprise, LLC
911 Liaison – South	Angela Murphy , High Caliber Communication, LLC
911 Liaison – North	Ellen Wernicke , Emerging Connections, LLC
Training & Communications Coordinator	Michele Abbott , Abbott ECC Solutions, LCC
NG911 Program Manger	Randall White , Randall White Consulting, LLC
NG911 Technical Support Specialist	Phill Ryan , PRyan, LLC
NG911 Portal Work Group Chair	Eileen Battles , DASC Manager
Broadband Interoperability Work Group Chair	Michele Abbott , Butler Co. Special Projects Manager
LCPA Program Manager	Kathleen Becker , Senior Director MNS, Inc.
LCPA Finance Director	Carol Dold Harris , Chief Financial Officer
LCPA Administrative Specialist	Gayle Schwartzrock , Project Assistant MNS, Inc.

Council Contracts

Position	Individual Filling
KES Enterprise, LLC	NG911 Administrator Services
Lori Alexander, LLC	911 Liaison Services – North
High Caliber Communication, LLC	911 Liaison Services – South
Abbott ECC Solutions, LLC	Communications & Training Coordinator Services
Randall White Consulting, LLC	NG911 Program Management
PRyan, LLC	NG911 Technical Support Specialist
Mainstream Nonprofit Solutions, Inc.	LCPA Services
Dickinson County, Kansas	GIS Support Services
Data Access & Support Center	GIS/Portal Support Services
AT&T	KS NG911 System (Network & Call Handling)
Surdex Corporation	Aerial Imagery
Esri	GIS software products
Mid-America Regional Council (Talent LMS)	Learning Management System
Various	Other contracts as needed (Admin Day, etc.)

Council Committees

By statute, the Council establishes and relies on several committees and working groups. While the expectation is that these committees and subcommittees provide the “heavy lifting” of day-to-day activities of Kansas Next-Generation 9-1-1 (NG911), the Council provides authority and direction for NG911. Currently, the Council has the following committees and working groups:

- Executive Committee - provides “heavy lifting” for Council. Responsibilities include day-to-day operations, strategic planning, and fiscal planning.

- Chairman – Dick Heitschmidt

Josh Michaelis

Sherry Massey

Ken Nelson

Eileen Battles

Ellen Wernicke - Support

Phill Ryan - Support

Randall White - Support

Scott Ekberg – Support

Michele Abbott - Support

Angela Murphy - Support

- Operations Committee - defines on-going operation and maintenance of NG911. Responsibilities include expenditure review, PSAP operations guidance, and support to all other committees to provide perspective on impact to PSAP operations.

- Chairman – Josh Michaelis

Becky Snook

Tony Foster

Robert Cooper

Ryan Mitchell

Angela Murphy – Support

Ellen Wernicke - Support

Scott Ekberg – Support

Michele Abbott - Support

Sherry Massey

- Training Subcommittee - develops recommended infrastructure training plans, programs. Responsibilities include creation and maintenance of recommended minimum training standards, development of mandatory training requirements for NG911 System equipment and programs, administrative training conference, joint APCO conference training schedule, and administration of the Kansas Learn online training platform.
 - Chairman – Ellen Wernicke
 - Pam Opoka
 - Krista Amaro
 - Crissy Livengood
 - Jerry Harrison
 - Becky Snook
 - Luke Blankenship
 - Brian Meis
 - Michele Abbott - Support
 - Angela Murphy - Support
 - Ellen Wernicke - Support
 - Scott Ekberg – Support
- Text-to-911 Subcommittee - evaluates effectiveness of 911 texting. Responsibilities include implementation and policy guidance, public education and assistance to PSAPs with public education, real-time text implementation, policy guidance and education.
 - Chairman – Becky Snook
 - Josh Michaelis
 - Robert Cooper
 - Krista Amaro
 - Luke Blankenship
 - Roxanne VanGundy
 - Brian Meis
 - Alisha Markley
 - Brandi Walker
 - Angela Murphy - Support
 - Ellen Wernicke - Support
 - Michele Abbott - Support
 - Scott Ekberg - Support
 - Randall White - Support
- Expenditure Review Subcommittee – reviews all expenditures of 911 fees by the PSAPs and ensures compliance with the eight allowable uses of 911 funds as proscribed by K.S.A. 12-5375.
 - Chairman – Josh Michaelis
 - Co-Chair – Brandi Walker
 - Becky Snook
 - Brandy Scott
 - Elora Forshee
 - Kristia Amaro
 - Mike Henning
 - Tony Foster
 - Troy Briggs
 - Ellen Wernicke - Support
 - Angela Murphy - Support
 - Michele Abbott – Support
 - Scott Ekberg – Support
- Legislative Committee – prepares and supports attempts to modify the Act as needed.
 - Committee is currently dormant as no pending legislative actions are being considered



- Technical/Security Committee - addresses current and future technology issues and impacts of proposed changes to the NG911 System network.

- Chairman – Phill Ryan

Sherry Massey	Tony Foster
Joe Currier	Mike Henning
Brooks Wederski	Brent Trease
Jac Brown	Justin Vaughn
Nathan Johnson	Eric McCurdy
Hassan Al-Rubaie	Dustin Alexander
Jeff Maxon	Dick Heitschmidt – Support
Joe Mandala	Randall White – Support
Keith Martin	Scott Ekberg – Support

- Call Location Accuracy Work Group - improves 911 caller location accuracy.
 - Work Group is currently dormant as latest developments in location accuracy have been implemented on the system.
- Geographic Information System (GIS) Committee - addresses critical GIS data maintenance for routing of 9-1-1 calls
 - Chairman – Ken Nelson
 - Co-Chair – Sherry Massey

Eileen Battles	Sheri Taylor
Eamonn Coveney	Mike D’Attilio
James Stewart	Ellen Wernicke – Support
Saralyn Hayes	Scott Ekberg – Support
Jack Joseph	Randall White – Support
Keith Shaw	Phill Ryan - Support
Will Trimble	Angela Murphy - Support

- Geospatial Work Group – understands the implementation of geospatial call routing and addresses needed changes in GIS standards to facilitate
 - Chairman– Sherry Massey

Ken Nelson	Scott Ekberg – Support
Eileen Battles	Phill Ryan - Support

- NG911 Portal Work Group – addresses current and future change and expansion of NG911 web portal
 - Chairman – Eileen Battles

Ken Nelson	Randall White
Kelly Emmons	Michele Abbott
Asif Iqbal	Scott Ekberg
Angela Westcott	Angela Murphy



- Broadband Interoperability Work Group - monitors and addresses interconnection and interoperability of broadband systems, including the FirstNet public safety broadband network.

- Chairman – Michele Abbott

Bob McLemore

Stanley Adams

Jonathan York

Travis Marshall

Stacie Mills

GIS Data

1. Importance of GIS data for NG911
 - a. Accurate, aligned GIS data is a mandatory, critical component of geospatial call routing
 - b. Geospatial call routing is the foundation of NG911 and routes calls based on the location of the caller, rather than the location of a tower site.
2. First step taken by the Council towards migration to NG911 was the GIS Data Enhancement Project
 - a. Creation of Kansas NG911 GIS data model
 - b. Contractor hired to compare each PSAP Jurisdictions GIS data with the data model and identify gaps and omissions
 - c. Remediation contractors hired to bring the GIS data into alignment with the standard.
 - d. Remediated data submitted back to the initial contractor to ensure that the gaps and omissions had been resolved
 - e. GIS data then went into maintenance mode
 - f. GIS Committee continually monitors for updates and to ensure that the data remains in alignment with the standard.
3. Aligning tabular MSAG and telephone number records with GIS data
 - a. This is done as a part of the migration of a PSAP to the ESInet
 - b. Complete for all PSAPs currently on the system
 - c. Must be a 99% match between MSAG, TN records and the GIS data before migrating
4. Geospatial call routing
 - a. Calls are routed based on the location (Lat/Long) of the caller.
 - b. At present, wireline and fixed VoIP calls are geospatially routed.
 - c. Wireless calls and nomadic VoIP calls that present Lat/Long at the time that the routing decision is made, are routed geospatially.
 - d. Wireless service and nomadic VoIP providers, in time, will provide Lat/Long as a part of call setup and all such calls will then be routed geospatially.



GIS Committee Report

The GIS Committee report will be provided at each Council meeting. The following table explains the content and importance of the information provided by that report. The GIS committee is responsible for:

1. Data Maintenance oversight
2. Ortho-imagery Project oversight
3. Council web portal management and oversight
4. Geospatial call routing support and oversight

Topic	Why It Matters
GIS Data Maintenance Submission Status	Current, accurate data essential to NG911
Ortho-imagery Project Update	Imagery provides the base for data maintenance and is utilized in locating calls at the PSAPs
NG911 Portal Update	New modules and capabilities are routinely developed in the portal – Huge cost savings
Geospatial Call Routing Update	The migration of the statewide system to geospatial call routing will result in more accurate call routing and is a major milestone on the road to full NG911

Historical Timeline of Major Events

The following timeline captures some of the major events that have transpired since the Council's inception in 2012:

- 2012 - The Act becomes effective
 - Governance, Security, ICM and Strategic Plans created
- 2013 - GIS Enhancement Project Launched
 - RFP for hosted system process begins
- 2014 - GIS Enhancement complete – all PSAPS in maintenance mode
 - Award of hosted system contract
- 2015 – Hosted data centers constructed
 - First ten PSAPs go live on system
- 2016 - 40 additional PSAPs go live – Total of 50
- 2017 - 33 additional PSAPs go live – Total of 83
 - SMS Text-to-911 goes live – First success story comes within one week.
- 2018 - 14 additional PSAPs go live – Total 97
 - Migration of system to Nationwide ESInet – (First in the nation)
- 2019 – 3 additional PSAPs go live, 2 additional planned – Total 102
 - All PSAPs on the system migrated to ESInet in RFAI config.
 - Geospatial Routing based on PIDF-Io planned by year's end
- 2020 – Migration of all PSAPs on the system to i3 geospatial routing implemented
 - 4 additional PSAPs, added to the system, 1 in install queue and 4 additional planning to come on – Total 109
- 2021 – 5 additional PSAPs added to the system – Total 109
- 2022 – 2 additional PSAPs in install queue – Total 111



Funding

The Kansas 911 Act creates five funds that the Council operates with. Three of these funds are outside of the State Treasury and two are inside of the treasury. These funds and their source of funding are:

911 State Fund (Outside of State Treasury)	<p>911 fees are collected by telephone service providers (TSPs) and remitted to the LCPA for deposit in this fund</p> <ul style="list-style-type: none">• The LCPA disburses \$.66 of each fee collected, based on a population based funding formula, to the PSAPs<ul style="list-style-type: none">○ Population over 80,000 - 82% of funds generated distributed to PSAP○ Population 65,000 to 79,999 – 85%○ Population 55,000 to 64,999 – 88%○ Population 45,000 to 54,999 – 91%○ Population 35,000 to 44,999 – 94%○ Population 25,000 to 34,999 – 97%○ Population less than 25,000 – 100%• The LCPA deposits \$.23 of each fee into the 911 Operations Fund• the LCPA deposits \$.01 of each fee into the 911 State Grant Fund• Any PSAP jurisdiction that does not generate at least \$60,000 in 911 fee fund revenue in a year receives a subsidy to bring them up to \$60,000 annually.• The funds withheld from the larger PSAP disbursements per the formula above, are used to make the minimum payments. Funds in excess of what is needed to make the subsidy payments from the retained funds are deposited into the 911 Operations Fund.
911 Operations Fund (Outside of State Treasury)	<ul style="list-style-type: none">• A 2.06% fee on all prepaid wireless service purchases is collected at the point of sale, by the Kansas Department of Revenue (KDOR) from retailers. These funds are remitted to the LCPA by KDOR and deposited to the 911 Operations Fund.• \$.23 from each 911 fee received by the LCPA is deposited to this fund<ul style="list-style-type: none">○ If the balance in the Operations Fund is greater than 15% of total receipts over the prior 3 years, then the \$.23 is deposited into the State Grant Fund• Excess retainage and 911 fees that cannot be attributed to a specific PSAP jurisdiction are deposited to this fund



911 State Grant Fund (Outside of State Treasury)	<ul style="list-style-type: none"> • \$.01 of every 911 fee collected is deposited to this fund, unless the balance in the fund is in excess of \$2M. • Funds derived from the \$.23 deposited to the 911 Operations Fund in excess of 15% of total receipts over the prior 3 years, are deposited into this fund. • If the balance of this fund exceeds \$2M, then the \$.01 ceases to be deposited into this account and the fee to the PSAP increases by \$.01.
911 Federal Grant Fund (Inside State Treasury)	<ul style="list-style-type: none"> • Federal grant funds for 911 are deposited into this account, however, all federal grants that we are aware of are reimbursement grants, so no “bucket of money” is available for deposit into this account.
State Maintenance Fund (Inside State Treasury)	<ul style="list-style-type: none"> • Monies donated to the Council or State general funds appropriated for the Council are deposited into this fund.

