



Kansas NG911 Coordinating Council Meeting Minutes

Friday, April 19, 2024

Kansas State Capitol, Room 112-N, Topeka and by Web Conference

1 Call To Order

The Kansas 911 Coordinating Council (“Council”) general meeting was called to order at 9:03 a.m. by Sheriff Troy Briggs, Chairman of the Council. Chairman Briggs reviewed the Kansas Open Meetings Act (KOMA) rules for the meeting, and the chat feature of this web conference was disabled.

2 Roll Call

Roll call attendance was taken by Gayle Schwarzrock. There were nine voting members, and six non-voting members present at the start of the meeting. Some Council members joined the meeting after roll call and some Council members had to leave the meeting early.

Council Members in Attendance

Voting Members: Krista Amaro, Brandon Beck, Rick Billinger, Jac Brown, John Carmichael, Tony Foster, Marci Francisco, Kyle Hoffman, Cady Macfee, Jeremy Rabb, and Doug Ritter.

Non-Voting Members: Terry Clark, Jerry Daniels, Patrick Fucik, Ken Nelson, and Sara Spinks.

Council Members Absent

Voting Members: Scott Hilbrink and Jonathan York.

Non-Voting Members: Mike Daniels, Jim Jamison, and Liz Phillips.

Also in Attendance

Michele Abbott, Eileen Battles, Kathleen Becker, Troy Briggs, Scott Ekberg, Sherry Massey, Braden Perry, Gayle Schwarzrock, Becky Snook, Ellen Wernicke, and Randall White.

3 Approval of Meeting Agenda

Chairman Briggs presented the meeting agenda for discussion and approval. No issues or questions were raised. **Motion to approve the April 19, 2024, meeting agenda** was made by Tony Foster; seconded by Senator Marci Francisco. A roll call vote was held with a unanimous vote. **Motion carried.**



Voting Members (9)	Aye	Nay	Abstain
Krista Amaro, PSAPs under 75k	X		
Brandon Beck, KS EMS Board	X		
Representative John Carmichael, Kansas House	X		
Tony Foster, PSAPs over 75k	X		
Senator Marci Francisco, Kansas Senate	X		
Representative Kyle Hoffman, Kansas House	X		
Cady (Catherine) Macfee, KCDHH	X		
Jeremy Rabb, PSAPs over 75k	X		
Doug Ritter, Kansas Sheriffs Association	X		
VOTE: Approve the April 19, 2024, Meeting Agenda MOTION BY: Tony Foster SECONDED BY: Senator Marci Francisco PASSED: Unanimous vote. Motion carried.			

4 Approval of January 26, 2024, Meeting Minutes

Chairman Briggs presented the January 26, 2024, meeting minutes for discussion and approval. No issues or questions were raised. **Motion to approve the January 26, 2024, meeting minutes** was made by Jeremy Rabb; seconded by Representative Kyle Hoffman. A roll call vote was held with a unanimous vote. **Motion carried.**

Voting Members (9)	Aye	Nay	Abstain
Krista Amaro, PSAPs under 75k	X		
Brandon Beck, KS EMS Board	X		
Representative John Carmichael, Kansas House	X		
Tony Foster, PSAPs over 75k	X		
Senator Marci Francisco, Kansas Senate	X		
Representative Kyle Hoffman, Kansas House	X		
Cady (Catherine) Macfee, KCDHH	X		
Jeremy Rabb, PSAPs over 75k	X		
Doug Ritter, Kansas Sheriffs Association	X		
VOTE: Approval of the January 26, 2024, Meeting Minutes MOTION BY: Jeremy Rabb SECONDED BY: Representative Kyle Hoffman PASSED: Unanimous vote. Motion carried.			

5 LCPA Financial Report

Kathy Becker, LCPA, Mainstream Nonprofit Solutions, Inc., presented the current financial reports for the Council. She mentioned that the 911 State Grant Fund is likely to meet or exceed the \$2 million threshold by the end of this year 2024 as stipulated by the 911 Act, 12-5374 (c). The Council, with the



support of the Financial Oversight Group, needs to act on the State Grant Fund before the end of the year.