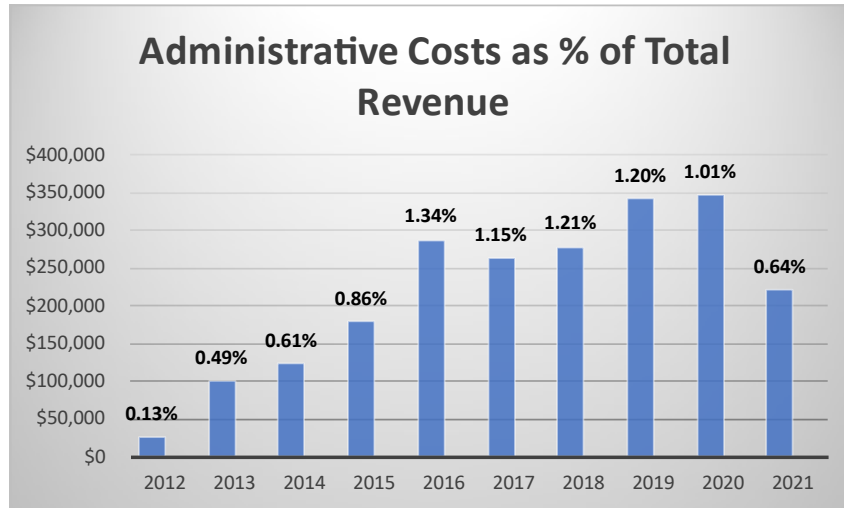
Funding History

The 911 fee has generated the following revenue per year since 2012.

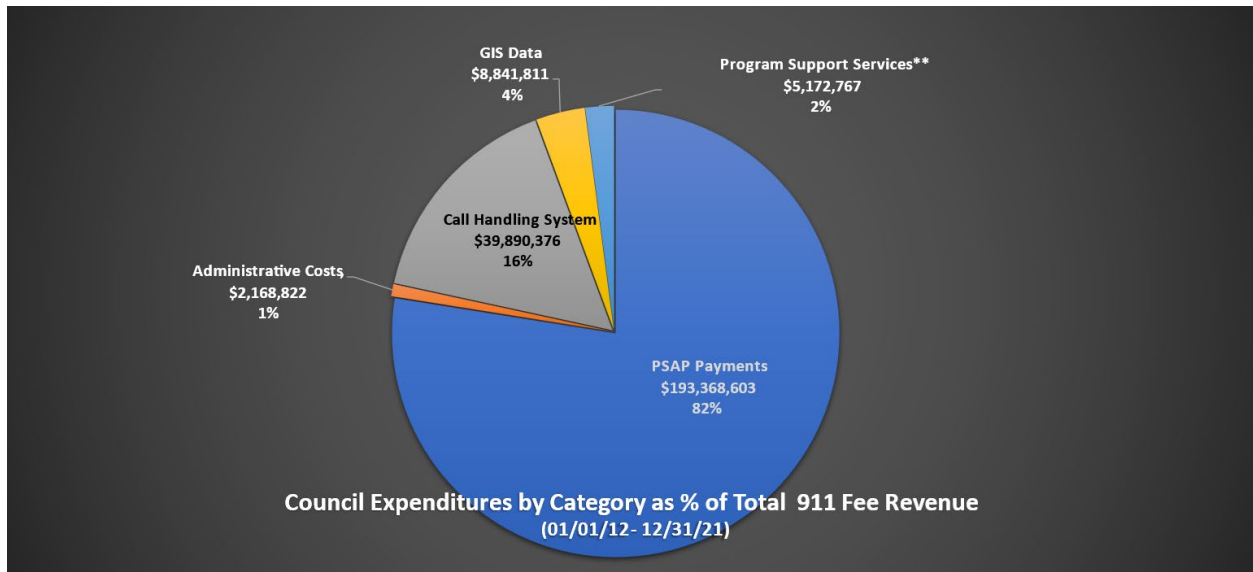
Year	911 Fee Funds Collected	Total Prepaid Wireless Fees Collected	Difference from Previous Year 911	Prepaid
2012	\$19,414,841	\$1,055,132	N/A	N/A
2013	\$19,416,238	\$1,156,979	\$1,397	\$101,847
2014	\$19,011,333	\$1,326,415	(\$404,905)	\$169,436
2015	\$19,359,086	\$1,462,888	\$347,753	\$136,473
2016*	\$21,022,272	\$1,918,797	\$1,663,186	\$455,909
2017	\$22,900,621	\$1,916,781	\$ 1,878,349	(\$2,016)
2018	\$21,555,711	\$1,806,243	(\$1,344,910)	(\$110,538)
2019*	\$26,573,640	\$2,059,641	\$5,017,929	\$253,398
2020*	\$ 31,478,150	\$2,723,715	\$4,904,510	\$664,074
2021	\$32,464,105	\$2,170,357	\$985,955	(\$553,358)

*Increase from prior year based on 911 fee increase (\$.07 – 10/2015, \$.30 – 7/2019)

Council administrative expenses are capped at 2% of total revenue each year. The following chart shows that the Council has maintained administrative expenses well below this cap amount.



Between 2012 and 2019, the Council has spent a total of \$35,814,461. The chart below depicts a break down of where those funds were expended:



The current business case projections indicate a growth trend towards 2025. This is encouraging, as our existing contract for the NG911 System will term out in 2025 and we may be faced with new one-time costs to refresh that contract.

Funding – Current Business Case Projection

(With Adjustments to i3 Roadmap)

NG911 Business Case - Summary				2019	2020	2021	2022	2023	2024	2025
WBS Category	Description	Provider	NAC	98	98	98	98	98	98	98
				210	210	210	210	210	210	210
Scenario										
	911 Fee			0.60	0.89	0.89	0.89	0.89	0.89	0.89
	PSAP Fee Allocation			0.60	0.66	0.66	0.66	0.66	0.66	0.66
	Ops Sustaining Setaside			-	0.23	0.23	0.23	0.23	0.23	0.23
	PSAP Minimum Payout			50,000	60,000	60,000	60,000	60,000	60,000	60,000
Income				26,850,824	38,156,020	38,156,020	38,156,020	38,156,020	38,156,020	38,156,020
Residual Carry-over from 2013: seed money										
Expenses				(32,296,484)	(38,411,207)	(37,843,471)	(36,483,452)	(36,354,697)	(36,231,420)	(42,249,518)
Gross Contingency Fund				(5,445,659)	(255,187)	312,549	1,672,567	1,801,323	1,924,599	(4,093,498)
Cash Flow conforms to best practices OSS				3,905,969	3,650,782	3,963,331	5,635,888	7,437,221	9,361,821	5,268,323



Audits

The 911 Act requires two audits. One of these is an annual audit of the LCPA, which must be performed by a Certified Public Accountant or a Licensed Municipal Accountant. The current LCPA has selected Cummins, Coffman & Schmitlein, CPA's, P.A. to perform this annual audit. Each year, the audit report will be presented to the Council at a regularly scheduled Council Meeting. The auditor is required to appear and present their findings to the full Council, at which time the Council will be asked to accept the audit report by vote.

The other required audit occurs every five years, and is a Legislative Post Audit (LPA) conducted through the Kansas Legislative Division of Post Audit. A procurement will be issued for auditing services by the Division of Post Audit and a contractor will be awarded the audit. This audit, by statute, will explore three areas:

1. Whether the moneys received by PSAPs pursuant to this act are being used appropriately
2. Whether the amount of moneys collected pursuant to this act is adequate
3. The status of 911 service implementation.

Additionally, other topics may be added to the scope of the audit either by the Legislature or the Council. A written report is submitted by the contractor at the completion of the audit and is made available to the Council and the Legislative Post Audit Committee of the Kansas Legislature.

Council members may be asked to submit to interviews by the contractor performing the LPA audit.

Annual Expenditure Reporting

Each PSAP is required to submit an annual report indicating the amount of 911 fee funding it received for the previous year, the balance of 911 fees on hand, all expenditures of 911 fee funds, and information related to the PSAP, such as number of 911 call-takers, amounts of general fund monies spent for 911 purposes, etc. This report is electronic and is contained within the Council's web portal. The report is due on March 1st and is considered delinquent on March 31st of each year.

The Expenditure Review Committee (ERC) meets weekly via phone conference beginning the first full week of March until all annual reports have been reviewed, finalized and closed. The ERC reviews each reported expenditure and questions any that are not obviously allowed under the eight allowable uses contained in K.S.A. 12-5375. Those allowable uses are:

1. Implementation of 911 services
2. Purchase of 911 equipment and upgrades
3. Maintenance and license fees for 911 equipment



4. Training of PSAP personnel
5. Monthly recurring charges billed by service suppliers
6. Installation, service establishment and nonrecurring start-up charges billed by the service supplier
7. Charges for capital improvements and equipment or other physical enhancements to the 911 system
8. The original acquisition and installation of road signs designed to aid in the delivery of emergency service

If an expense is questioned, follow up is conducted with the PSAP to obtain additional information on how the expenditure relates to the receiving, processing or dispatching of a 911 call. If the additional information satisfies the ERC that the expenditure is appropriate under the statute, then the expenditure is approved. If the information provided does not satisfy the ERC, or if the expenditure is obviously not covered by the statute, the PSAP is asked to refund the amount of the expenditure to their 911 fee account. If the PSAP concurs with the finding of the ERC, documentation of the repayment is required and the expenditure is closed upon receipt. If the PSAP does not concur, they may appeal the decision of the ERC to the Council. In this event, the PSAP will be scheduled to appear at a meeting of the Council and present their argument as to why the expenditure should be allowed. The Chairman of the ERC will present the reasoning for the ERC's finding that the expenditure was unallowable. After hearing both positions, and following any discussion or questioning that the Council may have, a vote is taken to determine the allowability of the expenditure. If the expenditure is found to be allowable by majority vote of the Council, the expenditure is accepted and the matter closed. If the expenditure is found to be unallowable, the PSAP is again asked to refund the amount of the expenditure to the 911 fee account of the PSAP. If the PSAP does not concur with the finding of the Council, it may file an appeal with the Kansas Office of Administrative Hearings. In such case, the matter will be turned over to the Council's legal counsel for adjudication.

A PSAP may seek pre-approval for any expenditure. The pre-approval request is filed via the Council web portal and the same process for evaluating the request is followed to provide a finding of allowability prior to the PSAP expending the funds.

Both the expenditure review process and the pre-approval process are set forth in Council administrative regulations. Expenditure review is K.A.R. 132-4-3 and the pre-approval process in K.A.R. 132-4-4.

As a means of keeping PSAPs informed of decisions made by the Council on the allowability of expenditures of 911 fees, a document has been created that memorializes decisions of the Council and its Expenditure Review Committee. This document is made available to PSAPs through the Council website.



NG911 Web Portal

The Council web portal is located at <https://portal.kansas911.org>. Each Council Member should create an account on the portal. This can be accomplished by going to the above link and clicking on the “register for an account here” link on the opening page. Passwords are generated by the system and are emailed to the account holder. The passwords are not available to administrators of the portal and are known only to the account holder.

The portal has numerous modules contained within it. Some of the major modules are:

- Council Travel Reimbursement
 - A training video on this is available at https://youtu.be/eZ_lleY5r_s
- Legislative Pay Requests
 - A training video on this is available at <https://youtu.be/mTha1FlaDBw>
- TSP – Telephone Service Provider data submissions
- Document Archiving
- Group and Mass Email Tools
- GIS Data Upload and Tools
- Expenditure Reporting
- Change Management
- Outage Communications Tool
- Account Creation Management on DDS Server for Hosted System

In the event that an account holder forgets their password, a new password request may be made by selecting the “reset your password here” link. The new password will be emailed to the account holder.



Kansas NG911 System

1. History

- a. Began in November, 2013 with the development of an RFP
- b. RFP issued in August, 2014
- c. Contract awarded for the system as a service on February 26, 2015
- d. Host data center buildout began immediately and the first PSAP was brought live on the system on August 26, 2015
- e. Since that time a total of 109 PSAPs, including a test and evaluation center at Yoder, and backup PSAPs in Sedgwick County, Saline County, and Shawnee County, have been brought on
- f. An additional 2 are in queue to come on, with 3 eligible PSAPs remaining

2. Design

- a. Two data centers, one in Topeka (North host) and the other in Wichita (South host)
- b. Two Airbus Vesta host systems, one handling the North side of the state and the second handling the South offers Geodiversity of hosts
- c. Redundant connectivity from each host to AT&T virtual private network (AVPN)
- d. PSAPs connected to the AVPN by a terrestrial circuit and in most cases by a FirstNet LTE wireless connection (T1 in a few rare instances)
- e. Initially the hosts were fed by CAMA (Centralized Automatic Message Accounting) trunks for each PSAP. With the migration to ESInet, the CAMA trunks were disconnected 30 days after a PSAP migrated to the ESInet. The CAMA trunks were replaced with broadband connections from the service providers to the ESInet

3. Status

- a. 2 additional PSAPs are scheduled to come on by the end of 2020 – Prairie Band of the Potawatomie Nation Tribal Police Department and Geary County/Junction City.
- b. Hope to add four additional PSAPs next year – Crawford, Osage, Coffey and Marshall.