Chairman Briggs advised that based on our transition to State 911 Board, the Council contacted the Department of Administration requesting an extension of the LCPA Services contract provided by Mainstream Nonprofit Solutions, Inc. That request was granted, and the contract may be extended through December 31, 2026, at which time the LCPA contract will need to be renewed by RFP.

Motion to extend the LCPA contract through Fiscal Year 2025 and Fiscal Year 2026 was made by Senator Marci Francisco; seconded by Representative Kyle Hoffman. Sherry Massey advised there is a deadline of January 1, 2026, when Council monies must be moved from the care of Mainstream Nonprofit Solutions and INTRUST Bank to the State Treasury. This extension of the LCPA contract would allow the Council to finish our transition to State 911 Board and transfer processes before a replacement LCPA RFP is needed. Senator Francisco amended her Motion to reflect the contract is extended through December 31, 2026, rather than fiscal year. Representative Hoffman reaffirmed his second for the Motion. A roll call vote was held with a unanimous vote. **Motion carried.**

Voting Members (9)	Aye	Nay	Abstain
Krista Amaro , PSAPs under 75k	X		
Brandon Beck , KS EMS Board	X		
Representative John Carmichael , Kansas House	X		
Tony Foster , PSAPs over 75k	X		
Senator Marci Francisco , Kansas Senate	X		
Representative Kyle Hoffman , Kansas House	X		
Cady (Catherine) Macfee , KCDHH	X		
Jeremy Rabb , PSAPs over 75k	X		
Doug Ritter , Kansas Sheriffs Association	X		
VOTE: Approval to extend the LCPA Contract thru December 31, 2026			
MOTION BY: Senator Marci Francisco			
SECONDED BY: Representative Kyle Hoffman			
PASSED: Unanimous vote. Motion carried.			

Representative John Carmichael mentioned that at the previous Council meeting the question was raised regarding how much money was being held in long-term bonds and the maturity dates of those bonds, as it was thought by some that this may be an impediment to moving funds into the State Treasury. Kathy reported that:

- At the end of 2024 the Council will have \$945,000.00 in bonds expiring
- In 2025 there is \$1.93 million expiring
- In 2026 there is \$1.87 million expiring
- In 2027 there is \$2.27 million expiring
- In 2028 there is \$1.35 million expiring
- In 2029 there is \$225,000.00 expiring
- In 2030 there is \$595,000.00 expiring
- In 2031 there is \$335,000.00 expiring
- In 2033 the last bond of \$100,000.00 will expire
- By November 1, 2033, all bonds will have expired if not moved.



Kathy mentioned that according to the current Investment Policy, which was adopted by the Council, these funds are to be reinvested. Kathy advised that the Council may want to revisit the Investment Policy and consider changing it so that funds go into the money market and are not reinvested in bonds.

Motion to approve the LCPA Financial Report as Presented was made by Senator Marci Francisco; seconded by Sheriff Doug Ritter. A roll call vote was held with a unanimous vote. **Motion carried.**

Voting Members (9)	Aye	Nay	Abstain
Krista Amaro , PSAPs under 75k	X		
Brandon Beck , KS EMS Board	X		
Representative John Carmichael , Kansas House	X		
Tony Foster , PSAPs over 75k	X		
Senator Marci Francisco , Kansas Senate	X		
Representative Kyle Hoffman , Kansas House	X		
Cady (Catherine) Macfee , KCDHH	X		
Jeremy Rabb , PSAPs over 75k	X		
Doug Ritter , Kansas Sheriffs Association	X		
VOTE: Approval of the LCPA Financial Reports as Presented MOTION BY: Senator Marci Francisco SECONDED BY: Doug Ritter PASSED: Unanimous vote. Motion carried.			

Chairman Briggs advised that the LCPA Audit for 2023 will be presented and discussed at the next Council meeting, June 14, 2024.