- c. PSAP can transfer the call with ALI (Automatic Location Information) to any PSAP in the state. Transfers from non-system PSAPs remain ten-digit transfers without ANI/ALI
- d. The System provides the ability for a dispatcher to log on to any workstation on their host as themselves and have full access to their home 911 trunks and administrative lines
- e. Yoder backup, test and evaluation center allows for testing of new functionality before production release

4. ESInet

- a. ESInet (Emergency Services IP Network) is an all IP system for routing and delivery of 911 calls to the PSAPs
- b. Replaces the legacy selective routing system utilizing CAMA circuits
- c. NENA (National Emergency Number Association) i3 standards are the standard being followed for buildout of ESInets
- d. AT&T has built out an i3 nationwide ESInet and we have contracted to connect our statewide call handling system to that ESInet
- e. Advantages of ESInet
 - i. Provides ability to transfer with ANI/ALI to any PSAP in the state
 - ii. Provides faster call setup of 911 calls – decreased delay between dialing and reaching the PSAP
 - iii. Will Provide interoperability with other states' PSAPs
 - iv. Will provide full geospatial call routing
 - v. Will provide delivery of additional i3 services such as MMS messaging, telematics and expanded location information
 - vi. Provides interconnection capability with other states and the MARC region once they have their ESInet in place

5. RapidDeploy

- a. The original call mapping platform, Vesta Locate, was manufacturer discontinued in 2018, and became non-supported in September, 2019
- b. After a robust review of several products by the GIS and Technical Committees, a recommendation to use RapidDeploy Nimbus as the replacement mapping solution was approved by the Council on June 21, 2109
- c. The deployment of RapidDeploy was made a two phase project. The first phase was the deployment of RapidDeploy RadiusPlus, the tactical call mapping package. This deployment was initiated in January 2020 and completed on August 10, 2020



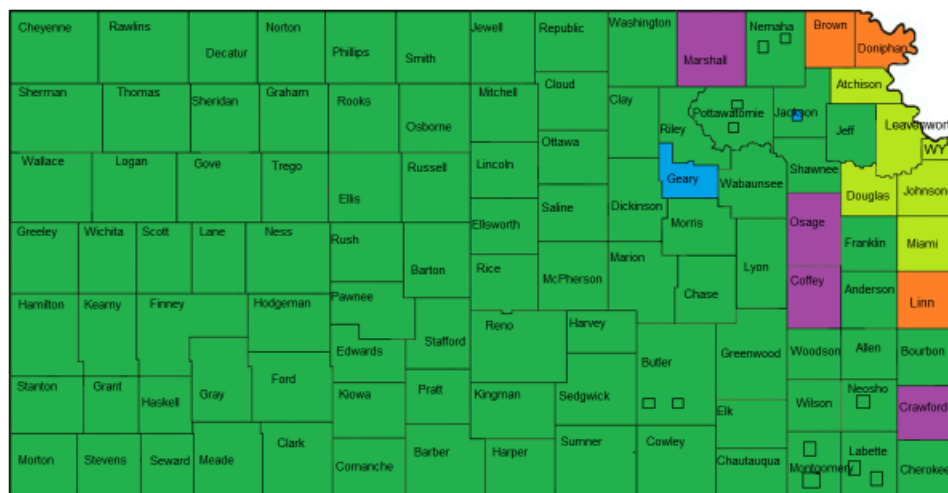
- d. Phase two of the project will be the deployment of Nimbus, which incorporates all of the features and functionality of RadiusPlus but also includes computer aided dispatch capabilities
- e. The Council approved providing a single license of Nimbus to each of the non-hosted PSAPs in the State, which at the completion of phase 2 will allow for CAD data sharing across all PSAPs in the state for multi-jurisdictional responses
- f. The RapidDeploy products provide many capabilities beyond just call mapping. These include:
 - i. Situational awareness tools such as weather, traffic data, and road cameras
 - ii. Text capabilities to obtain location directly from the caller's device and video from the caller
 - iii. Text translation capabilities
 - iv. Shareable CAD data
 - v. Optional responder application for sharing call information with field responders
- g. RapidDeploy should serve as an economical platform for adding additional i3 features and functionality to the statewide system.

System Status

Kansas NG911 Call Handling System

The statewide NG911 Call Handling System is currently serving 98 Kansas PSAPs, shown in the dark green section of the map on the following page. The light blue areas are two PSAPs scheduled to come on later in 2020, while the purple areas are PSAP jurisdictions that have indicated interest in coming onto the system. The area in light green is the Kansas City Mid-America Regional Council (MARC) served area of the state. MARC has a hosted system very similar to the statewide system and serves twelve Kansas PSAPs as well as several Missouri PSAPs. The PSAP jurisdictions shown in orange have standalone, legacy 911 systems and have not indicated an interest in moving to NG911.

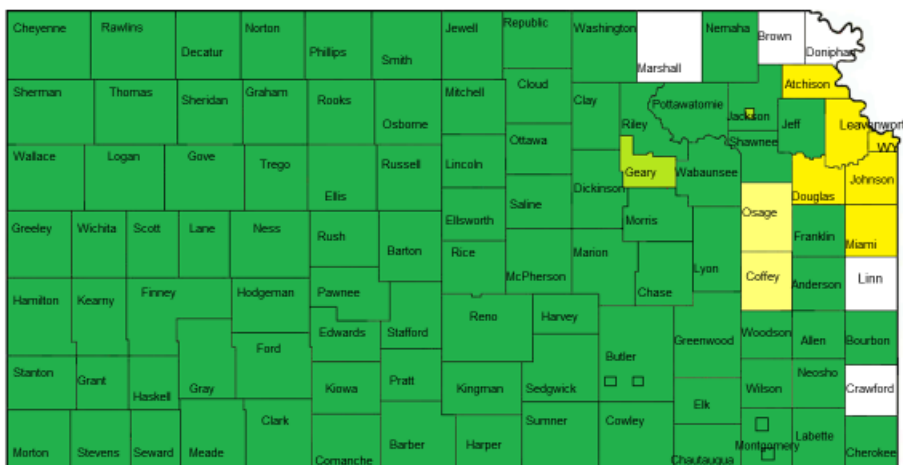
Statewide Hosted Call Handling System



Text-To-911

Text to 911 was implemented across the entire statewide system in October 2017. PSAPs that have come onto the system since that time have gone live with text-to-911 as they came on. The MARC system provides text-to-911 service over the Telephone Device for the Disabled (TDD) system in their network. Additionally, Coffey and Osage Counties have implemented text-to-911 service via TDD in their PSAPs as well. The MARC region is shown in yellow on the map on the following page, the statewide system served PSAPs in dark green. The light green are the two PSAPs that will come live with text-to-911 on the system later in 2020 and the counties in white do not have text-to-911. Of the 105 Counties in Kansas, 95% are served by PSAPs that provide text-to-911 service.

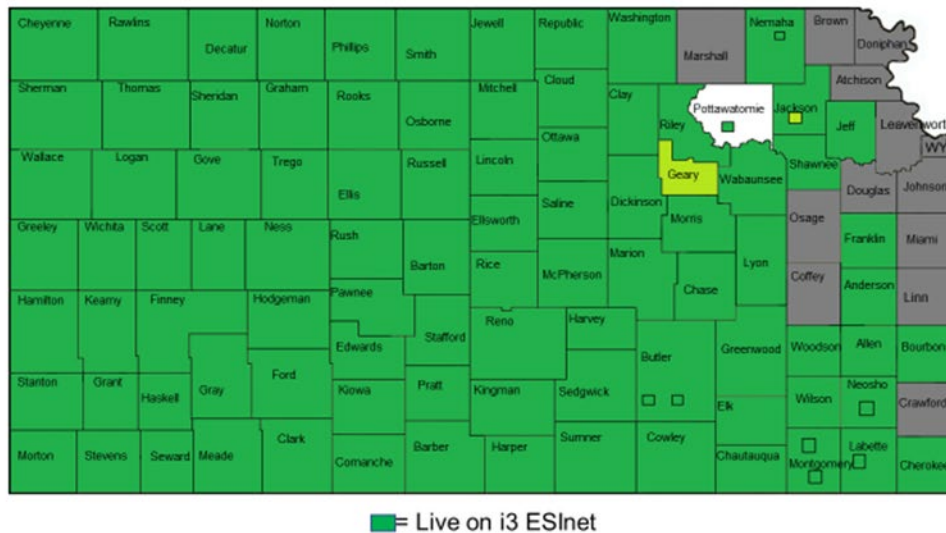
Text-To-911 Status



i3 ESInet Status

The Kansas NG911 Call Handling System provides i3 ESInet, with geospatial call routing (routing based on the location of the caller) to all of the PSAPs that it serves. The following map depicts the status of migration to i3 ESInet. The two PSAP jurisdictions shown in light green will go live on the system with i3 ESInet. Pottawatomie County, indicated in white, is awaiting a circuit upgrade to allow for increased bandwidth to the PSAP and will turn up i3 ESInet when that circuit is cut live. The remaining counties, depicted in gray, are currently not served by ESInet, although the MARC region has plans to migrate to their own ESInet in the coming months. Once that migration is complete, an interconnection between the two ESInets will be placed to ensure ease of call transfers from the MARC region to the statewide system.

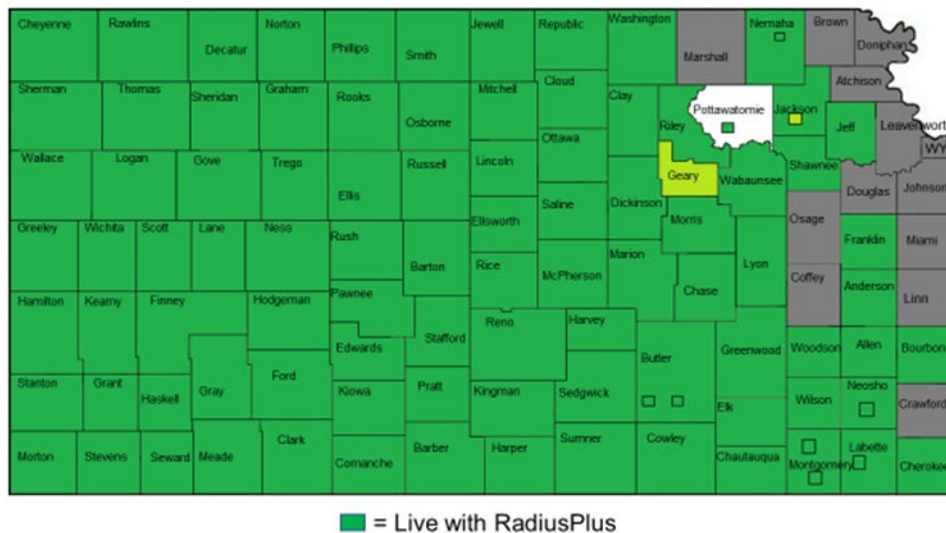
I3 ESInet Migration – August 10, 2020



RapidDeploy RadiusPlus™ Deployment

The deployment of RadiusPlus for all live PSAPs on the system was completed in August 2020. All PSAPs coming onto the statewide system will deploy with RadiusPlus moving forward. The following map depicts the status of RadiusPlus implementation.

RapidDeploy RadiusPlus™ Deployment



Projects Currently In Process or Planning

The following projects are either in process or in planning for the Council:

- RapidDeploy Nimbus Implementation and training – Provides call data sharing capabilities, some i3 enhancements and gateway to future i3 implementation
- Real-Time Text (RTT) implementation and training – provides more accurate location information for text callers and real time communication
- Future public service announcements including RTT
- Interconnection with telephone service providers in an all SIP environment
- Addition of PSAPs to the network as they make the decision to participate
- 2017 Expenditure Review
- 2018 Expenditure Review
- 2019 Expenditure Review
- FirstNet and other broadband network interface projects
- Annual security audit – both voice and data networks
- IcM Plan updates, revisions – will be presented to Council for approval
- PSAP troubleshooting and problem reporting guide development
- Kansas NG911 Knowledge Center evaluation and procurement
- Voluntary training certification program
- Roadmap planning
- Strategic Planning
- Development of Council Operations Manual
- Portal enhancements and additional modules
- Outreach and coordination with other states including Colorado, Nebraska, Missouri, Arkansas, Oklahoma, Texas, South Dakota, and Florida
- Potential procurement of an Emergency Mobile 9-1-1 Dispatch Center (EMDC) through SPARK grant funding



Kansas 911 Act

July 1, 2019

12-5362. Kansas 911 Act. K.S.A. 2019 Supp. 12-5362 through [12-5381](#), and amendments thereto, shall be known and may be cited as the Kansas 911 act.

History: L. 2011, ch. 84, § 1; May 26.

12-5363. Definitions. As used in the Kansas 911 act:

- (a) "Consumer" means a person who purchases prepaid wireless service in a retail transaction.
- (b) "Department" means the Kansas department of revenue.
- (c) "Enhanced 911 service" or "E-911 service" means an emergency telephone service that generally may provide, but is not limited to, selective routing, automatic number identification and automatic location identification features.
- (d) "Exchange telecommunications service" means the service that provides local telecommunications exchange access to a service user.
- (e) "GIS" means a geographic information system for capturing, storing, displaying, analyzing and managing data and associated attributes that are spatially referenced.
- (f) "GIS data" means the geometry and associated attributes packaged in a geodatabase that defines the roads, address points and boundaries within a PSAP's jurisdiction.
- (g) "Governing body" means the board of county commissioners of a county or the governing body of a city.
- (h) "Local collection point administrator" or "LCPA" means the person designated by the 911 coordinating council to serve as the local collection point administrator to collect and distribute 911 fees, 911 operations fund moneys and 911 state grant fund moneys.
- (i) "Multi-line telephone system" means a system comprised of common control units, telephones and control hardware and software providing local telephone service to multiple end-use customers that may include VoIP service and network and premises based systems such as centrex, private branch exchange and hybrid key telephone systems.
- (j) "Next generation 911" means 911 service that conforms with national emergency number association (NENA) i3 standards and enables PSAPs to receive Enhanced 911 service calls and emergency calls from Internet Protocol (IP) based technologies and applications that may include text messaging, image, video and data information from callers.



(k) "Non-traditional PSAP" means a PSAP not operated by a city or county, including, but not limited to, PSAPs operated by universities, tribal governments or the state [or] federal government.

(l) "Person" means any individual, firm, partnership, copartnership, joint venture, association, cooperative organization, corporation, municipal or private, and whether organized for profit or not, state, county, political subdivision, state department, commission, board, bureau or fraternal organization, nonprofit organization, estate, trust, business or common law trust, receiver, assignee for the benefit of creditors, trustee or trustee in bankruptcy or any other legal entity.

(m) "Prepaid wireless service" means a wireless telecommunications service that allows a caller to dial 911 to access the 911 system, which service must be paid for in advance and is sold in predetermined units or dollars of which the number declines with use in a known amount.

(n) "Place of primary use" has the meaning provided in the mobile telecommunications act as defined by 4 U.S.C. § 116 et seq., as in effect on the effective date of this act.

(o) "Provider" means any person providing exchange telecommunications service, wireless telecommunications service, VoIP service or other service capable of contacting a PSAP. A provider may also be a 911 system operator.

(p) "PSAP" means a public safety answering point operated by a city or county.

(q) "Retail transaction" means the purchase of prepaid wireless service from a seller for any purpose other than resale, not including the use, storage or consumption of such services.

(r) "Seller" means a person who sells prepaid wireless service to another person.

(s) "Service user" means any person who is provided exchange telecommunications service, wireless telecommunications service, VoIP service, prepaid wireless service or any other service capable of contacting a PSAP.

(t) "Subscriber account" means the 10-digit access number assigned to a service user by a provider for the purpose of billing a service user up to the maximum capacity of the simultaneous outbound calling capability of a multi-line telephone system or equivalent service.

(u) "Subscriber radio equipment" means mobile and portable radio equipment installed in vehicles or carried by persons for voice communication with a radio system.

(v) "VoIP service" means voice over internet protocol.

(w) "Wireless telecommunications service" means commercial mobile radio service as defined by 47 C.F.R. § 20.3 as in effect on the effective date of this act.



(x) "911 call" means any electronic request for emergency response, presented by means of wireline, wireless, VoIP or telecommunications device for the deaf (TDD) technology, text message or any other technology by which a service user initiates an immediate information interchange or conversation with a PSAP.

(y) "911 system operator" means any entity that accepts 911 calls from providers, processes those calls and presents those calls to the appropriate PSAP. A "911 system operator" may also be a provider.

History: L. 2011, ch. 84, § 2; L. 2012, ch. 21, § 1; L. 2014, ch. 6, § 1; L. 2019, ch. 39, § 1; July 1.

12-5364. 911 coordinating council; composition; terms; powers and duties, limitations; expenses; annual report. (a) (1) There is hereby created the 911 coordinating council which shall monitor the delivery of 911 services, develop strategies for future enhancements to the 911 system and distribute available grant funds to PSAPs. In as much as possible, the council shall include individuals with technical expertise regarding 911 systems, internet technology and GIS technology.

(2) The 911 coordinating council shall consist of 13 voting members to be appointed by the governor: Two members representing information technology personnel from government units; one member representing the Kansas sheriff's association; one member representing the Kansas association of chiefs of police; one member representing a fire chief; one member recommended by the adjutant general; one member recommended by the Kansas emergency medical services board; one member recommended by the Kansas commission for the deaf and hard of hearing; two members representing PSAPs located in counties with less than 75,000 in population; two members representing PSAPs located in counties with greater than 75,000 in population; and one member representing the Kansas chapter of the association of public safety communications officials. At least two of the members representing PSAPs shall be administrators of a PSAP or have extensive prior 911 experience in Kansas.

(3) Other voting members of the 911 coordinating council shall include: One member of the Kansas house of representatives as appointed by the speaker of the house; one member of the Kansas house of representatives as appointed by the minority leader of the house; one member of the Kansas senate as appointed by the senate president; and one member of the Kansas senate as appointed by the senate minority leader.

(4) The 911 coordinating council shall also include nonvoting members to be appointed by the governor: One member representing rural telecommunications companies recommended by the Kansas rural independent telephone companies; one member representing incumbent local exchange carriers with over 50,000 access lines; one member representing large wireless providers; one member representing VoIP providers; one member recommended by the league of Kansas municipalities; one member recommended by the Kansas association of counties; one member recommended by the Kansas geographic information systems policy board; one member recommended by the Kansas office of information technology services; one member, a



Kansas resident, recommended by the Mid-America regional council; and two members representing non-traditional PSAPs, one of whom shall be a representative of tribal government.

(b) (1) Except as provided in subsection (b)(2) and (b)(3), the terms of office for voting members of the 911 coordinating council shall commence on the effective date of this act and shall be subject to reappointment every three years. No voting member shall serve longer than two successive three-year terms. A voting member appointed as a replacement for another voting member may finish the term of the predecessor and may serve two additional successive three-year terms.

(2) The following members, whose terms began on the effective date of this act, shall serve initial terms as follows:

(A) One member representing information technology personnel from government units, one member recommended by the adjutant general, one member representing PSAPs located in counties with less than 75,000 in population and one member representing PSAPs located in counties with 75,000 or more in population shall serve a term of two years;

(B) one member representing information technology personnel from government units, one member recommended by the Kansas emergency medical services board, one member representing PSAPs located in counties with less than 75,000 in population and one member representing PSAPs without regard to size shall serve a term of three years; and

(C) one member representing a fire chief, one member recommended by the Kansas commission for the deaf and hard of hearing, one member representing the Kansas association of chiefs of police and one member representing PSAPs located in counties with 75,000 or more in population shall serve a term of four years.

(3) The initial term for one member representing the Kansas sheriff's association shall begin on July 1, 2014, and be for a period of three years.

(4) The terms of members specified in this subsection shall expire on June 30 in the last year of such member's term.

(c) (1) The governor shall select the chair of the 911 coordinating council, who shall serve at the pleasure of the governor and have extensive prior 911 experience in Kansas.

(2) The chair shall serve as the coordinator of E-911 services and next generation 911 services in the state, implement statewide 911 planning, have the authority to sign all certifications required under 47 C.F.R. part 400 and administer the 911 federal grant fund and 911 state maintenance fund. The chair shall serve subject to the direction of the council and ensure that policies adopted by the council are carried out. The chair shall serve as the liaison between the



council and the LCPA. The chair shall preside over all meetings of the council and assist the council in effectuating the provisions of this act.

(d) The 911 coordinating council, by an affirmative vote of nine voting members, shall select the local collection point administrator, pursuant to K.S.A. 2019 Supp. [12-5367](#), and amendments thereto, to collect 911 fees and to distribute such fees to PSAPs and to distribute 911 operations fund moneys and 911 state grant fund moneys as directed by the council. The council shall adopt rules and regulations for the terms of the contract with the LCPA. All contract terms and conditions shall satisfy all contract requirements as established by the secretary of administration. The council shall determine the compensation of the LCPA who shall provide the council with any staffing necessary in carrying out the business of the council or effectuating the provisions of this act. The moneys used to reimburse these expenses shall be paid from the 911 operations fund, pursuant to subsection (j).

(e) (1) The 911 coordinating council is hereby authorized to adopt rules and regulations necessary to effectuate the provisions of this act, including, but not limited to: (A) Creating a uniform reporting form designating how moneys, including 911 fees, have been spent by the PSAPs; (B) requiring service providers to notify the council pursuant to subsection (k); (C) establishing standards for coordinating and purchasing equipment; (D) recommending standards for general operations training of PSAP personnel; (E) establishing training standards and programs related to the technology and operations of the NG911 hosted solution; (F) establishing data standards, maintenance policies and data reporting requirements for GIS data; and (G) assessing civil penalties pursuant to subsection (m).

(2) The chair of the council shall work with the council to adopt rules and regulations necessary for the administration of this act, but the council shall not adopt any rules and regulations or impose any requirements that creates a mandatory certification program of PSAP operations or PSAP emergency communications personnel.

(f) If the 911 coordinating council finds that the GIS data for a PSAP is inaccurate or has not been updated for one year or more, the council shall give written notice to the governing body that oversees the PSAP. If, within 60 days of providing such notice, the council does not receive an acceptable proposal for the PSAP to bring the GIS data into compliance, the council may contract with a third party to review and update the GIS data. A PSAP with GIS data that has not been updated for one year or more may provide a certification attesting that the GIS data has been reviewed and remains accurate. If the council receives such certification and has information that the data may not be accurate, the council shall provide a written notice to the PSAP that describes the areas the council believes to be inaccurate and a deadline of 30 days for the PSAP to submit updated GIS data. If the updated GIS data is not received within the deadline, the council may contract with a third party to review and update the GIS data. The council shall assess the governing body that oversees the PSAP for any costs incurred in updating the GIS data.



(g) The council may, pursuant to rules and regulations, lower the 911 fee established pursuant to K.S.A. 2019 Supp. [12-5369](#), and amendments thereto, upon a finding based on information submitted on the uniform reporting forms, that moneys generated by such fee are in excess of the costs required to operate PSAPs in the state.

(h) The council may appoint subcommittees as necessary to administer grants, oversee collection and distribution of moneys by the LCPA, develop technology standards, develop training recommendations and other issues as deemed necessary by the council. Subcommittees, if appointed, shall include members of the council and other persons as needed.

(i) The council may reimburse independent contractors or state agencies for expenses incurred in carrying out the business of the council, including salaries, that are directly attributable to effectuating the provisions of this act. The moneys used to reimburse these expenses shall be paid from the 911 operations fund, pursuant to subsection (j).

(j) All expenses related to the council shall be paid from the 911 operations fund. No more than 2.0% of the total receipts from providers and the department received by the LCPA shall be used to pay for administrative expenses of the council. Members of the council and other persons appointed to subcommittees by the council may receive reimbursement for meals and travel expenses, but shall serve without other compensation with the exception of legislative members who shall receive compensation pursuant to K.S.A. [75-3212](#), and amendments thereto.

(k) Every provider shall submit contact information for the provider to the council. Any provider that has not previously provided wireless telecommunications service in this state shall submit contact information for the provider to the council within three months of first offering wireless telecommunications services in this state.

(l) [(1)] Each PSAP shall file an annual report with the council by March 1 of each year demonstrating how such PSAP has spent the moneys earned from the 911 fee during the preceding calendar year. The council shall designate the content and form of such report and any associated documentation that is required to finalize such report.

(2) If a PSAP fails to file and finalize an annual report, the council shall provide notice of such failure to the PSAP and the governing body of such PSAP. If such PSAP fails to file or finalize an annual report within 60 days of receiving such notice, 10% of each subsequent distribution of 911 fees to such PSAP pursuant to K.S.A. 2019 Supp. [12-5373](#), and amendments thereto, shall be withheld by the LCPA and only distributed to such PSAP once the report has been submitted.

(m) The council, upon a finding that a provider has violated any provision of this act, may impose a civil penalty. No civil penalty shall be imposed pursuant to this section except upon the written order of the council. Such order shall state the violation, the penalty to be imposed and the right of such person to appeal to a hearing before the council. Any such person may,



within 15 days after service of the order, make a written request to the council for a hearing thereon. Hearings under this subsection shall be conducted in accordance with the provisions of the Kansas administrative procedure act.

(n) Any action of the council pursuant to subsection (m) is subject to review in accordance with the Kansas judicial review act.

(o) Any civil penalty recovered pursuant to this section shall be transferred to the LCPA for deposit in the 911 state grant fund.

(p) The 911 coordinating council shall make an annual report, to include a detailed description of all expenditures made from 911 fees received by the PSAPs, to the house committee on energy, utilities and telecommunications and the senate committee on utilities.

History: L. 2011, ch. 84, § 3; L. 2012, ch. 21, § 2; L. 2014, ch. 6, § 2; L. 2019, ch. 39, § 2; July 1.

12-5365. 911 federal grant fund; creation; administrator of fund; authorized uses. (a) There is hereby established in the state treasury the 911 federal grant fund.

(b) The chair of the 911 coordinating council shall serve as the administrator of the 911 federal grant fund and shall distribute grants in accordance with the recommendations of the 911 coordinating council. Subject to the conditions and in accordance with the requirements of this act and 47 C.F.R. part 400, the chair is authorized to perform such acts necessary for the effectuation of this act.

(c) Moneys received by the state from the federal government for the purposes of the fund shall be credited to the fund.

(d) Subject to the conditions and in accordance with the requirements of this act and 47 C.F.R. part 400, moneys credited to the fund shall be used only:

(1) To pay all expenses incurred in the administration of the fund; and

(2) to provide grants to eligible municipalities only for necessary and reasonable costs incurred or to be incurred by PSAPs for: (A) Implementation of enhanced 911 service and next generation 911 service, as defined in K.S.A. 2019 Supp. [12-5363](#), and amendments thereto; (B) purchase of equipment and upgrades and modification to equipment used solely to process the data elements of enhanced 911 service and next generation 911 service, as defined in K.S.A. 2019 Supp. [12-5363](#), and amendments thereto; and (C) maintenance and license fees for such equipment and training of personnel to operate such equipment, including costs of training PSAP personnel to provide effective service to all users of the emergency telephone system who have communications disabilities. Such costs shall not include expenditures to lease, construct, expand, acquire, remodel, renovate, repair, furnish or make improvements to



buildings or similar facilities or for other capital outlay or equipment not expressly authorized by this act.

(e) All payments and disbursements from the fund shall be made in accordance with appropriation acts upon warrants of the director of accounts and reports issued pursuant to vouchers approved by the chair or by a person or persons designated by the chair.

History: L. 2011, ch. 84, § 4; L. 2019, ch. 39, § 3; July 1.

12-5366. 911 state maintenance fund; creation; administrator of fund; authorized uses. (a)

There is hereby established in the state treasury the 911 state maintenance fund.

(b) The chair of the 911 coordinating council shall serve as the administrator of the 911 state maintenance fund and shall distribute grants in accordance with the recommendations of the 911 coordinating council. Subject to the conditions and in accordance with the requirements of this act and 47 C.F.R. part 400, the chair is authorized to perform such acts necessary for the effectuation of this act.