6 House Bill 2690, Senate Bill 487 Status and Implications

Nick Myers from the Office of Revisor of Statutes advised the Council that during the 2024 legislative session, the Kansas Legislature enacted House Bill 2690. It was then presented to the Governor on April 5, 2024, and ten (10) days later, on April 15, 2024, the Governor signed the Bill. The Bill will be published in the Kansas Register with one key provision in the Bill to become effective on April 25, 2024. Nick summarized the primary provisions of HB 2690.

Representative Carmichael thanked Mr. Myers for his work on the Bill. He asked for clarity on the hiring of an Executive Director and other staff for the Board and if it's a requirement to have someone hired for the Executive Director position by July 1, 2024, or if that was just a possible date that the Council is authorized to do so. Mr. Myers advised that the requirement to hire an Executive Director does not become effective until July 1, 2025. New Section 9 of the Bill, which becomes effective upon the publication in the Kansas Register, authorizes the preparations for the transfer and changes that will occur. As part of that authorization, the Council may employ one or more people as the Council deems necessary to assist with our transition to State 911 Board, including employment of an individual who will assume the role of Executive Director. Any employees that are hired by the Council for our transition to State 911 Board will by law transfer as employees of the 911 Board on July 1, 2025.



Representative Kyle Hoffman discussed a change that he feels should have been made regarding the two new entities (Kansas League of Municipalities and Kansas Association of Counties) that will become voting members on the Council. He believes this change should be effective this year rather than next year. Hoffman advised that if this change is something that the Council feels should be done, he thinks it can be added to the Bill as a proviso for one year. Nick shared that under the Constitution of the State of Kansas, there is a single-subject requirement for legislation; it must encompass one single subject. Nick advised that he will investigate the request with Jill Walters and his team. Chairman Briggs advised he supports this change, if it is legally possible.

Sheriff Doug Ritter inquired when the new employees are hired to help with our transition to State 911 Board, if the Council is still required to stay under the percentage of operations costs. Sherry advised that it is her understanding that the Council is required to stay under the 2% until July 1, 2025. Mr. Myers confirmed the same.

7 Committee Reports

7.1 Executive Committee

RFP For Legal Services. Chairman Briggs advised that a committee was formed to evaluate the recent RFP for Legal Services. The committee included several Council members. The committee unanimously decided on the intent to award the RFP. Chairman Briggs advised he is seeking a motion to move forward to award that contract. A **Motion for approval for the Department of Administration to negotiate a contract for legal services as recommended by the committee** was made by Senator Marci Francisco; seconded by Jeremy Rabb. A roll call vote was held; motion was approved. **Motion carried.**

Voting Members (10)	Aye	Nay	Abstain
Krista Amaro , PSAPs under 75k	X		
Brandon Beck , KS EMS Board	X		
Senator Rick Billinger , Sente	X		
Representative John Carmichael , House	--	--	--
Tony Foster , PSAPs over 75k	X		
Senator Marci Francisco , Senate	X		
Representative Kyle Hoffman , House	X		
Cady (Catherine) Macfee , KCDHH	X		
Jeremy Rabb , PSAPs over 75k	X		
Doug Ritter , Kansas Sheriffs Association	X		
VOTE: Motion To Approve Steps for Department of Administration to Negotiate the Contract For Legal Services As Recommended By the RFP Committee MOTION BY: Senator Marci Francisco SECONDED BY: Jeremy Rabb PASSED: Unanimous vote. Motion carried.			

Chairman Briggs advised that at this time he wanted to discuss the position of Executive Director in an executive session. Chairman Briggs suggested a 30-minute session. Chairman Briggs made a **Motion that the Council members enter executive session to discuss the selection of the Executive Director, which falls under the justification for non-elected personnel, with the executive session starting at**



10:35 a.m. in this room, then resume the open meeting at 11:05 a.m. in this room. The entirety of the 911 Board, Sherry Massey, legal counsel, and the interpreters for Cady Macfee are requested to remain for the executive session. Motion seconded by Representative Kyle Hoffman. A roll call vote was held with a unanimous vote. **Motion carried.**