(c) Moneys from the following sources shall be credited to the fund:

(1) Amounts appropriated or otherwise made available by the legislature for the purposes of the fund;

(2) interest attributable to investment of moneys in the fund; and

(3) amounts received from any public or private entity for the purposes of the fund.

(d) Moneys credited to the fund shall be used only:

(1) To pay all expenses incurred in the administration of the fund; and

(2) to provide grants to eligible municipalities only for necessary and reasonable costs incurred or to be incurred by PSAPs for: (A) Implementation of enhanced 911 service and next generation 911 service, as defined in K.S.A. 2019 Supp. [12-5363](#), and amendments thereto; (B) purchase of equipment and upgrades and modification to equipment used solely to process the data elements of enhanced 911 service and next generation 911 service, as defined in K.S.A. 2019 Supp. [12-5363](#), and amendments thereto; and (C) maintenance and license fees for such equipment and training of personnel to operate such equipment, including costs of training PSAP personnel to provide effective service to all users of the emergency telephone system who have communications disabilities. Such costs shall not include expenditures to lease, construct, expand, acquire, remodel, renovate, repair, furnish or make improvements to buildings or similar facilities or for other capital outlay or equipment not expressly authorized by this act.



(e) On or before the 10th of each month, the director of accounts and reports shall transfer from the state general fund to the 911 state maintenance fund interest earnings based on:

(1) The average daily balance of moneys in the 911 state maintenance fund for the preceding month; and

(2) the net earnings rate of the pooled money investment portfolio for the preceding month.

(f) All payments and disbursements from the fund shall be made in accordance with appropriation acts upon warrants of the director of accounts and reports issued pursuant to vouchers approved by the chair or by a person or persons designated by the chair.

History: L. 2011, ch. 84, § 5; L. 2019, ch. 39, § 4; July 1.

12-5367. Local collection point administrator; selection; subject to open meetings act and open records act; treatment of public funds. The 911 coordinating council, by an affirmative vote of nine voting members, shall select the local collection point administrator. In selecting the LCPA, the council shall contract with the LCPA for services for no longer than two years, however, the council may, by an affirmative vote of nine voting members, extend such contract for up to two additional years. The 911 coordinating council shall receive the approval of the legislative coordinating council in selecting an LCPA if the entity to be designated as the LCPA is different than the previous entity designated as the LCPA. The 911 coordinating council shall annually review the designation of the LCPA and the contract with the LCPA for services. The LCPA shall be subject to the requirements of the Kansas open meetings act, the Kansas open records act and shall treat all moneys received as public funds pursuant to article 14 of chapter 9 of the Kansas Statutes Annotated, and amendments thereto. Notwithstanding any other provision of law to the contrary, the LCPA shall not be considered a state agency.

History: L. 2011, ch. 84, § 6; L. 2014, ch. 6, § 3; L. 2019, ch. 39, § 5; July 1.

12-5368. 911 state fund, 911 operations fund and 911 state grant fund; established by LCPA; distributions; uses. (a) Upon the approval of the 911 coordinating council, the LCPA shall establish the following funds, which shall not be a part of the state treasury: (1) The 911 state fund for the collection and distribution of 911 fees; (2) the 911 operations fund for administrative costs of the 911 coordinating council and deployment and maintenance of the statewide NG911 system; and (3) the 911 state grant fund for grants to individual PSAPs. All moneys originating from 911 fees, and any interest accrued on such fees, shall be paid to the LCPA for deposit in the 911 state fund or 911 operations fund pursuant to subsection (b). All unobligated federal moneys, and any interest accrued on such moneys, shall be transferred to the 911 federal grant fund.

(b) (1) Except as provided for in paragraph (2), prior to the distribution to the PSAPs pursuant to K.S.A. 2019 Supp. [12-5374](#), and amendments thereto, the LCPA shall withhold \$.23 from every 911 fee remitted pursuant to K.S.A. 2019 Supp. [12-5369](#), and amendments thereto, and shall



deposit such amount in the 911 operations fund for the deployment and maintenance of the statewide NG911 system and standardized functionality upgrades to that system.

(2) If the funds withheld from distribution pursuant to paragraph (1) exceed 15% of the total receipts received by the LCPA from providers and the department over the prior three years, such funds in excess of that 15% total shall be deposited in the 911 state grant fund and used for PSAP grants based on demonstrated need pursuant to subsection (d).

(3) If the balance in the 911 state grant fund is less than \$2,000,000, prior to the distribution to the PSAPs pursuant to K.S.A. 2019 Supp. [12-5374](#), and amendments thereto, the LCPA shall withhold \$.01 from every 911 fee remitted pursuant to K.S.A. 2019 Supp. [12-5369](#), and amendments thereto, and shall deposit such amount in the 911 state grant fund. If the balance in the 911 state grant fund exceeds \$2,000,000, the LCPA shall not withhold such amount.

(c) The council shall be responsible for ensuring that the 911 operations fund and the 911 state grant fund and any interest earned on money credited to the fund is only expended for the following purposes: (1) Projects involving the development and implementation of next generation 911 services; (2) costs associated with PSAP consolidation or cost-sharing projects; (3) expenses related to the 911 coordinating council; (4) costs of audits conducted pursuant to K.S.A. 2019 Supp. [12-5377](#), and amendments thereto; and (5) other costs pursuant to K.S.A. 2019 Supp. [12-5375](#), and amendments thereto.

(d) The council shall develop criteria for PSAPs for eligible purchases and for grant applicants and make the final determination as to the distribution of grant funds. Such criteria shall promote the procurement of equipment that meets open architecture and national technical standards. Distribution of grant funds shall not include expenditures to procure, maintain or upgrade subscriber radio equipment.

(e) The LCPA shall be authorized to maintain an action to collect any funds owed by any providers in the district court in the county of the registered office of such provider or, if such provider does not have a registered office in the state, such an action may be maintained in the county where such provider's principal office is located. If such provider has no principal office in the state, such an action may be maintained in the district court of any county in which such provider provides service.

History: L. 2011, ch. 84, § 7; L. 2019, ch. 39, § 6; July 1.

12-5369. 911 fee established; applicability, exception; duty to collect and remit. Subject to the provisions of K.S.A. 2019 Supp. [12-5364](#)(g), and amendments thereto, there is hereby imposed a 911 fee in the amount of \$.90 per month per subscriber account of any exchange telecommunications service, wireless telecommunications service, VoIP service, or other service capable of contacting a PSAP. Such fee shall not be imposed on prepaid wireless service. It shall be the duty of each exchange telecommunications service provider, wireless



telecommunications service provider, VoIP service provider or other service provider to remit such fees to the LCPA as provided in K.S.A. 2019 Supp. [12-5370](#), and amendments thereto.

History: L. 2011, ch. 84, § 8; L. 2019, ch. 39, § 7; July 1.

12-5370. 911 fee collection and remittance. (a) Every billed service user shall be liable for the 911 fee until such fees have been paid to the exchange telecommunications service provider, wireless telecommunications service provider, VoIP service provider or other service provider.

(b) All providers shall have the duty to collect the fees imposed pursuant to this act. Such fees shall be added to and may be stated separately in billings for the subscriber account. If stated separately in billings, the fees shall be labeled "911 fees."

(c) The provider shall have no obligation to take any legal action to enforce the collection of the fees imposed by this act. The provider shall provide annually to the LCPA a list of the amount of uncollected 911 fees along with the names and addresses of those service users which carry a balance that can be determined by the provider to be nonpayment of such fees.

(d) The fees imposed by this act shall be collected insofar as practicable at the same time as, and along with, the charges for local exchange, wireless, VoIP, or other service in accordance with regular billing practice of the provider.

(e) The 911 fees and the amounts required to be collected therefor are due monthly. The amount of such fees collected in one month by the provider shall be remitted to the LCPA not more than 15 days after the close of the calendar month. On or before the 15th day of each calendar month following, a return for the preceding month shall be filed with the LCPA. Such return shall be in such form and shall contain such information as required by the LCPA. The provider required to file the return shall deliver the return together with a remittance of the amount of fees payable to the LCPA. The provider shall maintain records of the amount of any such fees collected in accordance with this act for a period of three years from the time the fees are collected.

(f) The provisions of this section shall not be construed to apply to prepaid wireless service.

History: L. 2011, ch. 84, § 9; L. 2019, ch. 39, § 8; July 1.

12-5371. Prepaid wireless 911 fee established; applicability; duty to collect and remit; reduction of fee. (a) There is hereby imposed a prepaid wireless 911 fee of 2.06% per retail transaction or, on and after the effective date of an adjusted amount per retail transaction that is established under subsection (f), such adjusted amount.

(b) The prepaid wireless 911 fee shall be collected by the seller from the consumer with respect to each retail transaction occurring in this state. The amount of the prepaid wireless 911 fee



shall be either separately stated on an invoice, receipt or other similar document that is provided to the consumer by the seller, or otherwise disclosed to the consumer.

(c) For purposes of subsection (b), a retail transaction that is effected in person by a consumer in a business location of the seller shall be treated as occurring in this state if that business location is in this state, and any other retail transaction shall be treated as occurring in this state if the retail transaction is treated as occurring in this state for the purposes of K.S.A. [79-3673\(c\)\(3\)](#), and amendments thereto.

(d) The prepaid wireless 911 fee is the liability of the consumer and not of the seller nor of any provider, except that the seller shall be liable to remit all prepaid wireless 911 fees that the seller collects from consumers pursuant to this section, and amendments thereto, including all such fees that the seller is deemed to collect where the amount of the charge has not been separately stated in an invoice, receipt or other similar document provided to the consumer by the seller.

(e) The amount of the prepaid wireless 911 fee that is collected by a seller from a consumer, if such amount is separately stated on an invoice, receipt or other similar document provided to the consumer by the seller, shall not be included in the base for measuring any tax, fee, surcharge or other charge that is imposed by this state, any political subdivision of this state or any intergovernmental agency.

(f) The prepaid wireless 911 fee shall be proportionately reduced upon any reduction to the fee imposed by K.S.A. 2019 Supp. [12-5369\(a\)](#), and amendments thereto, pursuant to the 911 coordinating council's authority to reduce the fee under K.S.A. 2019 Supp. [12-5364\(g\)](#), and amendments thereto. The adjusted amount shall be the product of dividing the numeric amount of the new fee adjusted pursuant to K.S.A. 2019 Supp. [12-5364\(g\)](#), and amendments thereto, by 50. Such reduction shall be effective on the effective date of the reduction of the fee imposed by K.S.A. 2019 Supp. [12-5369\(a\)](#), and amendments thereto, or, if later, the first day of the calendar quarter to occur at least 60 days after the enactment of the reduction of the fee imposed by K.S.A. 2019 Supp. [12-5369\(a\)](#), and amendments thereto. The department shall provide not less than 60 days' notice of such decrease on the department's website.

(g) When prepaid wireless service is sold with one or more other products or services for a single, non-itemized price, then the percentage specified in subsection (a) shall apply to the entire non-itemized price unless the seller elects to apply such percentage to: (1) If the amount of the prepaid wireless service is disclosed to the consumer as a dollar amount, such dollar amount; or (2) if the seller can identify the portion of the price that is attributable to the prepaid wireless service by reasonable and verifiable standards from its books and records that are kept in the regular course of business for other purposes, including, but not limited to, non-tax purposes, such portion.

History: L. 2011, ch. 84, § 10; L. 2019, ch. 39, § 9; July 1.



12-5372. Same; collection and remittance; department of revenue; procedures for collection; remittance of fees. (a) Prepaid wireless 911 fees collected by sellers shall be remitted to the department by electronic filing that is consistent with the provisions of article 36 of chapter 79 of the Kansas Statutes Annotated, and amendments thereto. The department shall establish registration and payment procedures for the collection of the prepaid wireless 911 fee.

(b) To minimize additional costs to the department, the department may conduct audits of sellers in conjunction with sales and use tax audits. The department is authorized to provide the LCPA with information obtained in such audits if such information indicates that a seller may not be complying with the provisions of this section and K.S.A. 2019 Supp. [12-5371](#), and amendments thereto. The LCPA may request the department to initiate collection or audit procedures on individual sellers if collection efforts by the LCPA are unsuccessful.

(c) The department shall establish procedures by which a seller may document that a sale is not a retail sale, which procedures shall substantially coincide with procedures for documenting sale for resale transactions for article 36 of chapter 79 of the Kansas Statutes Annotated, and amendments thereto.

(d) The department shall transfer all remitted prepaid wireless 911 fees to the LCPA within 30 days of receipt for distribution as provided in K.S.A. 2019 Supp. [12-5374](#), and amendments thereto.

History: L. 2011, ch. 84, § 11; L. 2019, ch. 39, § 10; July 1.

12-5373. Same; sole funding obligation. The prepaid wireless 911 fee imposed in this act shall be the only 911 funding obligation imposed with respect to prepaid wireless service in this state. No tax, fee, surcharge or other charge shall be imposed by this state, any political subdivision of this state or any intergovernmental agency for 911 funding purposes upon any prepaid wireless service provider, seller or consumer with respect to the sale, purchase, use or provision of prepaid wireless service.

History: L. 2011, ch. 84, § 12; L. 2019, ch. 39, § 11; July 1.