Voting Members (10)	Aye	Nay	Abstain
Krista Amaro, PSAPs under 75k	X		
Brandon Beck, KS EMS Board	X		
Senator Rick Billinger, Sente	X		
Representative John Carmichael, House	X		
Tony Foster, PSAPs over 75k	X		
Senator Marci Francisco, Senate	X		
Representative Kyle Hoffman, House	X		
Cady (Catherine) Macfee, KCDHH	X		
Jeremy Rabb, PSAPs over 75k	X		
Doug Ritter, Kansas Sheriffs Association	X		
VOTE: Motion To Enter Executive Session Starting 10:35 a.m. Ending 11:05 a.m. as recorded above. MOTION BY: Chairman Troy Briggs SECONDED BY: Representative Kyle Hoffman PASSED: Unanimous vote. Motion carried.			

The executive session began at 10:35 a.m. and ended at 11:05 a.m. resuming publicly in the same room.

Motion to resume executive session at 11:05 a.m. for the reasons stated previously and reconvene public session at 11:30 a.m. in the same room was made by Representative John Carmichael; seconded by Krista Amaro. A roll call vote was held with a unanimous vote. **Motion carried.**

Voting Members (10)	Aye	Nay	Abstain
Krista Amaro, PSAPs under 75k	X		
Brandon Beck, KS EMS Board	X		
Senator Rick Billinger, Sente	X		
Representative John Carmichael, House	X		
Tony Foster, PSAPs over 75k	X		
Senator Marci Francisco, Senate	X		
Representative Kyle Hoffman, House	X		
Cady (Catherine) Macfee, KCDHH	X		
Jeremy Rabb, PSAPs over 75k	X		
Doug Ritter, Kansas Sheriffs Association	X		
VOTE: Motion To Return To Executive Session Starting At 11:05 a.m. Ending 11:30AM MOTION BY: Representative John Carmichael SECONDED BY: Krista Amaro PASSED: Unanimous vote. Motion carried.			



The executive session resumed at 11:07 a.m. and ended at 11:32 a.m. resuming publicly in the same room. Chairman Briggs advised that no action was taken during executive session. Legal counsel, Braden Perry, affirmed that no binding action was taken during the executive session. A consensus was reached outlining a route forward for our transition to State 911 Board and the Executive Director position. The consensus of the Council is to move forward in the manner discussed during executive session, allowing certain duties and other types of planning issues be accomplished as no formal action may be taken until the Bill is published within the next couple of weeks. At this time, no Executive Director agreement has been signed, nor has any decision been made.

Sherry Massey asked if the Council agrees that she may speak on behalf of the Council with all the State agencies and organizations involved to collect everything needed for our transition to State 911 Board. Representative Carmichael suggested that be done by formal action in the public session, and that the work done is in conjunction with the advice of the Chair of the Council.

Senator Marci Francisco stated that considering all the information from Sherry Massey during public session regarding timelines, important dates, and requirements, Senator Francisco made a **Motion asking Sherry Massey to speak on behalf of the Council, including the ability to contact State agencies and others on behalf of the Council to gain better understanding and a timeline for the change that is coming.** Motion seconded by Sheriff Doug Ritter. Representative Carmichael added to the Motion **that the actions be taken in consultation with the Chair;** Senator Francisco and Sheriff Ritter concurred. A roll call vote was held with a unanimous vote. **Motion carried.**

Voting Members (10)	Aye	Nay	Abstain
Krista Amaro , PSAPs under 75k	X		
Brandon Beck , KS EMS Board	X		
Senator Rick Billinger , Sente	X		
Representative John Carmichael , House	X		
Tony Foster , PSAPs over 75k	X		
Senator Marci Francisco , Senate	X		
Representative Kyle Hoffman , House	X		
Cady (Catherine) Macfee , KCDHH	X		
Jeremy Rabb , PSAPs over 75k	X		
Doug Ritter , Kansas Sheriffs Association	X		
<p>VOTE: Motion asking Sherry Massey to speak on behalf of the Council, including the ability to contact State agencies and others on behalf of the Council, to gain better understanding and a timeline for the change that is coming, and that the actions be taken in consultation with the Chair</p> <p>MOTION BY: Senator Marci Francisco as amended by Representative John Carmichael</p> <p>SECONDED BY: Doug Ritter</p> <p>PASSED: Unanimous vote. Motion carried.</p>			



7.2 Financial Oversight Group

Chairman Briggs advised there is nothing to report at this time. However, the group will meet on May 7-8, 2024, to discuss our transition to State 911 Board. Senator Francisco asked that this group consider whether there will be additional expenses incurred during our transition to State 911 Board and advise the Council of the same. She commented there may be overlap between employees.

7.3 Legal Opinions

Legal counsel, Braden Perry, advised that he has been working with Sherry Massey on questions regarding the new Bill and our transition to State 911 Board.

7.4 Operations Committee

Becky Snook spoke on behalf of the Operations Committee and advised the Council that Jeff Ridgway is the new Operations Committee Chairman. Jeff was unable to attend today's meeting. The committee is currently working on putting together information about Smart Transcription. The committee has a meeting on April 25, 2024, to discuss the information that was recently received from Motorola. The committee will then determine if they plan to recommend the project to the Council during the June 14, 2024, meeting.

7.5 Expenditure Review Committee

Ellen Wernicke spoke on behalf of the Expenditure Review Committee and advised that all 115 PSAPs have reported as of April 10, 2024. There is no one in delinquency. Of those 115, the committee has closed out 113. There are two open, pending return of an auditor who is on leave, to return journal vouchers for reimbursements. Progress is much further ahead than in past years.

7.6 Policy and Education Committee

Michele Abbott spoke on behalf of the Policy and Education Committee since the Chair position is currently vacant. The Governor's Office of Appointments plans to fill the vacancy soon.

7.7 GIS Committee

GIS Data. Ken Nelson spoke on behalf of the GIS Committee. He reported that GIS data submissions continue to go very well. There has been approximately 6-½ years of 100% participation of GIS data maintenance.

Orthoimagery. Surdex, who is completing the imagery program for the Council, originally planned to acquire just half of the state this year and then complete the other half next year (83,000 square miles total). However, they anticipate completing the entire state this year, possibly as soon as this week. The GIS Committee will start to take delivery of the imagery later this fall and plan to complete their assessment by the end of this calendar year.

7.8 Technology and Security Committee

Cybersecurity. Sherry Massey spoke on behalf of the Technology and Security Committee and reported that the SecuLore™ Solutions Paladin™ cybersecurity devices installed and configured, and the devices are providing the data that we were looking for on all three of our hosts. Scott and Sherry hope to receive the initial SecuLore cyber benchmark within the next couple of weeks. There will be a briefing during the June 14, 2024, Council meeting regarding the findings.



Lightning App. RapidDeploy has submitted version 1.8 of the Lightning App to the Apple and Google Stores which have that local map support. She is not sure if it has been approved and released yet. Once local map support is approved and released, those members on the pilot project will be able to turn on and use that data.

8 Staff Reports

8.1 Administrator's Report

Sherry Massey presented the Administrator's Report on behalf of Scott Ekberg.

Fiber Cut. Sherry explained the fiber cut that occurred on Wednesday evening, April 17, 2024, in Williamsburg, Kansas. The Russell County PSAP was down for several hours, but no calls were lost. All calls went to their backup PSAPs. This was not a service impacting event since all 911 calls were answered. A couple of additional PSAPs reported they were down, but actually they were not. Instead, all their 911 calls were default routed because of the network interruption.

EMDTC Update. The Emergency Mobile Dispatch and Training Center (EMDTC) is currently in construction.

8.2 Technical Specialist Report

Sherry Massey presented the Technical Specialist report.

ASE Migration. Only two counties remain in the ASE network migration project. Morton County went live on Wednesday. Gray County was supposed to go live on Thursday. Wilson and the Prairie Band Potawatomi Nation are on hold due to circuit delays.

Skyline. Sherry shared that Skyline Technology Solutions ("Skyline") aggregates real time video from camera systems for situational awareness. We are in conversations with KDOT regarding their highway camera system and the Skyline project. There seem to be some technical compatibility issues that are being addressed regarding the camera systems that go into the Lightning app through Skyline.