12-5374. LCPA; distribution of 911 fee moneys to PSAPs, minimum distribution; deposit of fees; proprietary records. (a) (1) Except for the amounts withheld by the LCPA pursuant to K.S.A. 2019 Supp. [12-5368](#)(b), and amendments thereto, and any amounts withheld pursuant to K.S.A. 2019 Supp. [12-5364](#)(l), and amendments thereto, not later than 30 days after the receipt of moneys from providers pursuant to K.S.A. 2019 Supp. [12-5370](#) and [12-5371](#), and amendments thereto, and the department pursuant to K.S.A. 2019 Supp. [12-5372](#), and amendments thereto, the LCPA shall distribute such moneys to the PSAPs. The amount of money distributed to the PSAPs in each county shall be based upon the amount of 911 fees collected from service users located in that county, based on place of primary use information provided by the providers, by using the following distribution method:



Population of county where PSAP is located Percentage of collected 911 fees to distribute

Over 80,000	82%
65,000 to 79,999	85%
55,000 to 64,999	88%
45,000 to 54,999	91%
35,000 to 44,999	94%
25,000 to 34,999	97%
Less than 25,000	100%

(2) There shall be a minimum county distribution of \$60,000 and no county shall receive less than \$60,000 of direct distribution moneys. If there is more than one PSAP in a county then the direct distribution allocated to that county by population shall be deducted from the minimum county distribution and the difference shall be proportionately divided between the PSAPs in the county. All moneys remaining after distribution, moneys withheld pursuant to K.S.A. 2019 Supp. [12-5368](#)(b)(1), and amendments thereto, and any moneys that cannot be attributed to a specific PSAP shall be transferred to the 911 operations fund.

(b) All fees remitted to the LCPA shall be deposited in the 911 state fund and for the purposes of this act be treated as if they are public funds, pursuant to article 14 of chapter 9 of the Kansas Statutes Annotated, and amendments thereto.

(c) All moneys in the 911 state fund that have been collected from the prepaid wireless 911 fee shall be deposited in the 911 operations fund unless \$3 million of such moneys have been deposited in any given year then all remaining moneys shall be distributed to the counties in an amount proportional to each county's population as a percentage share of the population of the state. For each PSAP within a county, such moneys shall be distributed to each PSAP in an amount proportional to the PSAP's population as a percentage share of the population of the county. If there is no PSAP within a county, then such moneys shall be distributed to the PSAP providing service to such county. Such moneys distributed to counties and PSAPs only shall be used for the uses authorized in K.S.A. 2019 Supp. [12-5375](#), and amendments thereto.

(d) The LCPA shall keep accurate accounts of all receipts and disbursements of moneys from the 911 fees.

(e) Information provided by providers to the local collection point administrator or to the 911 coordinating council pursuant to this act will be treated as proprietary records which will be withheld from the public upon request of the party submitting such records.

(f) The provisions of subsection (e) shall expire on July 1, 2021, unless the legislature acts to reenact such provision. The provisions of subsection (e) shall be reviewed by the legislature prior to July 1, 2021.



History: L. 2011, ch. 84, § 13; L. 2012, ch. 21, § 3; L. 2016, ch. 82, § 3; L. 2019, ch. 39, § 12; July 1.

12-5375. 911 fee moneys; approved uses; pre-approval of expenditures, request;

unauthorized expenditure, penalties. (a) The proceeds of the 911 fees imposed pursuant to this act, and any interest earned on revenue derived from such fee, shall be used only for necessary and reasonable costs incurred or to be incurred by PSAPs for: (1) Implementation of 911 services; (2) purchase of 911 equipment and upgrades; (3) maintenance and license fees for 911 equipment; (4) training of personnel, not to include salaries; (5) monthly recurring charges billed by service suppliers; (6) installation, service establishment and nonrecurring start-up charges billed by the service supplier; (7) charges for capital improvements and equipment or other physical enhancements to the 911 system; or (8) the original acquisition and installation of road signs designed to aid in the delivery of emergency service. Such costs shall not include expenditures to lease, construct, expand, acquire, remodel, renovate, repair, furnish or make improvements to buildings or similar facilities. Such costs shall also not include expenditures to purchase, procure, maintain or upgrade subscriber radio equipment.

(b) The 911 coordinating council shall, pursuant to rules and regulations, establish a process for a PSAP, at the discretion of the PSAP, to seek pre-approval of an expenditure. The council shall respond in writing to any pre-approval request within 30 days and inform the PSAP if the requested expenditure is approved or disapproved. If the expenditure is disapproved, the written notification shall state the reason for the disapproval and such PSAP may, within 15 days after service of the notification, make a written request to the council to appeal the council's decision and for a hearing to be conducted in accordance with the provisions of the Kansas administrative procedure act.

(c) The 911 coordinating council shall annually review expenditures of 911 funds reported on the annual report for each PSAP and shall appoint a committee to review such expenditures. If the committee determines that a reported expenditure was not authorized by this act, the committee shall request that the expenditure be refunded by the PSAP to the PSAP's 911 account. If a PSAP does not concur with the finding of the committee, the PSAP may request a review of the decision of the committee before the 911 coordinating council. If the 911 coordinating council, based upon information obtained from an audit of the PSAPs, determines that any PSAP has used any 911 fees for any purpose other than those authorized in this act, the governing body for such PSAP shall repay all such moneys used for any unauthorized purposes to the 911 fee fund of such PSAP. Upon a finding that the expenditure was made intentionally from the 911 fee fund of such PSAP for a purpose clearly established as an unauthorized expenditure, the 911 coordinating council may require such PSAP to pay the lesser of \$500 or 10%, of such misused moneys, to the LCPA for deposit in the 911 state grant fund. No such repayment of 911 fees shall be imposed pursuant to this section except upon the written order of the council. Such order shall state the unauthorized purposes for which the funds were used, the amount of funds to be repayed and the right of such PSAP to appeal to a hearing before the Kansas office of administrative hearings. Any such PSAP may, within 15 days after service of the order, make a written request to the council for a hearing thereon. Hearings



under this subsection shall be conducted in accordance with the provisions of the Kansas administrative procedure act.

(d) Any final action of the council pursuant to subsection (b) or (c) is subject to review in accordance with the Kansas judicial review act.

History: L. 2011, ch. 84, § 14; L. 2019, ch. 39, § 13; July 1.

12-5376. Provision of 911 service; limitation on liability. Except as provided by the Kansas tort claims act, and except for action or inaction that constitutes gross negligence or willful and wanton misconduct, the LPCA, PSAPs, and each provider, and their employees, agents, suppliers and subcontractors, and each seller, and their employees, agents, suppliers and subcontractors, shall not be liable for the payment of damages resulting directly or indirectly from the total or partial failure of any transmission to an emergency communication service or for damages resulting from the performance of installing, maintaining or providing 911 service.

History: L. 2011, ch. 84, § 15; L. 2019, ch. 39, § 14; July 1.

12-5377. Legislative post audit; audits and review of act; audit of 911 coordinating council; cost and approval of audits; reporting requirements; yearly audit of LPCA; legislative review of act. (a) The receipts and disbursements of the LPCA shall be audited yearly by a licensed municipal accountant or certified public accountant.

(b) The LPCA may require an audit of any provider's books and records concerning the collection and remittance of fees pursuant to this act. The cost of any such audit shall be paid from the 911 operations fund.

(c) (1) On or before December 31, 2018, and at least once every five years thereafter, the division of post audit shall conduct an audit of the 911 system to determine: (A) Whether the moneys received by PSAPs pursuant to this act are being used appropriately; (B) whether the amount of moneys collected pursuant to this act is adequate; and (C) the status of 911 service implementation. The auditor to conduct such audit shall be specified in accordance with K.S.A. [46-1122](#), and amendments thereto.

(2) The post auditor shall compute the reasonably anticipated cost of providing audits pursuant to this subsection, subject to review and approval by the contract audit committee established by K.S.A. [46-1120](#), and amendments thereto. Upon such approval, the division of post audit shall be reimbursed from the 911 operations fund for the amount approved by the contract audit committee. The audit report shall be submitted to the 911 coordinating council, the LPCA, the house of representatives committee on energy, utilities and telecommunications and the senate committee on utilities.

(d) (1) On or before December 31, 2018, the division of post audit shall conduct an audit of the budget and expenditures of the 911 coordinating council. In conducting such audit, the division



shall examine: (A) The annual expenses and financial needs, including personnel, of the council; (B) the total annual operating expenses of the council that are included in the 2.5% cap on expenditures pursuant to K.S.A. 2019 Supp. [12-5364](#)(i), and amendments thereto; (C) the current and projected contractual expenses of the council; (D) the expenditures and distribution of moneys from the 911 state grant fund by the council; and (E) whether the moneys expended by the council are being used pursuant to this act. The auditor, to conduct such audit, shall be specified in accordance with K.S.A. [46-1122](#), and amendments thereto.

(2) The post auditor shall compute the reasonably anticipated cost of providing the audit pursuant to this subsection, subject to review and approval by the contract audit committee established by K.S.A. [46-1120](#), and amendments thereto. Upon such approval, the division of post audit shall be reimbursed from the 911 operations fund for the amount approved by the contract audit committee. The audit report shall be submitted to the 911 coordinating council, the house of representatives committee on energy, utilities and telecommunications and the senate committee on utilities.

(e) The legislature shall review this act at the regular 2019 legislative session and at the regular legislative session every five years thereafter.

History: L. 2011, ch. 84, § 16; L. 2014, ch. 6, § 4; L. 2018, ch. 10, § 1; L. 2018, ch. 95, § 1; L. 2019, ch. 39, § 15; July 1.

12-5378. 911 service; provider cost recovery. Nothing in this act shall be construed to limit the ability of a provider from recovering directly from the provider's customers its costs associated with designing, developing, deploying and maintaining 911 service and its cost of collection and administration of the fees imposed by this act, whether such costs are itemized on the customer's bill as a surcharge or by any other lawful method.

History: L. 2011, ch. 84, § 17; L. 2019, ch. 39, § 16; July 1.

12-5379. Wireless service; prior approval of provider by PSAP; establishment of "911" service by provider. A provider of wireless telecommunications service shall: (1) Receive prior approval of the PSAP of that jurisdiction before directing emergency calls to such PSAP; and (2) establish the unique emergency telephone number "911" across the state, excluding the Kansas turnpike assistance telephone number.

History: L. 2011, ch. 84, § 18; May 26.

12-5380. Provision for 24-hour receipt of 911 calls. The governing body of each city and county shall provide or contract for the 24-hour receipt of 911 calls for all service areas within the jurisdiction of the city or county.

History: L. 2011, ch. 84, § 19; L. 2019, ch. 39, § 17; July 1.



12-5381. Severability. The provisions of this act are declared to be severable and if any provision, word, phrase or clause of the act or the application thereof to any person shall be held invalid, such invalidity shall not affect the validity of the remaining portions of this act.

History: L. 2011, ch. 84, § 25; May 26.

CHARTER

ESTABLISHING THE NG911 Policy and Education Committee

Initial Release December 31, 2022

1. Introduction

The implementation of Next Generation 9-1-1 (NG911) technologies on the Kansas NG911 Hosted Call Handling System creates operational challenges for the Kansas 911 Coordinating Council ("Council") and Kansas PSAPs and a need for public education. To address these issues, the NG911 Policy and Education Committee is hereby created and tasked with recommending NG911 system policy, creating sample PSAP policy and public education for the Council.

2. Authority

The NG911 Policy and Education Committee is created under the authority of K.S.A. 12-5364(h).

3. Purpose

The NG911 Policy and Education Committee will be tasked with the development, ongoing maintenance and supporting media, designed to provide public education on topics related to NG911 and the technologies that support it. Additionally, the committee is tasked with recommending NG911 system policy, sample PSAP policy, and recommended training guidelines to the Council for those technologies.

4. Objectives

- A. The Chairperson of this committee will work with staff to facilitate the successful completion of the tasks of the committee.
- B. The committee will create and publish supporting media regarding NG911 technologies that may include, but is not limited to, brochures, pamphlets, electronic media, and broadcast media.
- C. The committee will develop training and sample policy for the statewide NG911 system regarding the implementation and operation of NG911 technologies as they develop.
- D. Develop ongoing and continued partnerships with KCDHH, KCSDV and other advocacy groups.
- E. The committee will make recommendations to the Council for any needed Kansas Administrative Regulations (KARs).
- F. Actions, decisions, and policy recommendations provided by committee will be subject to review and approval by the Council.

5. Membership, Appointment and Term

The Chair of the NG911 Policy and Education Committee shall be appointed by the Chair of the 911 Coordinating Council. The Committee shall consist of five to ten members. Council contract staff members will support the committee but shall not be members of the committee. The Committee Chair, in collaboration with the Executive Committee, shall select and appoint the members of the committee. The members shall have experience in PSAP

operations and training and be knowledgeable of NG911 services and their impact on PSAP operations.

The members of the NG911 Policy and Education Committee shall serve at the pleasure of the committee chair and will be appointed for a three-year term. Members may be reappointed to unlimited successive terms.

Members of the NG911 Policy and Education Committee shall adhere to the committee guidelines as adopted by the 911 Coordinating Council.

6. Finance and Budget

Expenses incurred by the NG911 Policy and Education Committee in conducting their assigned tasks will be paid from the State Operations Fund pursuant to K.S.A. 12-5364(i). Members may receive reimbursement for meals and travel expenses but shall serve without other compensation.

7. Meeting Frequency

The NG911 Policy and Education Committee shall meet as needed to complete their assigned tasks. Meetings may be conducted in person or via web conference or audio conference at the discretion of the committee chair.

8. Reporting to the Kansas 911 Coordinating Council

The Chair of the NG911 Policy and Education Committee shall provide a report of activities to the Council at each regularly scheduled meeting of the Council.

Approved by the Kansas 911 Coordinating Council on December ____ 2022.



Council Meeting – 12/09/2022

Communications | Training Coordinator

- **Standing Committee Support**
 - Operations – primary support
 - Training – primary support
 - Public Education & Technology Policy – input as needed/requested
 - ERC—input as needed/requested
 - All other committee's Quarterly
 - GIS
 - Technology
- **Appointments Secretary Office**
 - Communications regarding vacancies
 - Retirements
 - Resignations
 - Term limits
- **Stakeholder engagement**
 - Local (PSAPS)
 - State (agencies, organizations, councils, associations, state departments, legislative representation, etc.)
 - National (other states, national offices & associations)



RAPIDEPLOY (SPECIAL PROJECTS/PILOTS/TRIALS)

Working with other stakeholders we have identified collaboration opportunities utilizing the RapidDeploy RadiusPlus map platform. Noted below are projects that show great opportunities and synergy amongst state partners.

- **EMS/Pulse Point (AED locations mapped) 2023**
 - EMS initiative (support)
- **TRAINFO/KDOT/RapidDeploy (timeline TBD)**
 - KDOT initiative (support)
 - Harvey County Sensor Pilot
 - Douglas/Harvey/Shawnee - data sharing pilot
 - Possible 1st quarter 2023 pilot
 - Data sharing pilot (timeline TBD)
 - Douglas/Shawnee/Harvey Counties

PROJECTS & EVENTS, MEETINGS

- **APCO (Co-hosted conference)**
 - Administrator Day
 - VESTA/RapidDeploy training
 - Legislative Roundtable
 - Stakeholder meetings
 - 988
 - 988 & RapidDeploy
 - Cyber Security Planning
 - Vendors/ERC
 - Vendors/Training
- **Early Adopter Summit**



PROJECTS & EVENTS, Meetings contd.

- **LCPA Bi-annual workshop - Topeka**
- **Full Council Meeting - Topeka**
 - **Council Orientation**
- **Annual strategic planning meeting – Hutchinson**
- **Annual budget and workplan meeting - Hutchinson**
- **SIAC meeting(s)**
 - **SCIP workshop (State Communications Interoperability Plan)**
 - **Broadband Committee**
- **SC Homeland Security**
 - **Cyber Project 5 Regions (SC Project Manager) - ongoing**
 - **State Preparedness Exercise – Wichita**
- **Cyber Security Summit – Wichita**
 - **OITS – local, county, state & council representation**
- **Annual review of LMS (learning management system) contract and collaboration with MARC, contract renewed for 2nd year**
- **Bi-weekly Administrators call – support**
- **Website redesign contract facilitation (New – first quarter 2023 implementation)**
 - **Update of website as needed-ongoing**
- **Communication/Posting/Sharing**
 - **News**
 - **Hosted Solution Updates**
 - **Training notices**
 - **Landing Page**
 - **RFP posting**
 - **State Administrator**
 - **Project Manager**



ONSTAR

- **New Member GM “OnStar PSAC”**
(Public-Safety Advisory Committee) Michele Abbott

Mission Driven

Since 1996, OnStar has worked closely with public safety to help those impacted with in-vehicles emergency situations. The purpose of the Advisory Council is to further strengthen GM’s partnership with public safety, by:

- Gathering expert insight from a public safety perspective on public safety practices and capabilities as they pertain to OnStar emergency services.
- Providing professional field input on responding to emergency situations in and around the vehicle.
- Acquiring early feedback on potential new initiatives and the impact to emergency services response.

Quarterly Meetings – Virtual

One – in person GM/OnStar – Headquarters, December 5-7, 2022

(funded by GM)

LEGISLATIVE DIRECTIVE

Annually as part of our Administrators day, we look forward to our Legislative roundtable. We thank our Council representatives for their attendance and candid input and feedback.

Priorities defined:

- Collaboration with other partners
- Create relationships, not silo’s
- Preserve investments
- Create, develop, enhance partnerships. (locally, state and nationwide). Partnerships should include training. 988/911

IN THE NEWS

- GIS Day – Proclamation signed by Governor Kelly 11/16/2022



- Crawford County #107 on the Hosted Solution 11/10/2022
- Pittsburg PD #106 11/07/2022
- K-State #105 -10/10/2022
The K-State Collegian Article [HERE](#)
- Garden City in the news-- Public-Education article [HERE](#)
09/20/2022

Do you know of a “In the news” 911 (KS) article that focuses on the hosted systems technology? Please share:

michele.abbott@kansas911.org



Council Member Term Limits

The following are the positions that will have **met their term limits June 30th, 2023.**

If you are holding one of the listed positions, please start working with the agency, association, organization or discipline that you represent in identifying a recommended replacement. Mentoring and succession planning will help for a smooth transition.

(Recommendations are still required to go through the appointments process.)

Voting:

- Kansas Sheriff's Association 06/30/2023
- Adjutant Generals Office 06/30/2023
- PSAP - Vacant - greater than 75k (in process)
- PSAP - Vacant - less than 75K (in process)
- PSAP –Less than 75K 06/30/2023
- EMS - Vacant (in process)

Non-Voting:

- KAC 06/30/23
- LKM – Vacant
- Large Wireless Providers 06/30/23
- Rural Independent Phone Companies 06/30/23

***If a position has a remaining term and has expressed an interest in continuing on as a council member, the appointments secretary has been advised of the desire to serve.**

Please notify me ASAP if the records do not depict your service accurately. Michele Abbott @ michele.abbott@kansas911.org



911 Coordinating Council Meeting

December 9, 2022

911 Liaison Report

Angie Murphy and Ellen Wernicke

The following is a summary of the two 911 Liaisons primary areas of responsibility with key accomplishments and work done in each area.

Support PSAP Operations - performing functions in the areas of operations, planning, and coordination for the provision of 911 emergency communications services to Kansas public safety answering points (PSAPs) on behalf of the Kansas 911 Coordinating Council

- Connecting with PSAPs, increasing awareness of Kansas 911, and developing effective long-term relationships – virtual or in person PSAP visits
- Regularly support, track, and follow up with trouble tickets
- Conduct real-time surveys of PSAPs to identify and assess needs
- Provide Orientation to new leadership

Logistics

- PSAP Collaboration Tools - Continue to maintain updated contacts for each PSAP, synchronizing multiple platforms for communicating regularly. Increasing the flow of information to help better conflict resolution and articulate needs
- Facilitate biannual infrastructure workshop
- Participate in and provide feedback during strategic planning. Setting goals and objectives, establishing team responsibilities, setting project timelines, and establishing a budget
- Facilitate MOA process with PSAPs - Review/Track/Monitor MOAs and upload them to the portal

Provide Training and Awareness for PSAPs - To accommodate changing needs, council staff participate in and help facilitate a variety of outreach opportunities to help build PSAP resilience.

- Train PSAPs on expenditures, training platforms, council provided programs and day-to-day operations
- Help with media campaigns
- Support pilot trials and cutovers as they join the state-hosted solution (K-State, Pittsburg, Crawford)
- Support PSAPs with the rollout of ASE and RapidVideo
- Develop training content for the learning management system
- Continue to educate PSAPs on the need for an MOA
- Bring awareness and a depth of knowledge to PSAPs by creating and sharing training opportunities
- Attend regional PSAP meetings and participate in 911 industry discussions while training PSAPs on new features and enhancements to the system
- Help facilitate 911 related conferences
- Facilitate biweekly PSAP Admin Calls; share information, encourage discussion, exchange feedback about projects and ideas, and receive real-time updates about the 911 call handling system.



911 Liaison Report (Cont'd) – Page 2

- Provide a routine bulletin offering PSAP leaders with a personalized recap of current events with real-time communication about training, upgrades, and anything 911

Work with agency leadership, state and local managers and staff, policy boards and other non-governmental groups to provide training and support to PSAPs on a wide variety of 911 related topics

- Local, State and National Outreach
- Attend regular status meetings with partners and provide feedback to prevent scope creep and course correction if needed
- Attend conferences and workshops to stay current on emerging and changing trends that affect the 911 communication world and to foster relationships with stakeholders and create opportunities.
- Support legislative efforts
- Project management for cybersecurity project that will benefit Kansas PSAPs
- Provide content for the council newsletter
- Serve as a conduit between the different 911 (APCO/NENA/HLS/COMU/988/Cybersecurity/et al)
- Work with the 988 Committee to help them build a relationship with PSAPs
- Participate on the Customer Advisory Board for Rapid Deploy

Expenditures

- Review PSAP annual expenditure reports
- Work with PSAPs on follow up with questions and to ensure completion of necessary paperwork for reporting requirement
- Create, update, and maintain the FAQ for eligible expenses

Support Committees

- Draft bylaws and forms for committees
- Revise committee charter to meet current needs
- Support Public Education and Technology Committee
- Support Expenditure Review Committee
- Create PSA opportunities
- Draft and review PSAP guidelines and policies and create resource documents for NG911 tools



911 Coordinating Council Meeting

Memorandum of Agreement/Continuity of Operations

If 911 calls are undeliverable to the primary PSAP, they are routed to their admin lines. If there is no one in the building to answer calls or their admin lines are inoperable, the 911 call goes unanswered.



Cheyenne	Rawlins	Decatur	Norton	Phillips	Smith	Jewell	Republic	Washington	Marshall	Nemaha	Brown	Douglas
Sherman	Thomas	Shannon	Graham	Rooks	Osborne	Mitchell	Cloud	Clay	Pottawatomie	Jackson	Atchison	Leavenworth
Wallace	Logan	Gove	Trego	Ellis	Russell	Lincoln	Ottawa	Saline	Dickinson	Wabunsee	Shawnee	Jeff
Greeley	Wichita	Scott	Lane	Ness	Rush	Barton	Ellsworth	McPherson	Marion	Chase	Lyon	Coffey
Hamilton	Keamy	Finney	Hodgeman	Pawnee	Stanton	Stuffed	Reno	Harvey	Butler	Greenwood	Woodson	Allen
Stanton	Giant	Haskell	Gray	Ford	Kiowa	Pratt	Kingman	Sedgwick	Elk	Wilson	Neosho	Crawford
Morton	Stevens	Sevier	Missile	Clark	Comanche	Barber	Hager	Sumner	Cowley	Chautauque	McPherson	Cherokee



Enhancing Public-Safety
with State-wide access to
Next Generation 911 Services

Operations Committee Report

Council Meeting – December 9th, 2022

Outreach:

The KS 9-1-1 Coordinating Council held its front line telecommunicator / administrative training on September 19th & 20th in Wichita, KS. The event was a joint effort between the Council & KS APCO. I want to express my appreciation to our conference volunteers Brandi Walker HGCO, Crissy Ridnour SHCO, Tony Foster DGCO, Gayle Schwarzrock & Kathy Becker from the LCPA, & the entire Council contract staff.

Once again, our legislative round table was very successful & covered multiple topics. Thank You Senator Rick Billinger, Representatives John Carmichael & Kyle Hoffman. Senator Marci Francisco, we missed your insight, understand the need to cancel.

The OPS Committee meet on November 9th, where we reviewed our 2022 workplan deliverables. Every committee either met or exceed their 2022 deliverables. The success of the Kansas 911 Coordinating Council's hosted solution is attributed to every committee. Which is comprised of volunteers and supported by contracted staff members Angie Murphy, Ellen Wernicke, Michelle Abbott, Scott Ekberg, Randall White & a special **Thank You** to Phil Ryan our Implementation Technology Specialist, enjoy your retirement.

I look forward to the 2023 workplan filled with enhancements & IoT challenges, as Kansas continues as a national leader in Next Generation 911.

Merry Christmas & Happy Holidays

2023 Meeting Dates:

TBD

2022 Deliverables: **Completed**

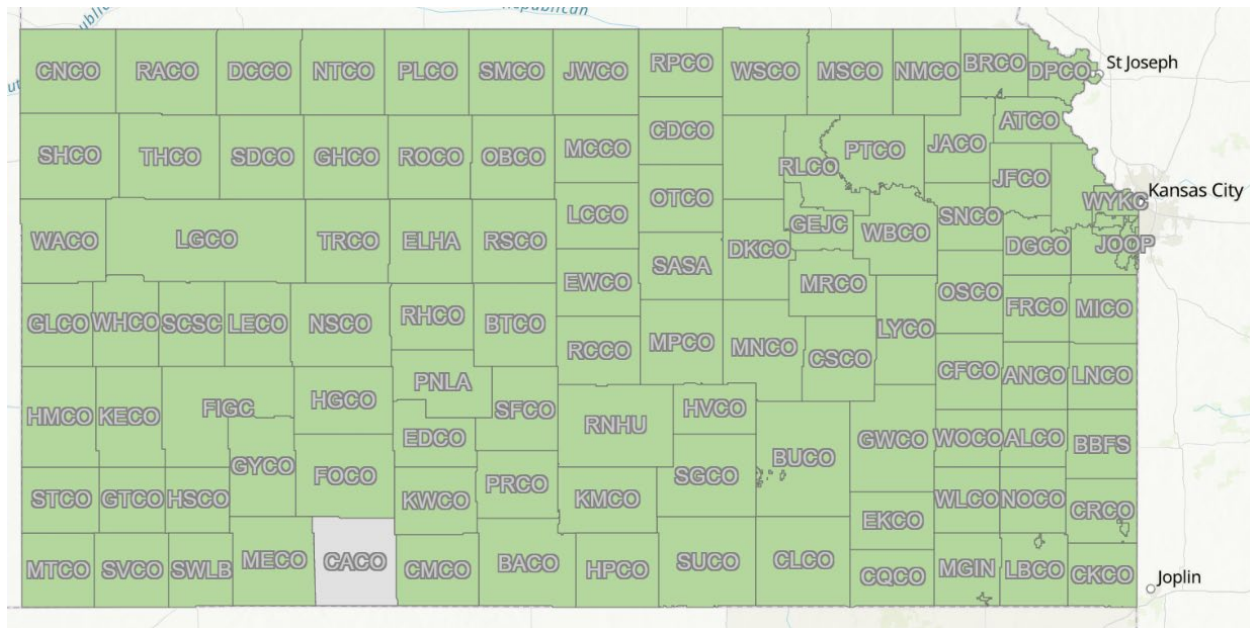
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|---|--------------|
| 1. Facilitate Communication among Council & Stakeholders. | |
| a. Support quarterly newsletter development & distribution | Quarterly |
| b. Evaluate & socialize additional IoTs / Software / Hardware | Ongoing |
| c. Support Council in appeal hearings to KS DoA Hearings | As Needed |
| 2. Meetings for outreach & collaboration | |
| a. Fall Joint Conference | SEP 19 – 21 |
| b. MARC / Council Roadmap Meeting | MAR 31, 2022 |
| c. MARC / Council Roadmap Meeting | NOV 11, 2023 |