Eclipse. RapidDeploy Eclipse may be a viable replacement for our current ECaTS call tracking and reporting system application which is part of our call handling solution contract. After seeing several demonstrations and follow-up surveys, PSAPs are leaning toward Eclipse as their preferred application. In addition, Eclipse is more robust than ECaTS. AT&T advised staff that their subcontract with ECaTS expires November 2024. The two applications are essentially the same recurring cost. If the Council were to agree to transitioning to Eclipse, there would be an initial cost to the Council. This initial cost is running both ECaTS and Eclipse in tandem for about six months. In addition, there may be a small data conversion cost. Thus, the initial cost of Eclipse is about \$271,000.00 which covers implementation and development of some custom reports that need to be available by November 2024 when ECaTS is turned off. The cost to renew ECaTS for another year is about \$500,000.00. Therefore, the Council will want to decide today for everything to fall into place by this November. Jeremy Rabb, ECC Director for Shawnee County, strongly supported the need for Eclipse.

A Motion to replace ECaTS the current MIS application in the hosted solution with Eclipse Analytics for a one-time project implementation cost that shall not exceed \$275,000.00 was made by Senator Marci Francisco; seconded by Doug Ritter. A roll call vote was held. **Motion carried.**



Voting Members (10)	Aye	Nay	Abstain
Krista Amaro, PSAPs under 75k	X		
Brandon Beck, KS EMS Board	X		
Senator Rick Billinger, Sente		X	
Representative John Carmichael, House	X		
Tony Foster, PSAPs over 75k	X		
Senator Marci Francisco, Senate	X		
Representative Kyle Hoffman, House	X		
Cady (Catherine) Macfee, KCDHH	X		
Jeremy Rabb, PSAPs over 75k	X		
Doug Ritter, Kansas Sheriffs Association	X		
<p>VOTE: Motion to replace ECaTS the current MIS application in the hosted solution with Eclipse Analytics for a one-time project implementation cost that shall not exceed \$275,000.00 MOTION BY: Senator Marci Francisco SECONDED BY: Doug Ritter PASSED: 9 Aye and 1 Nay. Motion carried.</p>			

9 New Business

Senator Marci Francisco revisited the discussion regarding bonds and their maturity dates. She made a **Motion for the Council to cancel its current investment policy and direct all maturing bond funds to the money market account**; seconded by Representative Kyle Hoffman. A roll call vote was held with a unanimous vote. **Motion carried.**

Voting Members (10)	Aye	Nay	Abstain
Krista Amaro, PSAPs under 75k	X		
Brandon Beck, KS EMS Board	X		
Senator Rick Billinger, Sente	X		
Representative John Carmichael, House	X		
Tony Foster, PSAPs over 75k	X		
Senator Marci Francisco, Senate	X		
Representative Kyle Hoffman, House	X		
Cady (Catherine) Macfee, KCDHH	X		
Jeremy Rabb, PSAPs over 75k	X		
Doug Ritter, Kansas Sheriffs Association	X		
<p>VOTE: Motion for the Council to cancel its current investment policy and direct all maturing bond funds to the money market account MOTION BY: Senator Marci Francisco SECONDED BY: Representative Kyle Hoffman PASSED: Unanimous vote. Motion carried.</p>			



Statement of Substantial Interest. Michele Abbott reminded the Council that their annual Statement of Substantial Interest must complete by April 30, 2024, as instructed by the Kansas Governmental Ethics Commission <https://ethics.kansas.gov/state-level-conflict-of-interest/ssi-instruction-and-guide/>

Next council meeting is set for **June 14**, 2024, at 9:00 a.m., Statehouse, unless the location is changed prior to that date.

10 Adjournment

Motion to adjourn made by Senator Marci Francisco; seconded by Krista Amaro. Verbal vote was held with no opposition. **Motion carried.** The meeting was adjourned by Chairman Briggs at 12:36 p.m.

Submitted by: Scott Ekberg NG911 Administrator