ERC Report - Council Meeting 12/09/2022

118 PSAPs completed their expenditure report for FY21

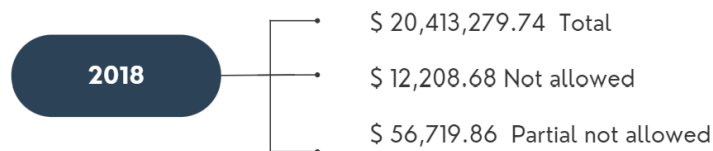
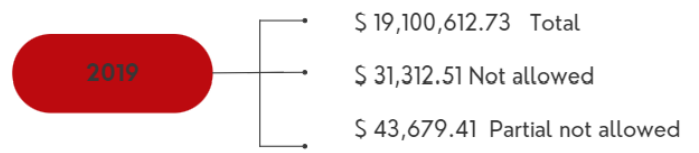
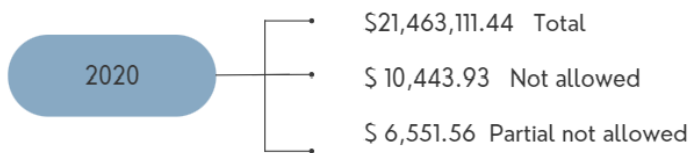
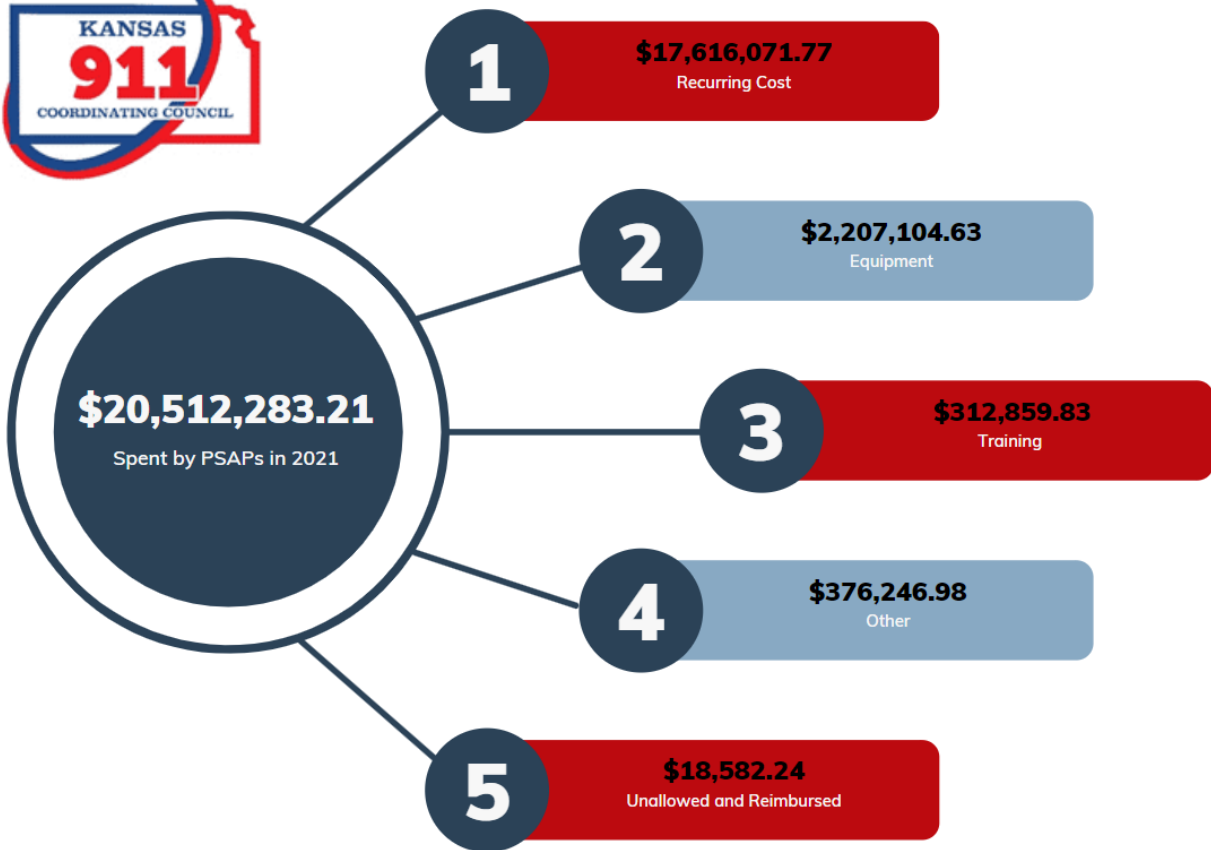
1 PSAP has not submitted their expenditure report for FY21



Legend

- Not submitted
- Submitted
- Needs follow up
- Closed

Closed before March 1st reporting deadline	26 PSAPs
Closed in March	57 PSAPs
Closed in April	14 PSAPs
Closed in May	12 PSAPs
Closed in June	8 PSAPs
Closed in November	1 PSAP





Public Education & NG911 Tech. Report

Council Meeting – December 9th, 2022

The public education and NG911 Tech committee has been meeting monthly. We have recently provided a sample policy for NG911 technology for PSAPs to use. A new press release was made and provided to PSAPs for text to 911.

Our current goal is to modify the training for text to 911 on LMS to reflect some new information on the use of text to 911. The committee will also provide flyers and social media templates to use within each agency.

The next meeting for this committee will be January 5th at 10 am. This committee will be combined with the training committee and chartered to be the Policy and Education committee in January 2023, if approved by the council.



Technical/Security Report

Council Meeting – December 9, 2022

Prepared by: Phillip Ryan, Chairperson

Council Meeting 12/9/22

Hosted 911 System PSAP Deployments:

- Currently at 107 PSAP's deployed
 - KSU Installed 10/18/22
 - Pittsburg PD Installed 11/7/22
 - Crawford County Installed 11/10/22
- (Plus, Yoder test center, Sedgwick BU, Shawnee BU + AMR, Saline BU, Cowley BU & Chanute BU)

Hosted systems in queue for deployment:

- No Kansas Counties in Queue for installations, two counties left in the state not on a hosted system
 - Marshall County has indicated interest, but no commitment
 - Brown County has not indicated a future direction for their call handling next step

Motorola Host Software & Hardware Status:

- Windows 10 installed on all workstations at the end of 2020
- Motorola Vesta Servers & Switches were upgraded Q4 of 2021
- PSAP workstation refreshing as Tiger Team gets to PSAP's
 - Workstations are shipped and received in AT&T's storerooms
 - Expect to start 4th quarter 2022 in large scale
- Vesta Software upgrade to 8.0 planned for Q1 2023
 - 8.0 Upgrade allows Telephone Service Providers to connect directly to ESInet rather than tandems
 - Direct connection to ESInets removes tandems as a point of failure
 - Direct connection to ESInets is expected to decrease 911 call processing time

ASE (AT&T Switched Ethernet) Migration from AVPN (AT&T Virtual Private Network) in 2022

- PSAP have been going live on ASE starting with KSU on their original Hosted Installation 10/18/22
- By December 9th, projected to have 26 PSAP's on the system
- Expected final ASE project completion date is projected for April 20, 2023
 - ASE Benefits include:
 - Higher bandwidth at much lower cost
 - Call taker optional on-scene video capability
 - ASE allows greater network diversity than AVPN
 - Configurations can be remotely managed
 - ASE has scalable bandwidth
 - ASE project will also allow for a third leg of PSAP redundancy with a Broadband connection
 - Allows PSAP's higher levels of survivability due event disruptions (such as cable cuts)



- ASE project will provide Firstnet Band14 capability
- Band 14, will allow access to greater bandwidth, network priority and preemption

Telephone Service Provider (TSP) NG911 IP Rehoming trunks from Tandems to ESInet Points of Interconnect (POI)

- Notification letters sent to 220 Kansas telephone providers 2/22/22
 - Notification letters give TSP's the option to connect with traditional TDM trunks or IP trunking
 - It appears that most TSP's prefer to connect via IP trunking (SIP, Session Initiated Protocol)
 - SIP Vesta Software (8.0) will be available in Q1, 2022 to allow KS SIP connectivity
 - SIP is ultimately the preferred method of carrier connection
 - Some TDM trunking to POI's will be done in 2022 (Most is expected for 2023)
- POI Benefits include:
 - Removes legacy Tandem points of failure in the network
 - Will provide faster 911 call set up time for callers to the PSAP
 - End to End IP connectivity should allow for call routing based upon handset location

Technical/Security Committee

- Next annual meeting [Q1 2021](#)
- 1/19/22 Annual meeting held
 - Reviewed previous years upgrades, AVPN conversion to ASE 2022 Plans & network design review
 - Currently, reviewing KS 911 system design with the State of Kansas Risk Register assessment tool



Program Management Report

Council Meeting – November 26, 2022

Status and Accomplishments	Next Steps
Program JEOPARDY : none	Jeopardy : none
Program Escalation : none	Escalation : none
Local Collection Point Administrator (LCPA) On schedule, On budget (<i>LCPA report has details</i>)	Kathy Becker , Mainstream Nonprofit Solutions Contract PoP: Jan 1, 2019, thru Dec 31, 2022, with option to renew one additional 24-mo extension
<ul style="list-style-type: none"> 911 Federal Grant Report End-of-year 2021 audit 911 Federal Grant financial final audit 	<ul style="list-style-type: none"> Administrator contract expires; new RFP Staff continuity / succession planning (on going)
DASC Support On schedule, under budget (<i>LCPA report has details</i>)	Ken Nelson , GIO (Ken/Eileen/Sherry have details) Purchase Order expires Dec 31, 2023
<ul style="list-style-type: none"> SURDEX new orthoimagery QA assessment Replacement DASC support agreement Portal module upgrades and additions 	<ul style="list-style-type: none"> Federal 911 Grant request \$40k residual for GIS pilot LiDAR data (outline, elevation) Sherry Massey joins DASC team, Jan 2023
Orthoimagery <ul style="list-style-type: none"> Acquired new imagery for 2021 ahead of schedule 	Surdex Corp , PoP Aug 25, 2020, thru Sep 30, 2024 <ul style="list-style-type: none"> Orthoimagery QA Assessment
Dickinson County Support On schedule, On budget (<i>LCPA report has details</i>)	Sherry Massey , GIS Director and Specialist Contract PoP: Jan 1, 2020, thru Dec 31, 2022
<ul style="list-style-type: none"> GIS User Group Training (Stewards / Maintainers) AT&T PSP Transition collaboration 	<ul style="list-style-type: none"> Contract w/ Dickinson County allowed to expire Sherry Massey joins DASC team, Jan 2023
Program Management On schedule, On budget (<i>LCPA report has details</i>)	Randall White Consulting LLC Contract PoP: Jan1, 2019, thru Dec 31, 2022
<ul style="list-style-type: none"> Re-baseline Program Plan: ASE, 3rd Host, AAC NG911 Business Case updates 	<ul style="list-style-type: none"> PM contract expires; new RFP for PM Services NG911 Strategic Plan for 2023-2025
Infrastructure – Hosted Call Handling On Schedule, On budget (<i>LCPA report has details</i>)	AT&T: Motorola-Airbus DS; WEST-ECaTS Contract PoP: Feb 5, 2015, to Sep 14, 2027, with option to renew for one additional 24-mo period
<ul style="list-style-type: none"> PSAPs on hosted solution = 107 plus backup sites Call Handling 3rd Host Implementation Automatic Abandoned Callback (AAC) deployed 	<ul style="list-style-type: none"> Migration of NG911 from AVPN network to ASE Migrate from TDM tandems to POI connectivity VESTA® r8.0 software upgrade on all Hosts
Implementation Technical Support Specialist On schedule, On budget (<i>LCPA report has details</i>)	Phillip Ryan , Pryan LLC Contract PoP: Jan1, 2019 thru Dec 31, 2022
<ul style="list-style-type: none"> Network security: PSAP / Infrastructure Cybersecurity heightened awareness / vigilance Infrastructure modifications (ASE, 3rd host, AAC) 	<ul style="list-style-type: none"> Phill retires Dec 31, 2023; Sherry and Scott to absorb his role and responsibilities
Kansas 911 Learning Center On schedule, On budget (<i>LCPA report has details</i>)	Learning Management System (LMS) Joint agreement MARC-Council
<ul style="list-style-type: none"> New training content 	<ul style="list-style-type: none"> New training content
NG911 Broadband Interoperability <ul style="list-style-type: none"> Participating in SIAC Working Groups 	Michele Abbott , State Interop Advisory Committee (SIAC), State Interoperability Exec. Committee (SIEC)

Color code: **GREEN**: on sched, in budget, system functional **YELLOW**: escalation **RED**: jeopardy status